

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on July 3, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett and David “Bubba” King being present.

Also present were Ken Huffer, County Administrator; Kevin Perkins, Deputy County Administrator PIO; Christian Boenisch, County Counsel; Paulette Alexandria, Treasurer; Mike Browne, Jail Captain and Sheriff Sam Elliott. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Chris Chenoweth, John Olson, Hillary Malcomson, Audrey Malcomson and Kim Morris. Bubba’s Fan Club, Marvin Bernards and Rebecca Wallis Yamhill County News participated via Zoom.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov by 5:00 p.m. Wednesday.*

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of July 7 through July 13, 2025. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Audrey Malcomson provided in person public comment regarding The Zone. Commissioners acknowledged written public comment and virtually provided public comment presented by Rebecca Wallis regarding immigration and law enforcement.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett and King voting aye.

Surplus

1. **B.O. 25-197** - Approval for the IT Department to declare computers and equipment as surplus to be donated to Yamhill County schools.

Committees

2. **B.O. 25-198** - Approval to appoint John Olson and Chris Teichroew to the Parks Advisory Board for four-year terms to expire July 3, 2029, and to remove Glenn Cloyd effective July 3, 2025.

Commissioner Johnston clarified that one vacancy would remain in the Parks Advisory Board once item G2 was approved.

3. **B.O. 25-199** - Approval to appoint Stephen Fox to the Road Improvement Advisory Committee (RIAC) for a three-year term to expire July 3, 2028.

Commissioner Johnston clarified that no vacancies would remain in RIAC once item G3 was approved.

Contracts

4. **B.O. 25-200** - Approval of an agreement between Yamhill County Sheriff's Office and the City of Dayton for police services for FY 2025-26 in the amount of \$214,010.09 effective July 1, 2025 through June 30, 2026. Oracle #SO26001IGA.

5. **B.O. 25-201** - Approval of an agreement between Yamhill County Sheriff's Office and the City of Lafayette for police services for FY 2025-26 in the amount of \$ \$428,020.29 and for FY 2026-27 in the amount of \$436,693.20, effective July 1, 2025 through June 30, 2027. Oracle #SO26002IGA.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 25-202** - Consideration of approval of Amendment #6 to an agreement between Yamhill County and Siemens Industry (BO19-504) for modifications to the PLC/VMS system upgrade in the Yamhill County Correctional Facility, adding five cameras and increasing the not-to-exceed amount by \$46,244.00 for a total of \$1,951,288.00, effective upon full execution. Oracle #SO25027GS.

Commissioner King moved approval of item I1. The motion passed, Commissioners Johnston, Starrett and King voting aye.

2. **B.O. 25-203** - Consideration of approval of Intergovernmental Agreement #73000-00045054 between Yamhill County Public Works, City of McMinnville and Oregon Department of Transportation (ODOT) to grant ODOT access and use of SW Old Sheridan Road as a detour during construction, effective upon full execution through December 31, 2027. Oracle #PW25002IGA.

Commissioner Johnston moved approval of item I2. The motion passed, Commissioners Johnston, Starrett and King voting aye.

3. **B.O. 25-204** - Consideration of approval of Amendment #1 to Agreement #179210 between Yamhill County and the Oregon Department of Human Services for the Vocational Rehabilitation program (BO #23-091), extending the term to March 31, 2027. Oracle #HHS25030IGA.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Johnston, Starrett and King voting aye.

4. **B.O. 25-205** - Consideration of approval of an intergovernmental agreement between Yamhill County Sheriff's Office and the University of Oregon's Oregon Hazard Lab (OHL) for the installation of a microwave communications link on the High Heaven radio tower with a total first-year rental amount of \$790.10 subject to annual adjustment effective upon full execution through October 31, 2029. Oracle #SO26008IGA.

Sheriff Sam Elliott clarified that the agreement would allow OHL to install a microwave link for AI smoke detection in the state, so the public safety component warranted a lower rate.

Commissioner King moved approval of item I4. The motion passed, Commissioners Johnston, Starrett and King voting aye.

5. **B.O. 25-206** - Consideration of approval to submit a letter of support of the City of Newberg's application for the Oregon State Transportation and Growth Management grant for a comprehensive update the city's Transportation System Plan.

Commissioner King moved approval of item I5. The motion passed, Commissioners Johnston, Starrett and King voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 10:30 a.m.

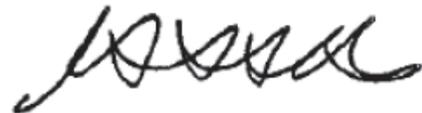
Bailey Barnhart
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

KIT JOHNSTON



Commissioner

MARY STARRETT



Commissioner

DAVID “BUBBA” KING

Approved by the Yamhill County Board of
Commissioners on 07/17/2025
via Board Order 25-224