



E. The Memorial Weekend Boat Races have been conducted by the Newberg Boat Club for many years without significant problems. The event has been beneficial to the citizens of Yamhill County by promoting recreational opportunities and generating tourism income. The Newberg Boat Club has also provided a benefit to the county park system by performing extensive park clean up at Rogers Landing Park before and after the Memorial Day Boat Races. The Applicant will again provide cleanup services this year the week prior to the event. For those reasons, the Board authorized a waiver of all but \$250.00 of the mass gathering permit application fee.

F. The Board finds that the application should be allowed as permitted by this Board Order.  
NOW, THEREFORE,

IT IS HEREBY ORDERED BY THE BOARD that the Newberg Boat Club, P.O. Box 212, Newberg, Oregon 97132 / 18775 SW Vista Street, Aloha, Oregon 97006 in joint sponsorship with the Columbia Outboard Racing Association (“Applicant”) is granted an outdoor mass gathering permit to conduct an event known as the Memorial Weekend Boat Races on May 24 and 25, 2025 (the “Event”). The Applicant is also granted the exclusive right to use Rogers Landing Park, including the exclusive right to provide concession services, to conduct the Event. The outdoor mass gathering permit and special park use permit are subject to the following conditions:

1. **TIMES FOR USE OF PARK.** The Applicant is allowed access to Rogers Landing Park on May 17 and 18, 2025 for a pre-race park cleanup work party. The Applicant is allowed access to Rogers Landing Park on Thursday, May 22, 2025, to begin moving in equipment, and at dawn on Friday, May 23 for set-up purposes. The Applicant is allowed to close the access road into Rogers Landing Park to general traffic from 5:00 p.m. Friday, May 23, 2025 until 11:59 p.m. Sunday, May 25, 2025. Members of the Applicant may remain in Rogers Landing Park overnight on the nights of Thursday, May 22, Friday, May 23, Saturday, May 24, and Sunday, May 25, 2025 for purposes of Event set-up and clean-up. The Applicant is allowed access to Rogers Landing Park on Monday, May 26, 2025 for tear-down and clean-up purposes.

2. **NOTICE TO PUBLIC.** The Applicant is responsible for the following notice to the public of their exclusive use of Rogers Landing Park. All costs of notice will be borne by the Applicant.

a. **SIGNAGE.** Not later than May 1, 2025 the Applicant shall post legible signs, in good repair, at least 24" by 24", displayed prominently that provide public notice of the exclusive use of Rogers Landing Park allowed by this Board Order. The signs must be posted at least at the following locations: The current boat launch area at Rogers Landing Park; the upper entrance to Rogers Landing Park; the intersection of State Highway 219 and Wynooski Road; the intersection of College Street and Westbound State Highway 99W in Newberg; the intersection of River Street and Eastbound State Hwy 99W in Newberg.

b. **NOTICES.** Not earlier than May 1, 2025 or later than May 8, 2025 the Applicant shall publish notice of the closure of Rogers Landing Park allowed by this Board Order. Notice shall be published in the Newberg Graphic.

3. **ADMISSION AND PARKING FEES PROHIBITED.** The Applicant shall not be allowed to charge admission to the Event or to charge for parking on county property or in the public right-of-way. However, off-site parking on private property is not regulated by this board order.
4. **TRAFFIC CONTROL AND PARKING.** The Applicant must obtain approval from the Yamhill County Sheriff for a plan to manage traffic access and egress from River Street to the Event, as well as parking and traffic control at the Event site. Once the plan is approved, the Applicant will comply with the approved plan during the Event.
5. **SHUTTLE VEHICLE REQUIRED.** The Applicant shall provide, at no cost, a shuttle vehicle for elderly and disabled persons between the parking area and the Event site.
6. **PATROL BOAT.** In the event funds are available, and subject to the approval of the Yamhill County Sheriff, the sheriff may provide a sheriff's patrol boat at no charge to the Applicant.
7. **SECURITY.** The Applicant is responsible for providing on-site security for the Event. All expenses for on-site security services shall be borne by the Applicant.
8. **TEMPORARY RESTROOM FACILITIES.** The Applicant is responsible for furnishing all temporary restroom facilities required for this Event as determined necessary by the Yamhill County Parks Division Manager.
9. **TEMPORARY FENCING.** The Applicant may construct a temporary safety fence between West Rock's concrete pump house at the east end of the parking lot, following the riverbank to the west end of the parking lot.
10. **BROCHURE.** If a brochure is produced by the Applicant to promote or provide information on this Event, the brochure shall include information submitted by the Yamhill County Parks Division Manager about Yamhill County Parks. If inclusion of the information results in additional costs to the Applicant, Yamhill County will pay the costs of the inclusion so long as the Yamhill County Parks Division Manager grants prior approval to the payment.
11. **CONCESSIONS.** The Applicant may deny access to outside concessions and solicitors at Rogers Landing Park on May 24 and May 25, 2025.
12. **LIABILITY INSURANCE.**
  - a. **INSURANCE REQUIRED; AMOUNT; COUNTY AS NAMED INSURED.** The Applicant shall obtain comprehensive general liability insurance in an amount not less than \$1,000,000 for each day of this Event, the 2025 Memorial Weekend Boat Races, on May 24 and 25, 2025. The insurance policy shall provide coverage against liability for death, injury or disability of any person or for damage to property arising from or related to event. Yamhill County shall be named as an additional insured under the policy.

b. PROOF OF INSURANCE. Evidence of insurance meeting this paragraph shall be submitted to County Counsel not less than one week before each event. County Counsel is authorized to determine whether the proof of insurance meets the requirements of this paragraph.

13. WAIVER OF PARK RESERVATION FEE. The daily park reservation fee for Rogers Landing Park is waived for the Applicant for use of Rogers Landing Park allowed by this Board Order.

14. COMPLIANCE WITH LAWS. The Applicant shall comply with any federal, state or local laws, rules, codes or regulations.

15. FINAL APPROVAL OF PERMIT. The Event may not proceed until final approval for the permit is issued in written form by county legal counsel. County legal counsel will issue final approval after receipt of the following materials:

a. TRAFFIC CONTROL PLAN APPROVAL from the Yamhill County Sheriff as provided in numbered paragraph 4.

b. PROOF OF INSURANCE as provided in numbered paragraph 12.

DONE at McMinnville, Oregon on February 13, 2025.

ATTEST

YAMHILL COUNTY BOARD OF COMMISSIONERS

KERI HINTON  
County Clerk



By: Carolina Rook  
Deputy CAROLINA ROOK

FORM APPROVED BY:

Christian Boenisch

CHRISTIAN BOENISCH  
Yamhill County Counsel

Kit Johnston

Chair

KIT JOHNSTON

Mary Starrett

Commissioner

MARY STARRETT

David "Bubba" King

Commissioner

DAVID "BUBBA" KING