

Yamhill County Employee Safety Advisory Committee
April 9, 2019 8:15 a.m.

Courthouse, Room 32

Chair: Amy Kemper

Vice-Chair: Gary Van der Veen

Voting Members Present: Monica Saunders, Amy Kemper, Karen Rogers, Brenda Hopper and Gary Van der Veen.

Staff: Desiree Lundeen, Denise Murphy, Courts, Jessica Johnson and Keri Hinton.

The called the meeting to order at 8:17 a.m. A quorum is present.

1. **Minutes:** February 12, 2019. Motion made to approve the minutes by Karen Rogers. Seconded by Brenda Hopper. Unanimously approved.
2. **Unfinished Business** – Amy Kemper reviewed the proposed vision and mission statement along with two suggested safety goals for 2019. Amy made a motion to accept the vision and mission statement and the safety goals, the motion passed unanimously.
3. **New Business** –
 - a. Reminder to everyone regarding safety inspection reports and to make sure that the safety inspection report is noted that Maintenance has been notified.
4. **801/Incident/Accident Reports** – Desiree Lundeen reviewed the accidents/incidents which included a deputy on patrol involved in a motor vehicle accident, along with a few other minor injuries including a slip and fall. Only two of the accident/incidents resulted in time loss. Desiree also distributed a wellness poster for each department to display in their break rooms, etc. She will also reach out to SAIF to see if there are any brochures or posters available to promote our new safety goal of reducing the number of slips, trips and falls.
5. **Other Business** – None.
6. **Department Reports by ESAC members and others** – No other safety concerns to report by safety committee members, staff, and guests in attendance.
7. **Next meeting:** May 14, 2019 – 8:15 a.m. - Courthouse, Room 32.
8. **Adjournment** – Meeting adjourned at 8:36 a.m.

Minutes prepared by
Keri Hinton