

**Yamhill County Employee Safety Advisory Committee**  
**May 12, 2015 8:15 a.m.**

**Courthouse, Room 32**

Chair: Michelle Mathis

Voting Members Present: Roma Fuerst, Traci Utti, Jan Cain, and Michelle Mathis

Staff: Keri Hinton, Jessica Johnson

Guests: Denise Murphy

Meeting called to order at 8:15 a.m. There is not a quorum.

1. **Minutes:** April meeting minutes – tabled.

2. **Unfinished Business:**

- a. Re-appointments to the committee, Traci will check with the Sheriff to see if he would like her to continue or let someone else have the opportunity.
- b. Jeff Cranford from the McMinnville Fire Dept. will be at the July meeting with the fire safety and fire extinguisher training.

3. **New Business:**

- a. Opening on the committee – Brenda Hopper has agreed to continue to do quarterly inspections in her department, but is unable to serve as a member on the committee.

4. **801 Reports/Ken Huffer** – not in attendance, no report.

5. **Other Business:**

- a. Quarterly safety inspection reports are due to Michelle by June 15, 2015.

6. **Department Reports** – Denise no safety concerns to report. Jessica showed some pictures of electrical outlets being used incorrectly by plugging multiple power strips together. Jan suggested a county wide e-mail explaining alternative solutions if more outlets are needed. Abacus is still moving right along with its construction project. No other member in attendance had any safety issue to report and neither did Chuck Vesper via e-mail.

7. **Next meeting:** July 14, 2015 – 8:15 a.m. - Courthouse, Rm. 32.

8. **Adjournment** – Meeting adjourned at 8:22 a.m.