

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on January 5, 2023, at 10:04 a.m. in Room 32 of the courthouse and a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Derrick Wharff, Assessor; Carolina Rook, BOC Staff, and Nohely-Barajas, Legal Assistant participated via Zoom.

Guests: none

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:04 a.m.

**B. FLAG SALUTE**

**C. NEW BUSINESS**

1. **B.O. 23-01** - Elect Chair and Vice-Chair for 2023

Commissioner Kit Johnston moved approval to nominate Lindsay Berschauer as Chair. The motion passed, Commissioners Berschauer, Starrett and Johnston voting aye. Commissioner Berschauer moved approval to nominate Commissioner Johnston as Vice-Chair. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

2. Discuss Areas of Liaison for 2023

Ken Huffer presented a proposed list of Areas of Liaison for 2023. After discussion, the consensus of the board was for staff to amend as discussed and then return for consideration on January 12, 2023. There was no action taken.

**D. CALENDAR SESSION:** This time is reserved for the review of the commissioners' joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of January 9 – January 15 20, 2023. No other county business was discussed.

**E. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Public comment was received via email regarding COVID-19 vaccines.

**F. DEPARTMENT UPDATES:** None

**G. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None

**H. CONSENT AGENDA:** None.

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**I. OLD BUSINESS:**

1. Consideration of approval of a sealed bid in the amount of \$15,250.00 for Tax Lot #R5926 00400. *[Continued to January 12, 2023]*

Christian Boenisch confirmed there is no receipt of additional bids and that he would follow up with staff to ensure the neighboring residents are aware of the property's availability. Assessor Derrick Wharff addressed the buildability of the lot. After discussion, Commissioner Berschauer requested to continue item I1 to January 12, 2023. There was no action taken.

2. Approval of the appointments of Stephen J. Wick and Craig Brown to the Yamhill County Planning Commission to serve the remaining terms of positions vacated by Marjorie Ehry and Kit Johnston. Wick term to expire August 1, 2025, and Brown term to expire August 1, 2024. *[Continued from December 22, 2022]*

Commissioner Berschauer conveyed that a notice of vacancy was not posted to the county committee website. After discussion, the consensus of the board was to remove item I2 for further review. There was no action taken.

**J. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 23-02** - Discussion of membership and renewal invoice for Association of Oregon Counties (AOC).

Ken Huffer noted that to be a member in the CIS insurance pool the AOC membership dues need to be current. After discussion, Commissioner Berschauer moved approval of item J1. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

2. **B.O. 23-03** - Consideration of selecting and appointing a Yamhill County Board of Commissioners representative to the Mid-Willamette Valley Area Commission on Transportation (MWACT) to serve the remainder of former Commissioner Casey Kulla's term through December 31, 2023.

Commissioner Berschauer moved approval of item J2, nominating Kit Johnston to serve the term remainder. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

3. **B.O. 23-04** - Consideration of approval of the Local Mental Health Authority, Local Public Health Authority and Coordinated Care Organization agreement between Yamhill County and Yamhill Community Care Organization, retroactive to January 1, 2023, replacing the agreement approved under B.O. 22-46.

Commissioner Starrett moved approval of item J3. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

4. **B.O. 23-05** - Consideration of approval of agreement between Yamhill County and the Oregon Health Authority (B.O. 20-406) for the Nurse-Family Partnership program in the amount of \$426,400 retroactive to September 30, 2022 through December 31, 2023.

Commissioner Starrett moved approval of item J4. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

5. **B.O. 23-06** - Consideration of approval of Amendment #1 to Agreement #55198 between Yamhill County and Lane County for food handlers training/testing revenue sharing retroactive to January 1, 2023 to December 31, 2024.

Commissioner Starrett moved approval of item J5. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

6. **B.O. 23-07** - Consideration of a letter of support of LC 1479.

Commissioner Berschauer noted the letter of support was initially requested by the district attorney and it would support the inclusion of both the DA and Deputy District Attorneys into the police/fire PERS designations, as well as assist with staff recruitment and retention. After discussion, Commissioner Berschauer moved approval of item J6 as amended. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

7. **B.O. 23-08** - Consideration of a letter to be submitted to the Oregon Department of Transportation (ODOT) opposing new tolling on I-5 and I-205.

Commissioner Berschauer addressed the proposed testimony letter in opposition of the ODOT tolling on I-5 and I-205. After discussion, Commissioner Berschauer moved approval of item J7. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

**K. PUBLIC HEARINGS:** None

**L. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:26 a.m.

Nicole Necas  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LINDSAY BERSCHAUER

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Commissioner KIT JOHNSTON

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Commissioner MARY STARRETT