

Yamhill County Employee Safety Advisory Committee
April 19, 2016 8:15 a.m.

Courthouse, Room 32

Chair: Michelle Mathis, Chair

Vice-Chair: Gary Van der Veen, Vice-Chair

Voting Members Present: Shawn Glidden, Michelle Mathis, Catherine Lindberg, Amy Kemper, and Gary Van der Veen.

Staff: Keri Hinton, Ken Huffer, Angelique Goldschmidt, and Jessica Johnson.

Guests: Denise Murphy, Courts

Meeting called to order at 8:15 a.m. A quorum is present.

1. **Minutes:** Consideration of approval of minutes:

- a. February 9, 2016

Motion made by Catherine Lindberg to approve the February minutes. Seconded by Gary Van der Veen; unanimously approved.

2. **Unfinished Business** – None.

3. **New Business** –

- a. OSHA training – non committee member training may be needed; Michelle made a recommendation; motion made by Gary Van der Veen. Seconded by Michelle; unanimously approved.
- b. Quarterly inspection summary was distributed via e-mail no other discussion.
- c. Intranet safety committee postings have been updated.
- d. New employee safety flyer – included in the new employee packet.
- e. HazCom Audit/Cathy Verret is scheduled for June 7 – 10, 2016. Any subjects that the committee might have questions about let Michelle know and a time could be scheduled with Cathy when she is here to address specific questions.

4. **801 Reports** – Angelique Goldschmidt reported six incidents since the last Safety Committee meeting. In the Sheriff's dept. deputies exposure to biohazard during an arrest; deputy sprained elbow during training; broken finger occurred during an arrest; and deputy ruptured an ankle tendon. A Public Works employee was hit by a car with minor injuries and another severed a middle finger which was reattached.

5. **Other Business** – None

6. **Department Reports by ESAC members and others** – Denise, Jessica, Shawn, Amy, and Gary nothing to report. Catherine from Public Works said that they are reviewing some of the accidents that have occurred recently and finding better ways to prevent these types of accidents in the future. Michelle, Keri, Angelique, and Ken no safety concerns to report.

7. **Next meeting:** May 10, 2016 – 8:15 a.m. - Courthouse, Room 32.

8. **Adjournment** – Meeting adjourned at 8:26 a.m.