

Yamhill County Employee Safety Advisory Committee
January 18, 2023 - 8:30 a.m.
Courthouse – Room 32

Chair: Rosa Mercado

Voting Members Present: Elsa Pantoja, Steve Sims, Patricia Landsiedel, Brenda Hopper, Derrin Broome, Monica Saunders

County Staff: Jessica Johnson, Mikalie Moreno

Guests: None

Rosa Mercado called the meeting to order at 8:29 a.m. A quorum is present.

1. **Minutes:** A motion was made by Elsa Pantoja to approve the minutes from the November 16 meeting. It was seconded by Patricia Landsiedel. The motion was unanimously approved.
2. **Unfinished Business:**
 - a. Goal for 2023 – Previous suggestions were reviewed with a reminder from Mikalie that some of the suggestions included sending out quarterly flyers/information and having informational booths at community events. Elsa reminded the committee of the need to encourage employees to report issues. Mikalie suggested members bring their ideas/suggestions to the next meeting.
 - b. Rosa reminded members there are still 6 buildings not being inspected because there were no employees assigned to complete those inspections. Elsa said she will inspect 621 NE Davis, and 625 NE Galloway. She completed the inspection for 638 NE Davis Street. This will be added to the inspection summary for December. Elsa will inspect the HHS Admin House with Rosa being her back-up. Mikalie said she and Megan can perform some inspections once Megan completes the required OSHA training. She suggested inspecting the Clerk’s Office, and the BOC (Fenton) House, and Planning. During the last meeting, Elsa had volunteered to inspect Planning, so this may need to be decided at the next meeting.
3. **New Business:**
 - a. Safety inspection reports were due by December 15. Inspection reports were provided to the committee. The issues reported in the Bierly building (heater plugged into power strip, wall-mounted heat/AC units were left on, and a kitchen cabinet needs to be secured to a wall) were reported to a supervisor for follow-up.
 - b. Mikalie mentioned a new committee member needs to be selected since Tabitha Allbetter has not been attending meetings and had indicated she no longer wanted to participate.
4. **801/Incident/Accident Reports:** Mikalie provided reports from June – November 2022. That information is provided here:

June:

801’s:

- Injury to hand while replacing gasket on piece of equipment.

Accident/Incident for June: (8)

- 06/02/22. County vehicle backed into by citizen.
- 06/12/22. Clipped road sign when pulling into traffic.
- 06/13/22. Bumped phone pedestal while mowing
- 06/14/22. Backing accident into a county vehicle.
- 06/15/22. Damage to vehicle when it was moved without being unplugged from machine at County shop.
- 06/23/22. Injury to hand while replacing gasket on piece of equipment.
- 06/29/22. Hit telephone pedestal with mower.
- 06/30/22. Damage to citizen’s vehicle when parking van.

July:

801's: (4)

- 07/14/22. Leg injury due to prolonged time in fixed position. 5 days of time loss.
- 07/18/22. Injury to back, hip, and legs while helping client in emergency situation. No time loss associated.
- 07/30/22. Mental stress due to high stress work situation. 119 TL days associated with claim.
- 07/30/22. Mental stress due to high stress work situation. No TL associated with claim.

Accident/Incident for July: (8)

- 07/08/22. County vehicle backed into by citizen.
- 07/11/22. Damaged underground wire with PW equipment.
- 07/14/22. Leg injury due to prolonged time in fixed position.
- 07/18/22. Injury to back, hip, and legs while helping client in emergency situation.
- 07/19/22. Damage to phone line by county equipment.
- 07/24/22. County employee backed into parked vehicle.
- 07/26/22. Damaged gutter on county building while putting equipment away.
- 07/30/22. Injury to groin while cleaning and moving metal equipment.

August:

801's: (3)

- 08/03/22. Exposure to disease. No TL associated with claim.
- 08/03/22. Exposure to disease. No TL associated with claim.
- 08/03/22. Exposure to disease. No TL associated with claim.

Accident/Incident for August: (4)

- 08/05/22. Damage to mailbox by mower.
- 08/09/22. Work assignment aggravating previous medical condition.
- 08/10/22. Dropped electrical panel door on foot.
- 08/25/22. Dropped broken cabinet on foot.

September:

801's: (1)

- 09/13/22. Injury due to falling outside building. No TL associated.

Accident/Incident for September: (2)

- 09/13/22. Injury due to falling outside building.
- 09/20/22. Damaged side mirror to county and citizen vehicle due to accident.
- 09/27/22. Strained back due to weight of trash bags.

October:

801's: (3)

- 10/03/22. Injury to face due to angry client. No TL associated with claim.
- 10/16/22. Injury while arresting a suspect. No TL associated with claim.
- 10/16/22. Injury while arresting a suspect. No TL associated with claim.

Accident/Incidents for October: (7)

- 10/03/22. Injury to face due to angry client.
- 10/06/22. Hit telephone wire due to PW equipment.
- 10/16/22. Injury while arresting a suspect.
- 10/16/22. Injury while arresting a suspect.
- 10/24/22. Injury due to tree branch being cut down and falling.
- 10/27/22. Injury due to cabinet door being left open.
- 10/27/22. Damage to PW vehicle due to backing incident.

November:

801's: (2)

- 11/03/22. Injury when struck by tree branch. No TL associated with claim.
- 11/03/22. Injury to eye when cutting wood with chainsaw. No TL associated with claim.

Accident/Incidents for November: (3)

- 11/03/22. Injury when struck by tree branch.

- 11/03/22. Injury to eye when cutting wood with chainsaw.
- 11/17/22. Injury to ankle while taking down Fair fencing.

5. **Other Business:** None.

6. **Department Reports by ESAC members and others:** Mikalie noted we are receiving more reports and people are asking a lot of questions about County areas and parking structure issues. Rosa said some of the doors in the Bierly building are begin worked on. Patty (Landsiedel) said she had no issues to report. Elsa mentioned there is an ongoing issue regarding the lack of lighting in the Kirby building area. She mentioned that Public Health will be moving closer to that area and asked if WIC might also be moving. Derrin said the jail is preparing for OSSA inspections and Monica said there are no issues to report in the Sheriff's Office. Steve reported there is an ice machine at Public Works that has had a slow leak. Other than that, he had no issues to report. Mikalie mentioned that the Fenton House (BOC) was broken into in November.

7. **Next meeting:** February 8, 2023 – 8:30 a.m. in room 32.

8. **Adjournment** – Meeting adjourned at 8:51 a.m.