

IN THE BOARD OF COUNTY COMMISSIONERS OF THE STATE OF OREGON

82 - 373

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

In the Matter of an Ordinance Establishing)
an Interim Policy and System for the Naming)
of Streets and Roads in the Unincorporated)
Area of Yamhill County.)

ORDINANCE NO. 300

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY, OREGON, (the Board), on the 11th day of August, 1982, sat for the transaction of County business, in Special Session, Commissioners Ted Lopuszynski, Colin Armstrong and Robin J. Hamblet being present.

WHEREAS, the currently utilized road naming system in unincorporated Yamhill County and the methods for addition or modification of names have not been formally adopted; and

WHEREAS, Yamhill County's policy on road naming is as follows: "Yamhill County will establish by ordinance in cooperation with the State Highway Division, the cities of the County, adjoining counties, the U.S. Postal Service and all affected special-purpose districts, including fire district, a system for naming all public roads and numbering property as prescribed by ORS 215.110 (1) (c), and in doing so will give full consideration to the costs, benefits and timeliness of such action;" and

WHEREAS, the Comprehensive Plan (Page 152) establishes that a system for naming roads and numbering property is a major task which will necessarily have to be undertaken in stages; and

WHEREAS, an interim road naming policy is an appropriate first stage in implementing the County Plan policy;

WHEREAS, an illogical or inconsistent road naming system can lead to substantial inconvenience for citizens, inefficient delivery of services, waste in the consumption of energy and serious delays or losses in cases of emergency; and

WHEREAS, it is appropriate to retain, restore and extend the pattern or names of historical or geographic significance for rural area roads to aid in distinguishing rural area ~~character~~ outside of urban growth boundaries from urban and urbanizing character inside boundaries; and

WHEREAS, it is necessary and appropriate that an ordinance be adopted which provides for the systematic naming of streets and procedures for modification thereof; and

WHEREAS, Oregon Revised Statutes, Chapter 215.110, provides that the Planning Commission may recommend and the Board may adopt ordinances intended to implement

all or part of the Comprehensive Plan, including the renaming of public thoroughfares; and

WHEREAS, the Board of Commissioners on the 11th day of August, 1982, held a public hearing as required by ORS 215.060 to consider adoption of the proposed ordinance.

NOW, THEREFORE, IT IS HEREBY ORDAINED that the Yamhill County Road Naming Ordinance, attached hereto as "Exhibit A" and by this reference made a part hereof, is adopted to establish an interim policy and procedure for the naming of streets and roads in the unincorporated area of Yamhill County.

EFFECTIVE DATE. This Ordinance, being necessary for the preservation of the health, safety and welfare of the citizens of Yamhill County and an emergency having been declared to exist, shall be effective upon passage hereof.

DONE this 18th day of August, 1982, at McMinnville, Oregon.

ATTEST:

YAMHILL COUNTY BOARD OF COMMISSIONERS

CHARLES STERN
County Clerk

by: Elaine Pearcey
Elaine Pearcey, Deputy

Ted Lopuszynski
Chairman TED LOPUSZYNSKI

Robin J. Hamblet
Commissioner ROBIN J. HAMBLET

Colin Armstrong
Commissioner COLIN ARMSTRONG

APPROVED AS TO FORM

by: Daryl S. Garrettson
DARYL S. GARRETTSON
County Counsel

"EXHIBIT A"

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR YAMHILL COUNTY, OREGON

ORDINANCE NO. 82-300

An Ordinance establishing an interim policy and system for the naming of streets and roads in the unincorporated area of Yamhill County; establishing the Official Road Name Map; providing procedures for the naming of new roads, the renaming of existing roads, and the resolution of discrepancies in road names.

Yamhill County ordains as follows:

SECTION 1. FINDINGS

- (A) The currently utilized road naming system in unincorporated Yamhill County and the methods for addition or modification of names have not been formally adopted.
- (B) Yamhill County's policy on road naming is as follows: "Yamhill County will establish by ordinance in cooperation with the State Highway Division, the cities of the County, adjoining counties, the U.S. Postal Service and all affected special-purpose districts, including fire districts, a system for naming all public roads and numbering property as prescribed by ORS 215.110(1)(c), and in doing so will give full consideration to the costs, benefits and timeliness of such action."
- (C) The Comprehensive Plan (Page 152) establishes that a system for naming roads and numbering property is a major task which will necessarily have to be undertaken in stages.
- (D) An interim road naming policy is an appropriate first stage in implementing the County Plan policy.
- (E) An illogical or inconsistent road naming system can lead to substantial inconvenience for citizens, inefficient delivery of services, waste in the consumption of energy and serious delays or losses in cases of emergency.

- (F) It is appropriate to retain, restore and extend the pattern or names of historical or geographic significance for rural area roads to aid in distinguishing rural area character outside of urban growth boundaries from urban and urbanizing character inside boundaries.
- (G) It is necessary and appropriate that an ordinance be adopted which provides for the systematic naming of streets and procedures for modification thereof.
- (H) Oregon Revised Statutes, Chapter 215.110, provides that the Planning Commission may recommend and the Board may adopt ordinances intended to implement all or part of the Comprehensive Plan, including the renaming of public thoroughfares.

SECTION 2. ROAD NAMING POLICY, CRITERIA AND PROCEDURES

- (A) Unless specifically stated otherwise, "road naming" shall mean "road naming or renaming."
- (B) Unless specifically stated otherwise, "property owners" shall mean the owners of record of property abutting a road to be named.
- (C) Other words and their derivations used in this Ordinance shall have the meanings given in the Yamhill County Zoning Ordinance, Ordinance No. 83, 1976, or any replacement ordinance adopted thereto.

2.020 Policy and Purpose. In order to provide a uniform road naming system of benefit to all the citizens of the County, it is the policy of Yamhill County to retain, restore and extend the historical road naming system for all rural county areas, and to coordinate the naming and renaming of roads in the County with all other affected public agencies. It is the intent and purpose of this Ordinance to provide a reasonable procedure for naming of roads, and to accommodate the wishes of the greatest number of parties affected by naming of roads, within the limitations given.

2.030 Scope. The provisions of this Ordinance shall apply to the naming of roads in the unincorporated area of Yamhill County.

2.040

Official Road Name Map

- (A) The County Road Map published by the County Road Department, dated March, 1982, is hereby established as the Official Road Name Map for Yamhill County. A copy of this map, identified as Appendix A, is hereby made a part of this Ordinance, and is hereinafter referred to as the Road Name Map.
- (B) The road names shown on the Road Name Map are hereby established as the official names for the roads they designate.
- (C) Any road not specifically named on the Road Name Map which is named in a subdivision plat shall have as its official name the name given on said plat.
- (D) Any discrepancy between a name on the Road Name Map and the commonly used, established or posted name of the road in question shall be decided according to the procedures in Section 2.080 of this Ordinance.
- (E) The Road Name Map shall be kept in the Yamhill County Road Department and its maintenance, updating and periodic replacement shall be the joint responsibility of the Road Department and the Planning Department

2.050

Road Naming Standards

- (A) Except as established on the Road Name Map, or as may be established under Section 2.050 (B) or (C), any road outside of an adopted urban growth boundary shall be designated as "Road."
- (B) An extension of a road with an adopted name shall bear the same name.
- (C) A designation other than "Road" may be established upon a finding that the designation "Road" would be inconsistent with one or more of the criteria contained in Section 2.060 of this Ordinance.
- (D) The provisions of this Ordinance shall apply to all County roads, public roads, private roads greater than 250 feet in length, and roads within subdivisions. No private road less than 250 feet in length shall be eligible for an official name.

- (E) A road inside an adopted urban growth boundary need not be designated "Road," unless this is necessary to be consistent with an extension of the same road outside of said urban growth boundary.
- (F) No road shall be named after a person or family, living or dead, unless the owners of 100 percent of the property abutting the road agree to the name.
- (G) The name of a road shall be selected according to the criteria contained in Section 2.060 and the procedures contained in Section 2.070 of this Ordinance.

2.060

Road Naming Criteria. The following criteria shall be considered in selecting a road name:

- (A) Factors of historical significance related to persons, circumstances or events.
- (B) Factors of geographical significance.
- (C) Factors of road location, function or direction.
- (D) Common usage of a name for the road
- (E) Prior use of the name for the road.
- (F) Name consistency for a continuous route, including roads in other adjoining jurisdictions.
- (G) Non-duplication of another road name.
- (H) Compliance with the provisions of Section 2.050.
- (I) For roads inside an adopted urban growth boundary, consistency with an adopted city road naming policy.

Road Naming or Renaming Procedure.

- (A) A proposed road naming or renaming shall be initiated by:
- (1) resolution of the Board of Commissioners;
 - (2) a petition filed with the Planning Director, signed by 20% or more of the owners of property abutting an existing road to be named or renamed;
 - (3) a petition filed with the Planning Director, signed by the owners of 51% or more of the property abutting a new road to be named;
 - (4) the filing of a proposed subdivision plat involving the creation of a new road; or
- (B) Road naming proposals initiated under 2.070 (A)(2) or (3) above shall be accompanied by a fee established by the Board.
- (C) The road naming proposal shall be scheduled for public hearing at the Board of Commissioners and notice of the hearing shall be published in a newspaper of general circulation at least ten (10) days prior to the scheduled public hearing.
- (D) Notice of the proposal, including the proposed road name, the date, time and place of the Board hearing, and an invitation to submit written or oral testimony for review by the Board shall be sent by regular mail to the following parties at least thirty (30) days before the Board meeting:
- (1) the owners of record of all properties abutting the road;
 - (2) the rural fire protection district;
 - (3) the Postmaster having jurisdiction;
 - (4) the office of City-County Emergency Services;
 - (5) the County Road Department;
 - (6) the County Sheriff's Office;
 - (7) the County Historical Society;

- (8) the Regional Parks and Recreation Office;
and
 - (9) for roads within or abutting an adopted urban growth boundary, the affected city.
 - (10) for roads abutting or extending into another County, the affected County.
- (E) The Board of Commissioners shall conduct a public hearing to review the proposed name in light of the criteria of Section 2.060.
 - (F) If the Board of Commissioners finds it can approve the proposed name advocated by the majority of those owners of property abutting the road who have expressed a preference by petition, letter, orally or by other means, then this name shall be the established as the official road name by Board Order.
 - (G) All affected agencies shall be notified of the Board's decision, and the name adopted shall be added to the Official Road Name Map.

2.080

Procedure for Resolving Discrepancies. Where an actual or apparent discrepancy arises between a name on the Road Name Map and the commonly used, established or posted name of the road, the following procedure shall be used to resolve the discrepancy:

- (A) The County Road Engineer or his designate shall investigate the nature of the discrepancy. If in his opinion the discrepancy is the result of an obvious error, or it is clear that one or the other name is the appropriate name for the road, he shall be authorized to make the appropriate corrections. The Board and the parties listed in Section 2.070 (D) shall be notified of his determination.
- (B) If in the opinion of the Engineer or his designate an actual discrepancy exists to which there is no obvious solution, a hearing shall be scheduled before the Board for resolution of the discrepancy.
- (C) At least thirty (30) days prior to the Board hearing, a notice shall be sent to the parties listed in Section 2.070(D) describing the discrepancy and the names under consideration;

giving the date, time, and place of the Board hearing; and requesting that any information or preference concerning the name of the road be submitted within fifteen (15) days from the date of the letter.

- (D) The County Road Engineer or his designate shall investigate the discrepancy, including the representation of the road name on available maps, lists, addresses, signs and other sources. When the fifteen (15) day response time has elapsed, he shall prepare a report to the Board, including responses from affected parties and findings. If appropriate, he shall evaluate the different road names in light of the criteria in Section 2.060.
- (E) The Board shall conduct a public hearing and shall make a final determination as to the official name of the road.
- (F) All affected agencies shall be notified of the Board's decision, and the appropriate corrections shall be made.

2.090

Road Name Signs. The construction and installation of road name signs shall be the responsibility of the County Road Department.

- (A) The Board shall establish, by Board Order, a fee schedule to cover the cost of construction and installation of new road name signs.
- (B) The County has no responsibility for the maintenance of signs on public and private roads which are not in the County road system.
- (C) The maintenance of County road name signs is necessarily a low priority of the County Road Department. The maintenance of traffic control signs, because of safety considerations, is a higher priority.

2.100

Fees. For the purpose of defraying expenses involved in processing road name change requests, the Board may establish, by Board order, appropriate fee schedules from time to time. Refunds shall be made at the authorization of the card.