

**AMENDMENT No. 2 TO YAMHILL COUNTY AND CHEMEKETA  
COMMUNITY COLLEGE, EARLY CHILDHOOD EDUCATOR  
EDUCATIONAL DEVELOPMENT GRANT AGREEMENT**

**Contract No. GR2507GA**

**THIS AMENDMENT** is made and entered into this December 4, 2025, by and between YAMHILL COUNTY, a political subdivision of the State of Oregon, (“County”), and Chemeketa Community College, an ORS Chapter 341, community college district, located at 4000 Lancaster Drive, NE, Salem, Oregon 97305 (“Recipient”) (collectively, the “Parties”).

WHEREAS, The Parties executed a **EARLY CHILDCARE EDUCATOR EDUCATIONAL DEVELOPMENT GRANT AGREEMENT** on March 1, 2024, pursuant to Board Order No.24-66 for an intensive early childhood education program in Yamhill County (the “Contract”); and

WHEREAS, The Parties previously amended the Contract on April 8, 2025, pursuant to Board Order 25-96 to modify the distribution of funds and extend the Contract term to December 31, 2026.

WHEREAS, The Parties now wish to further amend the Contract as provided herein; and now, therefore

THE PARTIES hereby agree to amend the Contract as follows:

1. Exhibit B of the Contract is hereby further amended to include the attached Exhibit A, to this Amendment No. 2, which Exhibit A is attached hereto and incorporated herein by this reference. In the event of any conflict between the language in the original Exhibit B of the Contract or Exhibit B of Amendment No.1 and the language in the attached Exhibit A, the language in the attached Exhibit A shall take precedence.

Except as expressly amended above, all other terms and conditions of the original Contract are still in full force and effect. The Recipient certifies that the representations, warranties, and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

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IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed, this Amendment No. 2 on the date indicated by their duly authorized officials.

**CHEMEKETA COMMUNITY COLLEGE**

*Richard Kline*

\_\_\_\_\_  
Signature

Richard Kline

\_\_\_\_\_  
Name (printed)

Director, Business Services

\_\_\_\_\_  
Title

12/10/2025

\_\_\_\_\_  
Date

**YAMHILL COUNTY**

DocuSigned by:

*Kit Johnston*

\_\_\_\_\_  
Signature

Kit Johnston

\_\_\_\_\_  
Name (printed)

Chair, Board of Commissioners

\_\_\_\_\_  
Title

12/5/2025

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

DocuSigned by:

*Christian Boenisch*

By: \_\_\_\_\_

Christian Boenisch, County Counsel

## Yamhill County ARPA Grant Modification of Budget Request 2025

1. **Legal Organization Name:** Chemeketa Community College
2. **DBA (if applicable):**
3. **Choose the grant:** Child Care Initiative (2025/26)
4. **Project Title:** Early Childhood Educator Educational Development
5. **Name of Authorized Representative:** Aaron Hunter
6. **Title of Authorized Representative:** VP/CFO
7. **Phone Number for Authorized Representative:** 503.399.8486
8. **Email for Authorized Representative:** [aaron.hunter@chemeketa.edu](mailto:aaron.hunter@chemeketa.edu)
9. **Unique Entity Identified (UEI) (from [www.sam.gov](http://www.sam.gov)):** VKNDQDCD3AU9
10. **Current Project Completion Date:** 12/31/2026
11. **Amount of Original Award:** \$760,386.00
12. **Amount of Grant Award Spent-To-Date:** \$318,618.34
13. **Circumstances Requiring Project Extension/Change: Purpose of Revision**

Chemeketa Community College requests approval for a budget revision to strengthen recruitment, retention, and completion outcomes for early childhood educator participants during Years 3 and 4 of the ECEED project. Based on APR findings, the 2025 cohort met 90% of its enrollment goal but identified financial barriers, childcare access, and part-time enrollment as ongoing challenges to persistence. The proposed revision rebalances funds to increase direct student support, sustain staffing for recruitment and advising, and enhance marketing and outreach for upcoming cohorts.

## 2. Summary of Revisions

- **Personnel:** Propose allocating personnel funding for the Grant Support Specialist - C1 level to coordinate recruitment, stipends, advising, cohort tracking, and employer partnerships.
- **Benefits:** Adjusted proportionally to salary costs.
- **Marketing & Recruitment:** Final year amount to include remaining M&S funding to support expanded outreach in Yamhill County through bilingual advertising, employer information sessions, and digital recruitment tools.
- **Student Support Stipends:** Propose stipend of **\$7000 per student per year** for 30 students for the final year participants lost income during full-time summer coursework. This stipend will be spread out over the 3 terms.
- **Childcare Support:** Maintain \$2,500 per eligible student to reduce withdrawal due to childcare conflicts.
- **Indirect:** Adjust proportionally (10%) to total direct costs.

14. **Length of Project Extension Requested:** We are not requesting additional time but rather redistributing funding

15. **New Project Completion Date Requested:** Project will be completed on original date of 12/31/2026

Authorized Representative Signature *Aaron Hunter* Date **12/10/2025**  
Aaron Hunter (Dec 10, 2025 13:26:34 PST)

Authorized Representative Name and Title Aaron Hunter, Vice President/CFO

**Proposed Revised Budget 2025-2026**

	Approved Budget	2024	2025	Exp to date	Amt Remaining	Proposed 2026	Notes
Personnel							
Salary	198,519.11	37,499.11	50,802.30	88,301.41	<b>110,217.70</b>	110,388.00	Add salary & fringe for Grant Support Specialist C1 level - Advising and Recruiting
Benefit	87,137.57	11,114.57	16,942.32	28,056.89	<b>59,080.68</b>	59,080.00	
<b>Total S&amp;B</b>	<b>285,656.68</b>	<b>48,613.68</b>	<b>67,744.62</b>	<b>116,358.30</b>	<b>169,298.38</b>	<b>169,468.00</b>	
M&S							
<b>Total M&amp;S</b>	<b>12,251.13</b>	<b>647.13</b>	<b>829.38</b>	<b>1,476.51</b>	<b>10,774.62</b>	<b>10,774.62</b>	Recruitment & Retention Events/Marketing Funding
<b>Total Enrollment &amp; Instr</b>	<b>297,907.81</b>	<b>49,260.81</b>	<b>68,574.00</b>	<b>117,834.81</b>	<b>180,073.00</b>	<b>180,242.61</b>	
Indirect 10%	29,978.07	4,926.07	6,857.46	11,783.53	18,194.54	18,024.26	
<b>Total with Indirect</b>	<b>327,885.88</b>	<b>54,186.88</b>	<b>75,431.46</b>	<b>129,618.34</b>	<b>198,267.54</b>	<b>198,266.87</b>	
Student Childcare Support						33,500.67	Add specific childcare stipend - awarded based on need
Student Support Stipends						210,000.00	30 participants X 7000 paid over 3 terms = \$210,000
<b>Total Student Support Stipends</b>	<b>432,500.00</b>	<b>52,500.00</b>	<b>136,500</b>	<b>189,000.00</b>	<b>243,500.00</b>	<b>243,500.67</b>	
<b>Total</b>	<b>760,385.88</b>	<b>106,686.88</b>	<b>211,931.46</b>	<b>318,618.34</b>	<b>441,767.54</b>	<b>441,767.54</b>	

# 10757402 Yamhill County

Final Audit Report

2025-12-10

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