

Yamhill County Employee Safety Advisory Committee
May 14, 2019 8:15 a.m.

Courthouse, Room 32

Chair: Amy Kemper

Vice-Chair: Gary Van der Veen

Voting Members Present: Monica Saunders, Amy Kemper, Karen Rogers, Brenda Hopper, Patty Landsiedel, Catherine Lindberg, Irene Launder and Gary Van der Veen.

Staff: Mikalie Moreno, Denise Murphy, Courts, Jessica Johnson and Keri Hinton.

The called the meeting to order at 8:16 a.m. A quorum is present.

1. **Minutes:** April 9, 2019. Motion made to approve the minutes by Karen Rogers. Seconded by Patty Landsiedel. Unanimously approved.
2. **Welcome New Safety Committee Members** – Amy Kemper introduced the newest committee member and reviewed the proposed vision and mission statement along with two suggested safety goals for 2019. Amy made a motion to accept the vision and mission statement and the safety goals, the motion passed unanimously.
3. **New Business** –
 - a. Reminder to everyone regarding safety inspection reports and to make sure that the safety inspection report is noted that Maintenance has been notified. June is safety inspection month and all safety inspections are due by June 15, 2019.
4. **801/Incident/Accident Reports** – Mikalie reported that there weren't any 801's for the month of April, a few accidents/incidents but nothing that resulted in time loss.
5. **Other Business** – None.
6. **Department Reports by ESAC members and others** – No other safety concerns to report by safety committee members, staff, and guests in attendance.
7. **Next meeting:** July 9, 2019 – 8:15 a.m. - Courthouse, Room 32.
8. **Adjournment** – Meeting adjourned at 8:23 a.m.

Minutes prepared by
Keri Hinton