

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on March 20, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, David "Bubba" King being present.

Also present were Ken Huffer; County Administrator, Christian Boenisch; County Counsel, Bailey Barnhart; BOC Staff, Nohely Barajas Montalvo; Legal Staff, Patricia Rojas; HR Manager, Paulette Alexandria; Treasurer, Kate Lynch and Cecelia Martinez; DA’s Office, Sam Elliott; Sheriff.

Guests: Rebecca Wallis, John Olson, Beth Keyser, Jessica Howard, Chris Chenoweth, Ian Houston, Hillary Malcomson, and Jeremy Koch. Marvin Bernards and Craig Markham participated via Zoom.

Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov.

A. CALL TO ORDER: Commissioner Kit Johnston called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of March 24, 2025, to March 30, 2025. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for

public hearing. The Chair may limit the length of individual comments. There were no public comments received.

E. DEPARTMENT UPDATES: District Attorney's Office – Kate Lynch.

District Attorney Kate Lynch approached the board with the 2025 Department Update. There have been 4 total positions that have been cut within the DA's Office to fit the budget. Budget Week for the County is approaching and at that time, they will be requesting those positions back to fill the needs for the office and Yamhill County. DA Lynch's overall goals for the office are to fill on going vacancies, provide consistent training to law enforcement entities regarding search and seizures, as well as criminal law updates, promoting and engaging in more community outreach (Support Enforcement and Crime Victim Advocates), and to increase efficiency to the community and DA's Office by updating processes and how to best utilize technology services for the most useful results and support. DA Lynch went over the Oregon House Bill 4002, which establishes task forces related to behavioral health and has reduced the overall barriers to access drug/alcohol treatment. Because of this House Bill, the Deflection Program, law enforcement agencies make a direct referral for a connection with a treatment provider, has had little success within Yamhill County.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA: None.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 25-076** - Consideration to authorize the Yamhill County Sheriff or designated staff to accept the United States Police Canine Association, Inc. (USPCA), and the American Kennel Club (AKC) Reunite K9 Cop 2025 grant in the amount of \$7,500 with a \$2,500 match. Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

2. **B.O. 25-077** - Consideration of approval of an Intergovernmental Agreement between Yamhill County, Yamhill Communications Agency (YCOM), and City of McMinnville for the purposes of resource sharing for the Records Management System (RMS) for the period January 1, 2025, through December 31, 2029, in the amount of \$239,495.00. Oracle #SO25022IGA. Commissioner King moved approval of item I2. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

B.O. 25-116

3. **B.O. 25-078** - Consideration of approval of a Board Order correcting Board Order 25-42, Section 6, "Distribution of Gross Purchase Price Proceeds".

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

4. Consideration of approval to endorse Chemeketa Community College's proposed bond. (Commissioner David "Bubba" King).

Commissioner King asked the board for their support in endorsing Chemeketa Community College's proposed bond. He was in favor of the Career and Technical Education bond because of the opportunity for students to look at different career paths that numerous industry's need.

Commissioner King moved approval of item I4 to endorse the bond. In discussion, Commissioner Starrett rebutted that while she also supported Chemeketa's programs, she was not in favor of supporting a taxing district's bond that would incur an additional, and continued tax estimated to cost taxpayers \$2 million dollars. After discussion, the motion failed, Commissioners Johnston, Starrett, and King all voting nay.

5. **B.O. 25-079** - Consideration of approval of amendment #3 to the lease agreement between Yamhill County and Jeff Reed (BO 17-145), effective May 1, 2025. Oracle #HHS25013LA.

Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>

B.O. 25-116

Following Commissioner announcements, the meeting adjourned at 11:29 a.m.

Jessica Andre
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

KIT JOHNSTON



Commissioner

MARY STARRETT



Commissioner

DAVID "BUBBA" KING

Approved by the Yamhill County Board of
Commissioners on 04/24/2025
via Board Order 25-116

