

**Yamhill County Employee Safety Advisory Committee**  
**July 9, 2019 8:15 a.m.**

**Courthouse, Room 32**

Chair: Amy Kemper

Vice-Chair: Gary Van der Veen

Voting Members Present: Monica Saunders, Amy Kemper, Karen Rogers, Irene Launder, Rosa Mercado and Gary Van der Veen.

Staff: Alene Jacobs, Courts, Jessica Johnson, Keri Hinton and Mikalie Moreno.

The called the meeting to order at 8:18 a.m. A quorum is present.

1. **Minutes:** May 14, 2019. Motion made to approve the minutes by Karen Rogers. Seconded by Gary Van der Veen. Unanimously approved.
2. **Unfinished Business** – None.
3. **New Business** –
  - a. Responding to Emergencies – A reminder to be aware of what your departments procedures are and how to handle emergencies.
  - b. More safety inspectors – There was some discussion regarding safety inspectors who inspect multiple buildings and may need help during inspection months. The consensus of the committee was to move some areas around and/or offer backup coverage. The areas and who is backup will be discussed again at the next meeting.
4. **801/Incident/Accident Reports** – Mikalie reported that there were eight 801's but only one with time loss so far for the months of May and June.
5. **Other Business** – None.
6. **Department Reports by ESAC members and others** – No other safety concerns to report by safety committee members, staff, and guests in attendance.
7. **Next meeting:** August 13, 2019 – 8:15 a.m. - Courthouse, Room 32.
8. **Adjournment** – Meeting adjourned at 8:35 a.m.

Minutes prepared by  
Keri Hinton