

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on September 25, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, and David “Bubba” King being present.

Also present were Ken Huffer, County Administrator; Kevin Perkins, Deputy County Administrator PIO; Christian Boenisch, County Counsel; Kaleb Raever, Assistant County Counsel; Mike Browne, Jail Captain and Jessica Beach, Community Justice Director. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Marvin Bernards, John Olson, Jason Fields and Chuck Dolence. Sonda Martin, Danya Gilbert, Craig Markham – Yamhill Co, Aly’s Phone, susan, Captain of Marv/Bubba’s tag team, Rebecca Wallis – Yamhill County News and Lee Schrepel participated via Zoom.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov) by 5:00 p.m. Wednesday.*

**A. CALL TO ORDER:** Commissioner Johnston called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of September 29 – October 5, 2025. No other county business was discussed.

**D. PUBLIC COMMENT:** This time is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

The commissioners acknowledged written public comment provided by Anson Agapay regarding family caregivers. Marvin Bernards provided public comment regarding liaison responsibilities. Sonda Martin provided public comment virtually regarding public transparency.

**B.O. 25-312**

Commissioners discussed with staff attendance of advisory board meetings and whether allowable for more than one commissioner to attend per Public Meetings Laws. Commissioner Starrett requested Ken Huffer provide clarification regarding Oregon Public Meeting Laws. Mr. Huffer explained that commissioners were free to attend any advisory board meetings, and contact board members or staff for informational purposes, so long as the commissioners did not deliberate with other commissioners attending the meetings. All advisory meetings were public meetings and noticed, so anyone could attend. Areas of liaison had been adopted by the Board, but this did not limit non-liaison commissioners to reach out to advisory boards or staff outside their areas of liaison for informational purposes. Deliberation and discussions on agenda or policy items were reserved for Thursday formal sessions. Mr. Huffer referred to counsel, Christian Boenisch, who concurred and advised that commissioners could consult with Oregon's Government Ethics Commission (OGEC). Mr. Boenisch added that as long as commissioners did not engage in debates or deliberate regarding any item that may come before the Board in formal session, no additional agendas or minutes were required for meetings that more than one commissioner attended. Commissioner Johnston directed staff to notice all future Park Board meetings on the Joint Schedule.

**E. DEPARTMENT UPDATES:** Community Justice – Jessica Beach.

Jessica Beach stated that Community Corrections State funding would be \$60,000,000 less than a cost study identified was needed to run the program. She explained that the Adult Corrections program was 94% State funded. A revised fee schedule was approved by the Board on September 11, 2025 in response to the reduced funding, and some auxiliary programs would be cut or limited. She stated that the Formula grant, and Adult Recovery and Behavioral Health Court grants that the department had applied for were fully awarded. The Competitive and Juvenile Court grant applications were 80% to 85% awarded. Ms. Beach described the Juvenile Learn to Earn program in partnership with Multnomah School District from which ten youth graduated and received school credits. The program donated eight hundred pounds of food to Yamhill County Action Partners (YCAP) and allowed youths in detention to learn skills such as farming, welding and wood working. The quarterly Criminal Justice Commission meeting was scheduled to be hosted by Yamhill County in October 2025 and would include tours of local partners and Yamhill County programs and facilities.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance.

1. None.

**G. CONSENT AGENDA:**

*[Commissioner Johnston requested to move item G1 to item I8. See item I8 for action taken.]*

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett and King voting aye.

Minutes

1. **B.O. 25-302** - Approval of Formal Session minutes from September 11, 2025.

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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS** (Add-ons and non-consent items):

**B.O. 25-312**

1. **B.O. 25-303** - Consideration of approval of an agreement between Yamhill County Health and Human Services and Yamhill Valley Treatment, DBA Provoking Hope, for Certified Peer Recovery Mentor services in the not to exceed amount of \$7,715,731.20 retroactive to July 1, 2025. Oracle #HHS25049GS.

Commissioner Starrett stated that the proposed ten-year contract was for Transitional Treatment Recovery Services (TTRS) and stabilization homes.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Johnston, Starrett and King voting aye.

2. **B.O. 25-304** - Consideration of approval of Amendment #14 to Agreement #026028 between Yamhill County Health and Human Services and the Oregon Health Authority (B.O. 24-029) in the amount of \$15,250 retroactive to July 1, 2025, through December 31, 2025. Oracle #HHS24037IGA.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Johnston, Starrett and King voting aye.

3. **B.O. 25-305** - Consideration of approval of the Yamhill County Department of Community Justice (YCDCJ) 2025-27 Biennial Plan.

Jessica Beach clarified that underspent grant funds were restricted by the original grant agreement, but funds could be carried over from previous years.

Commissioner King moved approval of item I3. The motion passed, Commissioners Johnston, Starrett and King voting aye.

4. **B.O. 25-306** - Consideration of approval of Intergovernmental Agreement #6923 between Yamhill County and the State of Oregon Department of Corrections for the funding of post-prison felony supervision retroactive to July 1, 2025 through June 30, 2027. Oracle #CJ26001IGA.

Commissioner King moved approval of item I4. The motion passed, Commissioners Johnston, Starrett and King voting aye.

5. **B.O. 25-307** - Consideration of approval of Intergovernmental Agreement #6955 between Yamhill County and the State of Oregon Department of Corrections for the funding of intensive supervision and treatment support of the M57 population retroactive to July 1, 2025 through June 30, 2027. Oracle #CJ26002IGA.

Commissioner King moved approval of item I5. The motion passed, Commissioners Johnston, Starrett and King voting aye.

6. **B.O. 25-308** - Consideration of approval of Amendment #2 to Grant Agreement #15695 between Yamhill County and Oregon Department of Education (ODE) Youth Development Division (YDD) Juvenile Crime Prevention (JCP) adding funding and extending the term date through June 30, 2027. Oracle #JV26003IGA.

Commissioner King moved approval of item I6. The motion passed, Commissioners Johnston, Starrett and King voting aye.

**B.O. 25-312**

7. **B.O. 25-309** - Consideration of approval of Agreement #37324 between Yamhill County and the State of Oregon Department of Education for reimbursement from Child Nutrition Programs effective upon full execution with annual renewals. Oracle #DET26002IGA.

Commissioner Starrett moved approval of item I7. The motion passed, Commissioners Johnston, Starrett and King voting aye.

8. **B.O. 25-310** - Approval to reappoint Paulette Alexandria and appoint Chuck J. Dolence and Lee W. Schrepel to the Planning Commission.

Commissioner Johnston clarified that, although the majority of the Planning Commission did not vote in favor of appointing Chuck J. Dolence, the Board would approve Mr. Dolence's appointment to replace member Matt Dunkel who had expressed a desire to remain on the commission only until he could be replaced by a new member.

Commissioner Johnston moved approval of item I8. The motion passed, Commissioner's Johnston, Starrett and King voting aye. Discussion was for Chuck to replace Matt.

**J. PUBLIC HEARINGS:** None.

**THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:**

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov).

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>.

Following Commissioner announcements, the meeting adjourned at 11:01a.m.

Bailey Barnhart  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

KIT JOHNSTON



Commissioner

MARY STARRETT



Commissioner

DAVID "BUBBA" KING

Approved by the Yamhill County Board of  
Commissioners on 10/02/2025  
via Board Order 25-312