

**Yamhill County Employee Safety Advisory Committee**  
**August 17, 2022 8:15 a.m.**

**Via Microsoft Teams**

Chair: Rosa Mercado

Voting Members Present: Elsa Pantoja, Steve Sims, Patricia Landsiedel, Brenda Hopper

County Staff: Jessica Johnson, Mikalie Moreno

Guests: None

Rosa Mercado called the meeting to order at 8:20 a.m. A quorum is present.

1. **Minutes:** November 9, 2021 - Motion made to approve the minutes by Steve Sims, seconded by Patricia Landsiedel. Unanimously approved.
2. **Unfinished Business:**
  - a. Update on By-Laws – Mikalie Moreno stated the bylaws have been through peer reviews and is hoping to have them available by next meeting.
  - b. Goal for 2022 – Since a goal was not set for 2021, it was suggested to discuss ideas for this. Mikalie offered the example of “fewer slips, trips, and falls”. The decision was made to carry this over to the next meeting.
3. **New Business –**
  - a. Safety inspections were discussed as the June inspections had not been completed. Mikalie suggested getting them completed now, even though the next inspection date is coming in September.
  - b.
4. **801/Incident/Accident Reports –**

Mikalie Moreno reported on 801’s for October, November, and December. October 801’s will be discussed at the next scheduled meeting.

  - a. October - There were 6 incidents/accidents reported - 1 resulted in time-loss/injury. There were slips, falls, an altercation, and an injury caused by a client.
  - b. November - There were 3 incidents reported – 2 injuries, and one trip.
  - c. December – There were 11 incidents reported – 2 resulted in injuries. There were several falls, a car accident, and a cut.
5. **Other Business –** None.
6. **Department Reports by ESAC members and others –** Jessica mentioned the Newberg building is now owned by the County so it will need to be added to the list of inspections. Rosa said she will bring some information to the next meeting regarding building inspections. Mikalie brought up the issue of the meeting time for the committee. She said it fact that 8:15 is not working for members. She said she doesn’t believe it will be difficult to update the bylaws to move the meetings to Wednesdays at 8:30.
7. **Next meeting:** October 12, 2022 – 8:30 a.m. – virtually via MS Teams
8. **Adjournment –** Meeting adjourned at 8:30 a.m.