

Yamhill County Employee Safety Advisory Committee
April 10, 2018 8:15 a.m.

Courthouse, Room 32

Chair: Amy Kemper

Vice-Chair: Gary Van der Veen

Voting Members Present: Amanda Broome, Monica Brannon, Gary Van der Veen, Amy Kemper, Patty Landsiedel, and Karen Rogers.

Staff: Jessica Johnson and Keri Hinton.

Guests: Jeremy Ruby, Sheriff's office.

The chair called the meeting to order at 8:15 a.m. A quorum is present.

1. **Minutes:** January 9, 2018 and February 13th, 2018 – Motion made by Gary Van der Veen to approve both the January and February minutes. Seconded by Patty Landsiedel. Unanimously approved.
2. **Welcome to New Safety Committee Members** – Monica Brannon, Amanda Broome, and Rosa Mercado
3. **Unfinished Business** –
 - a. Identifying alternative safety inspectors – still being considered.
4. **New Business** –
 - a. Reporting Safety Issue to Maintenance – reminder was given regarding items requiring maintenance. These should be forwarded at the time of the safety inspection so that they can be addressed and maintenance is aware.
5. **801/Incident/Accident Reports** – Desiree Lundeen not in attendance via email stated that there were not any 801 or accident reports.
6. **Other Business** – None.
7. **Department Reports by ESAC members and others** – No other safety concerns to report by safety committee members, staff, and guests in attendance.
8. **Next meeting:** May 8, 2018 – 8:15 a.m. - Courthouse, Room 32.
9. **Adjournment** – Meeting adjourned at 8:20 a.m.