

Yamhill County Employee Safety Advisory Committee
June 14, 2020 8:15 a.m.

Courthouse, Room 32

Chair: Amy Kemper

Voting Members Present: Amy Kemper, Brenda Hopper, Elsa Pantoja, Patty Landsiedel, and Karen Rogers

County Staff: Jessica Johnson, Andrea Paolo, Keri Hinton and Justin Hogue

Guests: Karla Fry, Courts

The Chair called the meeting to order at 8:16 a.m. A quorum is present.

1. **Minutes:** May 12, 2020 - Motion made to approve the minutes by Karen Rogers, seconded by Patty Landsiedel. Unanimously approved.
2. **Unfinished Business**
 - a. Update on By-Laws Project – Amy Kemper announced that there is no update to this project at this time. Due to current union contract negotiations with AFSCME/YCEA there could be additional changes needed before this can be finalized.
- New Business** –
 - a. COVID-19 - Amy Kemper reminded everyone that due to the current physical distancing requirements safety committee meetings will continue to be held via MS Teams.
 - b. Review of Safety Inspection Summary Report for the quarter ending June 30, 2020 – Amy Kemper thanked everyone who was able to squeeze in inspections and reminded everyone that if you are unable to complete a safety inspection to let Keri know so that there is documentation showing that we did try to conduct as many inspections as we could. OSHA has relaxed the requirements during this pandemic, and we are to try to complete as many as possible considering that there is limited staff and some buildings or areas may be closed.
 - c.
3. **801/Incident/Accident Reports** – Andrea Paola reported that there were three 801's in May and June with minimal time loss. There were five incident/accidents in May and seven in June.
4. **Other Business** – The Oregon Health Authority has distributed new fliers regarding the Governor's most recent executive order concerning the requirement of face masks in public buildings. These are available in both English and Spanish and have a place on them for contact information for that building so that the public can call and request assistance.
6. **Department Reports by ESAC members and others** – Karen Rogers reported that the Sheriff's office and Jail are in the middle of a large camera project. No other safety concerns were reported by safety committee members, and staff in attendance.
7. **Next meeting:** August 15, 2020 – 8:15 a.m. – virtually via MS Teams
8. **Adjournment** – Meeting adjourned at 8:29 a.m.

Minutes prepared by
Keri Hinton