



Veterans' Hiring Preference Form

YAMHILL COUNTY HUMAN RESOURCES

Office Location: 434 NE Evans Street

Mailing Address: 535 NE 5th Street

McMinnville, Oregon 97128

(503) 434-7308 Phone • (503) 434-7553 Fax • employment@co.yamhill.or.us

Name: _____ Position Title & Job Number: _____

Under Oregon law ORS 408.225 – 408.238, veterans who meet the minimum qualifications for a position may be eligible for hiring preference. If you think you may qualify as either a veteran or a disabled veteran, please read the following checklist carefully. Check the box for each item that is appropriate. Please contact Yamhill County's Human Resources office with any questions.

This completed form and required documentation must be submitted to Yamhill County Human Resources at the time you submit your employment application.

A. QUALIFIED VETERAN QUESTIONS: You may claim veterans' hiring preference if you can check at least one box in **each of the two sections** below and provide proof of eligibility by submitting a copy of your DD-214 or DD-215 that includes your discharge status (e.g. honorable discharge).

Section One

- I served on active duty* with the Armed Forces of the United States for a period of more than 178 consecutive days and was discharged or released from active duty under honorable conditions; **or**
- I served on active duty* with the Armed Forces of the United States for 178 days or less and was discharged or released from active duty under honorable conditions and have a disability rating from the United States Department of Veterans Affairs; **or**
- I served on active duty* with the Armed Forces of the United States for at least one day in a combat zone and was discharged or released from active duty under honorable conditions; **or**
- I received a combat or campaign ribbon or an expeditionary medal for service in the Armed Forces of the United States and was discharged or released from active duty under honorable conditions; **or**
- I am receiving a non-service connected pension from the United States Department of Veterans Affairs.

* Attendance at a school under military orders, except schooling incident to an active enlistment or regular tour of duty, or normal military training as a reserve officer or member of an organized reserve or National Guard unit is not considered active duty.

Section Two

- This application is to apply for a job with Yamhill County; **or**
 - This application is to apply for a promotion. After my initial regular status appointment to a Yamhill County position, I was granted military leave to serve in the armed services for more than 178 days, and then returned to County service.
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B. QUALIFIED DISABLED VETERAN QUESTIONS: You may claim disabled veterans' hiring preference if you can check at least one box in **each of the two sections** below and provide proof of eligibility by submitting both:

1. A copy of your DD-214 or DD-215 showing your discharge status; **and**
2. A copy of your letter from the Department of Veterans Affairs stating your disability rating and dated within the previous six months of the date of your employment application.

Section One

- I am entitled to disability compensation under laws administered by the Department of Veterans Affairs; **or**
- I was discharged or released from active duty for a disability incurred or aggravated in the line of duty; **or**
- I was awarded the Purple Heart for wounds received in combat.

Section Two

- This application is to apply for a job with Yamhill County and I am officially certified as having service-connected disabilities; **or**
- This application is to apply for a promotion. After my initial regular status appointment to a Yamhill County position, I was granted military leave to serve in the armed services for more than 178 days, and then returned to County service.

C. SIGNATURE SECTION: This section must be completed.

I hereby claim veterans' hiring preference and certify that the above information is true and correct. I understand that any false statements may be cause for my disqualification or dismissal, regardless of when discovered.

Entry into Service: _____ Discharge from Service: _____

Branch of Service: _____

NOTE: This form must contain a written signature if you drop it off at the employment office or submit it via mail or fax. This form must contain an electronic signature if submitted via e-mail. (If submitted with an electronic signature, you will be required to sign this form at the interview, if you are selected to interview.)

<p>Written Signature</p> <p>_____</p> <p>Date _____</p>

<p>Electronic Signature (Type name. Electronic signature required only when submitting form via e-mail.)</p> <p>_____</p> <p>Date _____</p>

Hiring preference will not be awarded without the appropriate documentation. You must submit a copy of this form, your DD-214 or DD-215 that shows discharge status, and a Yamhill County employment application for each position you are applying for. You must submit these documents each time you apply for a position with Yamhill County. You will not receive hiring preference consideration without these accompanying documents.