

Yamhill County Employee Safety Advisory Committee
April 12, 2023 - 8:30 a.m.
Courthouse – Room 32

Chair: Rosa Mercado

Voting Members Present: Elsa Pantoja, Steve Sims, Eileen Slater, Derrin Broome, Monica Saunders

County Staff: Jessica Johnson, Mikalie Moreno, Megan Marasco

Guests: None

Rosa Mercado called the meeting to order at 8:31 a.m. A quorum is present.

1. **Minutes:** A motion was made by Elsa Pantoja to approve the February 8 meeting. It was seconded Steve Sims and was unanimously approved.
2. **Unfinished Business:**
 - a. Building inspections were discussed. Mikalie said Megan was in the processing of completing the required training so she could be a back-up for inspections. Eileen is new to the committee so she will need to complete the training also. Jessica proposed a change to the list of building inspections to be completed, specifically, removing the OSU building from the Public Works inspection. It was mentioned the Adair building should be added and someone should be assigned to inspect Transit. Mikalie said that several buildings will be changing so she will work with Kathy to update the spreadsheet. Mikalie also asked that she be contacted when someone will be unable to complete their assigned inspection(s).
3. **New Business:**
 - a. None.
4. **801/Incident/Accident Reports:**

Mikalie provided reports from February and March. That information is provided here:

February:
801's:

 - 02/08/23: Fall on steps due to misstep by employee. No TL associated with claim.
 - 02/21/21: Injury to shoulder due to broken cabinet track. No TL associated.
 - 02/23/23: Injury to shoulder while putting chains on vehicle. No TL associated.

Accident/Incidents:

 - 02/08/23: Fall on steps due to misstep by employee.
 - 02/23/23: Injury while putting chains on vehicle.

March:
801's:

 - 03/06/23: Mental stress. 26 TL days associated with claim.
 - 03/15/23: Mental stress. 8 TL days associated with claim.

Accident/Incidents:

 - 03/02/23: Ambulance called due to employee's medical issues. Not a WC issue/no TL associated with claim.
 - 03/06/23: Damage to PW equipment window due to branch striking/falling on vehicle.
 - 03/07/23: Damage to communication line while ditching road.
5. **Other Business:** None

6. **Department Reports by ESAC members and others:** Rosa said masks are no longer required in buildings. Derrin reported there were no issues with the recent fire, health, and safety inspections in the jail. Steve said they had the 2-post vehicle lifts evaluated and they will be moving them and anchoring them differently. Other than that, there are no issues to report. Elsa said more positions are being filled at the Kirby building. She said the garbage issue has been addressed. Eileen said she had nothing to report.

Before adjournment, Derrin advised he would not be available for the May meeting. Mikalie reminded members there are still 2 available spots on the committee.

7. **Next meeting:** May 10, 2023 – 8:30 a.m. in room 32.
8. **Adjournment** – Meeting adjourned at 8:45 a.m.