

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on April 11, 2024, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Nohely Barajas-Montalvo, Legal Assistant; Sam Elliott, Sheriff; Emily Williams, Sheriff’s Assistant; and Jackie Loos, Sheriff’s Accounting Clerk.

Guests: Mike Morris; and Bubba King.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov.*

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of April 15 – April 21, 2024. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

a. Review/discussion of: Sheriff’s Office Detailed Budget Review.

Sheriff Sam Elliott reported an improved budget projection for 2024-25. While he didn’t report any current budgetary issues, he did caution that revenue being generated from the Washington County bed rental contract is not long term and will not likely extend into the next fiscal year, potentially resulting in a \$500,000 revenue shortfall. His department is focused on modifying spending and expense projection. Sheriff Elliott attributed some personnel cost increases to a rise in law enforcement accident insurance and noted Teamster contract bargaining expenses will have to be factored into the budget once an agreement is reached. He cautioned that personnel cuts may have to be considered based on new bargaining agreement articles to make up for revenue shortfalls. He expressed impact uncertainty resulting from the passage of HB4002 anticipating it will increase jail bookings, medical costs, diversion treatment, and processing workloads. Decreasing 1145 funding has forced a reduction of deputy positions which Sheriff Elliott cautioned may need to be decreased further. He addressed an Emergency Management add-back request and increasing workload stressors related to decreasing State Marine Board funding which he will address at upcoming budget committee meetings. Lastly, he updated the Board on proposed projects including a radio system upgrade, and a records management software replacement which is budgeted over the next two fiscal years.

b. End of work session

G. CONSENT AGENDA: None.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 24-107** - Consideration of approval of an Intent to Award to Roy Houck Construction, LLC. for the Yamhill County 2024 Overlay Project in the amount of \$2,009,368.70.

Commissioner Johnston moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 24-108** - Consideration of approval of an agreement between Yamhill County Health and Human Services and Accessible Psychiatry, LLC. for psychiatric services up to 40 hours per week at the rate of \$225 per hour effective April 9, 2024, through June 30, 2025, with a 10-year automatic renewal. #HHS24042GS.

Commissioner Berschauer clarified that the renewal language reflects that the contract has an automatic annual renewal for up to ten years unless terminated. After discussion, Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 24-109** - Consideration of approval of an agreement between Yamhill County and the First Baptist Church of McMinnville for Behavioral Health Housing services in the amount of \$107,000 retroactive to December 22, 2023, through June 30, 2024. #HHS24044GS.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

4. **B.O. 24-110** - Consideration of approval of the 2023-25 Child Abuse Multidisciplinary Intervention Grant Agreement in the total amount of \$351,515.46, retroactive to October 1, 2023, through September 30, 2025.

Commissioner Berschauer moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

J. PUBLIC HEARINGS:

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov.

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.yamhillcounty.gov/AgendaCenter>.

Following Commissioner announcements, the meeting adjourned at 10:47 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT