

**Yamhill County Employee Safety Advisory Committee**  
**October 8, 2019 8:15 a.m.**

**Courthouse, Room 32**

Chair: Amy Kemper

Vice-Chair: TBD

Voting Members Present: Amy Kemper, Catherine Lindberg, James Craver, Brenda Hopper, Patty Landsiedel, Karen Rogers, and Rosa Mercado

County Staff: Jessica Johnson, Justin Hogue, Mark Lago, Andrea Paolo, Keri Hinton and Mikalie Moreno

Guests: Denise Murphy, Courts

The called the meeting to order at 8:18 a.m. A quorum is present.

1. **Minutes:** July 9, 2019 and August 13, 2019 - Motion made to approve the minutes by Catherine Lindberg. Seconded by Patty Landsiedel. Unanimously approved.
2. **Unfinished Business** –
  - a. Review of inspection areas – The list of building representatives was reviewed and
  - b. Alternates for inspection areas – The building representative list that shows each committee member who is assigned to each area was discussed and other members offered to be backup.
- New Business** –
  - a. Welcome to new committee members – James Craver (Public Works) and Elsa Pantoja (HHS).
  - b. Electing New Vice-Chair – due to the termination of Gary Van der Veen’s membership. Due to a vote technicality this item will be revisited at the next meeting.
  - c. Review of last quarters safety inspections – the safety inspection summary was reviewed and items of concern that were found during the inspection month have either been resolved or maintenance has been notified.
3. **801/Incident/Accident Reports** – Mikalie reported that there were 9 accidents/incidents and 2 801’s with no time loss for the months of August and September.
4. **Other Business** – None.
6. **Department Reports by ESAC members and others** – Mikalie reported that new safety posters are coming out in December. No other safety concerns to report by safety committee members, staff, and guests in attendance.
7. **Next meeting:** November 12, 2019 – 8:15 a.m. - Courthouse, Room 32.
8. **Adjournment** – Meeting adjourned at 8:31 a.m.

Minutes prepared by  
Keri Hinton