

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on September 21, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Justin Hogue, Deputy County Administrator; Christian Boenisch, County Counsel; Patricia Rojas, Human Resource Director; Lindsey Manfrin, Health and Human Service Director and Carolina Rook, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant, participated via Zoom.

Guests: Bubba.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**Notice: The Board of Commissioners will hold an Executive Session immediately following combined session pursuant to ORS 192.660(2)(d) – Executive session to conduct deliberations with persons designated carry on labor negotiations.**

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of September 25– October 1, 2023. No other county business was discussed.

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Public comments were received via email regarding county collective bargaining and negotiations. Commissioner Berschauer noted emailed public comments from Mr. and Mrs. Novak regarding a plan for the Panther Creek mountain biking park was not included in the September 14, 2023 combined session. The consensus of the Board was for Commissioner Berschauer to invite the park planning agency to provide an update.

**E. DEPARTMENT UPDATES:** None.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:**

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Letters

1. **B.O. 23-364** - Approval of a letter to the Oregon Department of Transportation (ODOT) requesting Surface Transportation Block Grant (STBG) funding to assist in the payment for the 2023 Chip Seal Project using 2022 STBG funds.

Contracts & Grants

2. **B.O. 23-365** - Approval of Amendment #12 to Agreement #173153 between Yamhill County and the Oregon Health Authority (B.O. 21-490) for the financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services in the not to exceed amount of \$1,512.50 retroactive to July 1, 2023, through December 31, 2023.

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**H. OLD BUSINESS:**

1. Discussion regarding the potential closure of High Heaven Road gate. *[Continued from September 14, 2023].*

Commissioner Berschauer shared with rest of the Board that she spoke with County Counsel regarding permit options governing the gate. After discussion, the consensus of the Board was to have Mikes Cafferata, District Forester of Oregon Department of Forestry, determine when then gates would be closed during the wildfire risk season; and for him to work directly with Weyerhaeuser Lumber and Hampton Lumber. Lastly, there was consensus of the Board to accept Weyerhaeuser’s offer to pay for the key lock-system conversion. However, as a backup, Ken Huffer, County Administrator, noted that he would investigate what fund(s) could cover the cost. The discussion was continued to September 28, 2023. No action was taken.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 23-366** - Consideration of approval of Amendment #1 to an agreement between Yamhill County Health and Human Services and Genoa Healthcare, LLC, and Genoa Telepsychiatry, Inc. (B.O. 20-404) updating rates to telehealth psychiatric medical services retroactive to September 11, 2023.

Commissioner Starrett moved approval of Item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 23-367** - Consideration of approval of Intergovernmental Grant Agreement #180127 between Yamhill County and the Oregon Department of Human Services for the financing of Community Developmental Disabilities Program Services retroactive to July 1, 2023, through June 30, 2025.

Commissioner Starrett moved approval of Item I2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 23-368** - Consideration of approval of Service Element Prior Authorization (SEPA) #71902907 in the amount of \$260,327,588.67 under agreement #157846 between Yamhill County Health and Human Services and the Department of Human Services for the financing of the Community Developmental Disabilities Program.

Commissioner Starrett moved approval of Item I3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

**J. PUBLIC HEARINGS:** None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:23 a.m.

Nicole Necas  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LINDSAY BERSCHAUER

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Commissioner KIT JOHNSTON

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Commissioner MARY STARRETT