

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 3, 2014, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Allen Springer and Mary Starrett being present and Commissioner Kathy George being excused.

Also present were Todd Sadlo, Senior Assistant County Counsel; Laura Tschabold, County Administrator; Kerri Springer; and Carol Lux.

Commissioner Springer called the meeting to order at 10:02 a.m. The invocation was offered by Kerri Springer.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Starrett moved approval of the consent agenda. The motion passed, Commissioners Springer and Starrett voting aye.

Minutes

1. **B. O. 14-373** - Approve the May 29, 2014, formal/informal session minutes.

Personnel

2. **B. O. 14-374** - Approve the change of status of Anne Britt to Executive Office Specialist in the Commissioners’ Office, Range 14, Step 7, effective July 9, 2014.

3. **B. O. 14-375** - Approve the change of status of David Bousquet to Senior Network Administrator in Information Technology, Range 31, Step 5, effective July 9, 2014.

4. **B. O. 14-376** - Approve the following reclassifications in Health & Human Services, effective July 9, 2014:

- a. Claudia Godinez, bilingual Office Specialist Technician in Adult Behavioral Health, Range 12, Step 3;
- b. Blanca Marquez, bilingual Program Manager 2 in Adult Behavioral Health, Range 26, Step 1;

- c. Trev Higgins (Kathy Burbee), Senior Office Specialist in Adult Behavioral Health, Range 10, Step 6;
 - d. Lindsey Manfrin, Program Manager 3 in Public Health, Range 27, Step 4.
5. **B. O. 14-377** - Approve 5.5% lead worker pay to Sharon Parker Jabari, HHS Family & Youth, effective July 9, 2014.
 6. **B. O. 14-378** - Approve the change of status of Lindsay Craft to regular part-time employment in HHS Adult Behavioral Health, .9 FTE, effective July 9, 2014.
 7. **B. O. 14-379** - Approve the reclassifications of Kari Worden, Nathanael Long, and Christina Kronenberg to Senior Office Specialist in the Assessor's Office, effective July 9, 2014.
 8. **B. O. 14-380** - Approve the change of status of Jerris Lilly to Appraiser 1 in the Assessor's Office, Range 15, Step 3, effective July 9, 2014.
 9. **B. O. 14-381** - Approve the employment of Lorne Wheelon as Facilities Maintenance Worker 1 in Facilities Maintenance, regular full-time, Range 10, Step 3, effective July 9, 2014.

Contracts/Grants

10. **B. O. 14-382** - Approve Agreement #29704 between Yamhill County and Oregon Department of Transportation, provider, for right-of-way services related to Phase 1 of the Yamhelas Westsider Trail project, effective through October 31, 2015.
11. **B. O. 14-383** - Approve Amendment #2 to an agreement between HHS Developmental Disabilities and Resource Connections of Oregon, provider, for fiscal intermediary services.
12. **B. O. 14-384** - Approve Amendment #3 to extend an agreement between HHS Family & Youth and Chehalem Youth and Family Services, provider, and add \$13,004 for mentoring activities for at-risk youth, effective through August 31, 2014.

Committees

13. **B. O. 14-385** - Approve the following changes to the Local Public Safety Coordinating Council:
 - a. Reappoint Judge Cynthia Easterday for a three-year term to expire July 31, 2017;
 - b. Appoint Dana Carelle and Scott Paasch for three-year terms to expire July 31, 2017.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 14-386** - Consideration of the appointment of Captain Matt Scales to the Local Public Safety Coordinating Council for a three-year term to expire July 31, 2017.

Mr. Springer moved approval of item D(2). The motion passed, Commissioners Springer and Starrett voting aye.

2. **B. O. 14-387** - Consideration of approval of Amendment #1 to Facility Grant Agreement #1485 between the Parks Division, grantee, and Oregon State Marine Board for the Rogers Landing County Park Boating Improvement Project.

Laura Tschabold explained that due to an increase in project costs, the state is increasing its grant amount. Mr. Springer moved approval of item D(2). The motion passed, Commissioners Springer and Starrett voting aye.

3. **B. O. 14-388** - Consideration of authorizing a payment of \$15,984 to Archaeological Investigations Northwest, Inc., from the Landfill License Reserve Fund for a cultural resource survey for the Whiteson property.

Ms. Tschabold stated that this survey needed to be done after the conditional use permit was approved, and the county has finally received an invoice for the work. Mr. Springer moved approval of item D(3). The motion passed, Commissioners Springer and Starrett voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:09 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair ALLEN SPRINGER

Commissioner KATHY GEORGE

Commissioner MARY STARRETT