



# PUBLIC RECORD REQUEST FORM

Please complete this form and send it to:

Yamhill County Department of Planning and Development  
400 NE Baker Street  
McMinnville, OR 97128  
Phone: 503 434-7516; Fax: 503 434-7544  
Email to: [planning@yamhillcounty.gov](mailto:planning@yamhillcounty.gov)

## CONTACT INFORMATION

Name:	Email:
Organization:	Phone:
	Fax:

Mailing Address:

## REQUEST (Detail of records being requested)

Signature:	Date:
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## OFFICE USE

Date Received:	Fee:
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## FEES

Unless otherwise stated by rule, the Yamhill County Planning Department shall make charges for copies and services as follows:

Photocopies/scanned, each .....	\$0.25
Photocopies, enlarge, reduce, or collate, each .....	\$0.50
Recording duplication .....	\$10.00
Map preparation – per hour (15 min increments; 15 min minimum).....	\$66.00
GIS Maps 8.5 x 11.....	\$1.00
11 x 7.....	\$1.50
18 x 24.....	\$5.00
24 x 36.....	\$8.00
36 x 60.....	\$17.00
Other sizes per square feet .....	\$1.25
Research Fee, per hour (15 min increments; 15 min minimum) .....	\$66.00