

Yamhill County Employee Safety Advisory Committee
August 14, 2018 8:15 a.m.

Courthouse, Room 32

Chair: Amy Kemper

Vice-Chair: Gary Van der Veen

Voting Members Present: Amanda Broome, Monica Brannon, Amy Kemper, Patty Landsiedel, Karen Rogers and Gary Van der Veen.

Staff: Desiree Lundeen, Jessica Johnson, Stephanie Mansheim and Keri Hinton.

Guests: Denise Murphy, Courts.

The chair called the meeting to order at 8:16 a.m. A quorum is present.

1. **Minutes:** July 10, 2018 – Motion made to approve the July minutes by Patty Landsiedel. Seconded by Gary Van der Veen. Unanimously approved.
2. **Unfinished Business – none**
3. **New Business –**
 - a. September is safety inspection month. The committee was reminded to turn in inspections to Keri Hinton by September 15th. A few areas were swapped around now that Facilities has moved to a new location in the courthouse. Jessica Johnson will inspect what used to be Telecom and Patty Landsiedel will take over inspecting the Law Library.
4. **801/Incident/Accident Reports** – Desiree Lundeen – Two incidents involved with deputies, one was a stress claim and one was an injury as a result of an altercation with a suspect.
5. **Other Business** – None.
6. **Department Reports by ESAC members and others** – No other safety concerns to report by safety committee members, staff, and guests in attendance.
7. **Next meeting:** October 9, 2018 – 8:15 a.m. - Courthouse, Room 32.
8. **Adjournment** – Meeting adjourned at 8:20 a.m.

Minutes prepared by
Keri Hinton