

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 6, 2014, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary P. Stern, Allen Springer, and Kathy George being present.

Also present were Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; Orrin and Laureen Thorsen, 18775 SW Vista St, Aloha; Austin Pine, 2913 Douglas Ave, Newberg; Ronald LaFountain, 18000 SW Finnigan Hill Rd, Hillsboro; Barbara Wilhelm, 622 N Grant St, Newberg; and Nathalie Hardy, News-Register.

Commissioner Stern called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Springer, and George voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 14-116** - January 23, 2014;
 - b. **B. O. 14-117** - January 30, 2014.

Personnel

2. **B. O. 14-118** - Approve 5.5% out-of-class pay for Jessica Johnson, Facilities Maintenance Division, retroactive to January 22, 2014, through March 14, 2014.
3. **B. O. 14-119** - Approve the change of status of Joseph Moore to Facilities Maintenance Manager, Range 24, Step 1, effective March 10, 2014.
4. **B. O. 14-120** - Approve the employment of Keri Hinton as Executive Office Specialist in the Commissioners’ Office, regular full-time, Range 14, Step 6, effective March 10, 2014.
5. **B. O. 14-121** - Approve 5.5% lead worker pay for Anne Britt, Commissioners’ Office, retroactive to March 3, 2014, through May 9, 2014.

6. **B. O. 14-122** - Approve the employment of Brooke Geelan as Senior Office Specialist in the Clerk's Office, regular full-time, Range 10, Step 1, effective March 10, 2014.
7. **B. O. 14-123** - Approve the employment of Marcus Gomez as on-call relief in Juvenile Detention, Range 12, Step 1, effective March 9, 2014.
8. **B. O. 14-124** - Approve the change of status of Renelle Hall regular full-time employment in HHS Community Support Services, effective March 11, 2014.
9. **B. O. 14-125** - Approve the employment of Leslie Lytle as Human Services Technician in HHS Community Support Services, regular full-time, Range 11, Step 1, effective March 10, 2014.
10. **B. O. 14-126** - Approve monthly incentive pay of 10% for Silas Halloran-Steiner, HHS Director, for responsibilities related to the management of changes and additional responsibilities required as part of the Medicaid expansion and resulting Coordinated Care Organization responsibilities that have been enacted in recent years in Yamhill County.

Contracts/Grants

11. **B. O. 14-127** - Approve Amendment #8 to the 2013-15 Intergovernmental Agreement #141431 between HHS and Oregon Health Authority to include additional Mental Health Investment grant funding.
12. **B. O. 14-128** - Ratify approval of an amended agreement between HHS, provider, and Willamette Valley Medical Center for mental health screening, assessment, and triage services, replacing Board Order 14-107.
13. **B. O. 14-129** - Approve Amendment #1 to Agreement #143687 between the District Attorney's Office, provider, and Oregon Department of Human Services to add \$28,000 for juvenile dependency litigation proceedings, for a revised not-to-exceed total of \$81,337, effective through June 30, 2015.
14. **B. O. 14-130** - Approve a process and application form for each of the two funding streams in the Economic Development Grant Program:
 - a. Strategic Investment Fund;
 - b. Annual Economic Development Small Grant Program.
15. **B. O. 14-131** - Approve a memorandum of understanding between Yamhill County and Near Space Corporation (NSC) regarding the establishment and operation of a Precision Agricultural Unmanned Aerial Systems (UAS) Test Center by NSC as part of the Tillamook UAS Test Range.

Committees

16. **B. O. 14-132** - Approve the appointment of Peter Shultz to the Special Transportation Advisory Committee for a three-year term to expire December 31, 2016.

17. **B. O. 14-133** - Approve the appointment of Jason Mosiman, Jail Commander, to the Local Public Safety Coordinating Council for a term to expire July 31, 2016.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 14-134** - Consideration of authorizing the Public Works Road Division to change to the summer work week schedule of four consecutive ten-hour days during the six-day work week period, effective March 24, 2014.

Mr. Springer moved approval of item D(1). The motion passed, Commissioners Stern, Springer, and George voting aye.

2. **B. O. 14-135** - Consideration of approval of Intergovernmental Agreement #20860 between Emergency Management and University of Oregon, provider, to update Yamhill County's Natural Hazards Mitigation Plan, \$10,000, effective through September 30, 2014.

Mr. Springer moved approval of item D(2). The motion passed, Commissioners Stern, Springer, and George voting aye.

3. **B. O. 14-136** - Consideration of extending an agreement between Yamhill County and ABM Janitorial Services, provider, for janitorial services at various county buildings in McMinnville, \$13,143, retroactive to January 1, 2014, through December 31, 2014.

Mr. Springer moved approval of item D(3). The motion passed, Commissioners Stern, Springer, and George voting aye.

4. **B. O. 14-137** - Consideration of approval of an interfund loan of \$12,294 from Fund 80-138 (Liability Reserve) to Fund 20 (County Fair) to make adjustments in the Fair's cash accounts, with a loan term of three years and an interest rate of .5%.

Mr. Springer stated that this loan would allow the Fair to pay back a shortage in two cash accounts, which seems like a good option since it is dealing with other financial issues. Chuck Vesper added that this would restructure and extend the pavement loan by one year and free up \$1200 annually for operations. Mr. Springer moved approval of item D(4). The motion passed, Commissioners Stern, Springer, and George voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of a mass gathering permit for the 2014 Memorial Weekend Boat Races at Rogers Landing Park and a request to waive the permit application fee, applicants Newberg Boat Club/Columbia Outboard Racing Association. *[Tentatively approved with fee waived except publication costs, findings to be adopted March 13, 2014.]*

Christian Boenisch stated that this is very similar to the applications from previous years, and in the past the Board has waived all but \$250 of the application fee.

Ms. Stern opened the public hearing.

Laureen Thorsen stated that she is the race chair for this year's event, and there are no changes from previous years. She said that each year a portion of the concessions revenue is donated to a group in Newberg, such as the fire department or the high school's grad night event. Ms. Stern added that the boat club's donation to the park is the cleanup project.

Buzz Thorsen stated that there has been some discussion between the boat club and the Boy Scouts about the possibility of putting up a permanent flag post at Rogers Landing Park, which he believes would be a good addition to the park. Ms. Thorsen said that the Parks Board is also involved in the discussions about the flag post and possible locations for it.

Mr. Springer moved tentative approval of the mass gathering permit, with the fee to be waived except for the amount needed to cover publication costs. The motion passed, Commissioners Stern, Springer, and George voting aye. Mr. Boenisch stated that he would have the final order ready for adoption the following week.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:17 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

MARY P. STERN

Commissioner

ALLEN SPRINGER

Commissioner

KATHY GEORGE