



Juvenile Detention Workers Association (YCJDWA)

2023 Employee Holiday Schedule

(January - December 2023)

[The below holiday schedule was approved by Ken Huffer and Christian Boenisch, 11/22/22.]

Except as explained below the County will observe the following paid holidays:

| | | |
|-----------------------|---|--|
| Monday, January 2 | - | New Year's Day (observed) |
| Monday, January 16 | - | Martin Luther King, Jr. Day |
| Monday, February 20 | - | Presidents' Day |
| Monday, May 29 | - | Memorial Day |
| Monday, June 19 | - | Juneteenth Day |
| Tuesday, July 4 | - | Independence Day |
| Monday, September 4 | - | Labor Day |
| Friday, November 10 | - | Veterans Day (observed) |
| Thursday, November 23 | - | Thanksgiving Day |
| Monday, December 25 | - | Christmas Day |
| 1. | | Two (2) Floating Personal Holidays - to be used by June 30, 2023. |
| 2. | | One (1) Commissioners' Day. |
| 3. | | Two (2) additional Personal Holidays * - to be used between November 1, 2023 and January 31, 2024. |

**The above listed holidays and additional holiday days are subject to change pending new YCJDWA contract*

Exceptions and Notes

1. **Floating Personal Holidays** may be used at the discretion of the employee with the consent of the supervisor, provided, however, an employee must be employed for at least three months before the personal holidays may be used. In lieu of taking one or two floating personal holidays, an employee may elect to take cash payment equivalent to 8 hours pay per floating personal holiday not taken. In all cases, personal holidays must be taken by the end of each fiscal year (June 30). If not taken before the end of the fiscal year, the floating personal holiday is forfeited, and if the election for cash payment has not been made, the cash payment is also forfeited.
2. **Commissioners' Day** may be taken during the months of November, December or January with consent of the supervisor. If the Commissioners' Day is not taken prior to January 31st the Commissioners' Day is forfeited. The Commissioners' Day has no cash value.
3. **Additional Personal Holidays** *Per the collective bargaining agreement between Yamhill County and YCJDWA that expires on June 30, 2023 two additional personal holidays shall be granted to association employees as they are part of a 24 hour continuous operations division These personal holidays may be used at the discretion of the employee with the consent of the department head between November 1st and January 31st in the applicable year. Any personal holiday named in this paragraph not taken prior to termination or January 31st of the applicable year, whichever occurs first, is lost. Personal holidays have no cash value.

Note: Whenever a holiday falls on a Sunday, the succeeding Monday will be observed as the holiday. Whenever a holiday falls on a Saturday, the preceding Friday will be observed as the holiday.