

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on January 30, 2014, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary P. Stern, Allen Springer, and Kathy George being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Assistant County Counsel; Nathalie Hardy, News-Register; and Dave Adams, KLYC Radio.

Commissioner Stern called the meeting to order at 10:10 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Springer, and George voting aye.

Personnel

1. **B. O. 14-43** - Approve the change of status of Duane Terry to extend temporary part-time employment in Community Corrections, effective March 9, 2014, through September 9, 2014.

2. **B. O. 14-44** - Approve the employment of Jeff Fitzpatrick as Office Specialist 2 in Community Corrections, temporary part-time, \$10/hour, effective January 30, 2014, through July 30, 2014.

3. **B. O. 14-45** - Authorize 5.5% out-of-class pay for Ronald Jones, Parks Division, effective February 3, 2014, until the new Parks Division Manager is hired.

4. **B. O. 14-46** - Authorize a \$250 monthly stipend to Sarah Grabner, District Attorney’s Office, for dog handler duties, effective February 1, 2014.

5. **B. O. 14-47** - Approve the following additions to the Health & Human Services position management roster:

- a. 0.25 FTE Human Services Technician;
- b. 3.40 FTE Human Services Associate;
- c. 4.50 FTE Human Services Specialist 1;

- d. 5.75 FTE Human Services Specialist 2;
- e. 0.75 FTE Registered Nurse 2;
- f. 1.50 FTE Office Specialist 2;
- g. 1.00 FTE Senior Accounting Clerk.

Contracts/Grants

6. **B. O. 14-48** - Authorize HHS Public Health to apply for an Accreditation Readiness grant through Oregon Health Authority in the amount of \$10,000, effective March 1, 2014, through August 31, 2014.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 14-49** - Consideration of authorizing a notice of intent to award the 2014 Worden Hill Paving Project contract to Baker Rock Resources, apparent low bidder, \$294,986.

Mr. Springer moved approval of item D(1). The motion passed, Commissioners Stern, Springer, and George voting aye.

2. Executive session pursuant to ORS 192.660(2)(e) to discuss real property transactions.  
*[No action taken.]*

The meeting recessed at 10:13 a.m. and reconvened at 10:42 a.m. in the Commissioners' Office Conference Room following the executive session with no final decisions made and the sense of the Board conveyed to staff.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:43 a.m.

Anne Britt  
 Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
 Chair MARY P. STERN

\_\_\_\_\_  
 Commissioner ALLEN SPRINGER

\_\_\_\_\_  
 Commissioner KATHY GEORGE