

Yamhill County Employee Safety Advisory Committee
August 13, 2019 8:15 a.m.

Courthouse, Room 32

Chair: Amy Kemper

Vice-Chair: Gary Van der Veen

Voting Members Present: Monica Saunders, Amy Kemper, Karen Rogers, and Rosa Mercado

Staff: Denise Murphy, Courts, Jessica Johnson, Keri Hinton and Mikalie Moreno

Guests: Josh Armstrong, YCEA

The called the meeting to order at 8:18 a.m. A quorum is not present.

1. **Minutes:** July 9, 2019. – Deferred.
2. **Unfinished Business** –
 - a. Review of inspection areas – The list of building representatives was reviewed.
 - b. Alternates for inspection areas – The building representative list that shows each committee member who is assigned to each area was discussed and other members offered to be backup. An updated list will be sent out for members to review and will be finalized at the next safety committee meeting.
3. **New Business** –
 - a. September is inspection month – Please have inspections turned in by September 15th to Keri.
4. **801/Incident/Accident Reports** – Mikalie reported that there were six 801 accident/incidents without any time loss that were minor for the month of July.
5. **Other Business** – None.
6. **Department Reports by ESAC members and others** – No other safety concerns to report by safety committee members, staff, and guests in attendance.
7. **Next meeting:** October 8, 2019 – 8:15 a.m. - Courthouse, Room 32.
8. **Adjournment** – Meeting adjourned at 8:28 a.m.

Minutes prepared by
Keri Hinton