

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on February 13, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom Commissioners Kit Johnston, and David “Bubba” King being present. Mary Starrett participated via Zoom.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Lindsey Manfrin, HHS Director; Mike Browne, Jail Captain; Carolina Rook, BOC Staff; and Jessica Andre, BOC Staff. Nohely Barajas-Montalvo and Greg Haffner, Engineer participated via Zoom.

Guests: Mike Morris. Bruce, John Ricket Oregon, Charles G, Jennifer Sahli, Penny, Bubba’s Fan Club and Rebecca Wallis Yamhill County News participated via Zoom.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of February 17, 2025 – February 23, 2025. No other County business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

The Commissioners acknowledged public comment received via email regarding Commissioner expense reimbursement.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – Discussion of Opioid Settlement Funds and possible Detox Center.

Lindsey Manfrin stated that Oregon was lacking detox locations and had an increased need for them. Health and Human Services (HHS) received State settlement funds to be used to create a detox center. The Opioid Settlement funds would continue to supply the County with funds for up to eighteen years totaling roughly \$1,400,000. Ms. Manfrin clarified that sobering centers were run by staff with and without medical training for individuals who were not in need of medical treatment nor were they a threat to themselves or others. Withdrawal management programs also known as Detox Centers were a multilevel process to help individuals who may have health issues due to withdrawal. The proposed center would be staffed only by medically trained individuals and at least one physician. Ms. Manfrin stated one concern was whether law enforcement would have the ability to transport individuals to the center. The Board agreed that the County needed a more accurate dollar amount that could be used to create the detox center. If the detox center were a Medicaid partner, the County couldn't designate beds to any residents unless they were paid for separately. Otherwise, the beds would be first come first serve for any Oregon resident. The County only had one bed for non-Medicaid, alcohol only detox use for the entire county as of February 2025. Lindsey Manfrin stated that ideally, the individuals would take part in the detox center process, once completed they would move into a rehabilitation program, and lastly, they would participate in an outpatient program for long term care. There was some care management to reconnect individuals who came to Yamhill County for care to wherever they resided originally. Detox centers only admitted individuals who went voluntarily.

Charles "Chaz" Gibbins provided public comment via Zoom, addressing concerns about placing a facility in the McMinnville downtown district which he expressed would negatively affect businesses in the area. He stated that the downtown area was already facing issues regarding addicted individuals. He stated that he would prefer to have the center placed at least one mile outside of the Urban Renewal District. Commissioner Starrett and Ms. Manfrin responded that the issue may not be as prevalent in respect to the detox center because clients would be there voluntarily with the mindset of getting help and they would not be wondering the downtown district due to the physical effects of detoxing.

Ken Huffer stated that the Board had discussed whether the County could convert the Annex building into a detox center but suggested that may not be the best option. Mr. Huffer added that an architect would need to assist the County to determine space needs. Ms. Manfrin explained that insurance billing would be the main source of funds used to maintain services and staffing for the detox center. Additional funding would be used for uninsured individuals from grants or other sources. The consensus of the Board was for Mr. Huffer to reach out to outside agencies to determine the scope of work and comparable costs to create the center.

G. CONSENT AGENDA:

Commissioner Johnston moved to approve the consent agenda. The motion passed Commissioner Johnston, Commissioner Starrett and Commissioner King voting aye.

1. **B.O. 25-40** - Approval to reappoint John Arand to the Solid Waste Advisory Committee for a three-year term expiring on December 11, 2028.

H. OLD BUSINESS:

1. **B.O. 25-41** - Consideration of approval in the matter of the findings and written decision in support of a mass gathering permit for the 2025 Memorial Weekend Boat Races at Rogers Landing Park to be held on May 24 and 25, 2025. Applicants: Newberg Boat Club/Columbia Outboard Racing Association.

Commissioner King moved to approve item H1. The motion passed Commissioner Johnston, Commissioner Starrett and Commissioner King voting aye.

2. **B.O. 25-42** - Consideration of (i) declaring Tax Lot R3215AA 00400 as surplus and authorizing its sale in the amount of \$16,119.00, plus recording costs, to the Geneva J. Hoy Trust (ii) approving an access easement over Tax Lot R3215AA 00400 to be recorded prior to conveyance and (iii) ordering distribution of proceeds.

Commissioner King disclosed a potential conflict of interest at the beginning of the discussion and recused himself from the discussion and vote.

Commissioner Johnston moved to approve item H1. The motion passed, Commissioners Johnston and Starrett voting aye. Commissioner King recused himself from the vote.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 25-43** - Consideration of approval for an Intent to Award to Siegmund Excavation and Construction, Inc. (Allied Rock) in the amount of \$236,000 for the Yamhill County 2025 Chip Rock Procurement Contract.

Commissioner Johnston stated that the supplies for this project were becoming difficult to acquire.

Commissioner Johnston moved to approve item I1. The motion passed Commissioner Johnston, Commissioner Starrett and Commissioner King voting aye.

2. **B.O. 25-44** - Consideration of approval of Amendment #1 to the JRP-23-33 Grant Agreement between Yamhill County and the State of Oregon/Criminal Justice Commission (CJC) (B.O. 24-34), moving funding in the amount of \$178,140 from the Pretrial Justice Program to YCDCJ gender specific caseload P.O. Effective upon full execution through December 31, 2025. Oracle #CJ24004IGA.

Commissioner Starrett clarified that item I2 assisted the County to focus on young women and that she was impressed by the work the staff, including director Jessica Beach, in CJC had put into the program.

Commissioner King moved to approve item I2. The motion passed Commissioner Johnston, Commissioner Starrett and Commissioner King voting aye.

3. **B.O. 25-45** - Consideration of approval of agreement #184658 between Yamhill County Health and Human Services and the Oregon Department of Human Services for Behavior Support Services not to exceed \$3,350,500 retroactive to February 1, 2025, through January 31, 2028. Oracle #HHS25006IGA.

Commissioner Starrett elaborated that the program was designed to keep people at home rather than in-patient.

Commissioner Starrett moved to approve item I3. The motion passed Commissioner Johnston, Commissioner Starrett and Commissioner King voting aye.

4. **B.O. 25-46** - Consideration of a letter in support of House Bill 3119 relating to the delay of certain motor vehicle emissions standards and declaring an emergency, effective on passage. (Commissioner Mary Starrett)

Commissioner Starrett stated that California had passed a bill for electric equipment to be required for commercial businesses. She stated that if the same bill were passed in Oregon, it would negatively affect the community of Yamhill County. Commissioner Johnston added that diesel had gotten cleaner to the point that it was safe to run diesel forklifts inside of a warehouse.

Commissioner Starrett moved to approve item I4. The motion passed Commissioner Johnston, Commissioner Starrett and Commissioner King voting aye.

5. Consideration of approval of a Professional Services Contract between Yamhill County Administration and SERA Architects, Inc for interior modifications, departmental test fits, and move coordination not to exceed \$146,427 effective upon completion through December 10, 2025. Oracle #CA25001AE.

Commissioner Johnston requested to postpone agenda item I5 to a later date to allow staff additional time to review formalize the contract. There was no action taken.

6. **B.O. 25-047** Consideration of a letter in support for the Conservation Collaborative. (Commissioner Kit Johnston).

Commissioner Johnston stated that the letter would support consolidation of Oregon State University Extension, Soil and Water, United States Department of Agriculture, etc. to be in one facility together. The letter would support those agencies to apply for grant funding to relocate.

Commissioner Johnston moved to approve item I6. The motion passed Commissioner Johnston, Commissioner Starrett and Commissioner King voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.yamhillcounty.gov/765/Boards-and-Committees> , or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 11:11a.m.

Bailey Barnhart
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KIT JOHNSTON

Commissioner MARY STARRETT

Commissioner DAVID “BUBBA” KING