

**Yamhill County Employee Safety Advisory Committee**  
**November 13, 2024 – 8:30 a.m.**  
**Via Microsoft Teams**

Chair: Jason Henness

Voting Members Present: Aaron Ecker, Steve Sims, Eileen Slater, Monica Saunders, Elsa Pantoja

County Staff: Megan Marasco, Jessica Johnson, Mikalie Moreno

**Jason Henness called the meeting to order at 8:31 a.m. A quorum was present.**

**1. Approval of minutes from October 9, 2024, meeting.**

A motion was made by Aaron Ecker to approve minutes from the October 9, 2024, meeting. The motion was seconded by Eileen Slater and was unanimously approved.

**2. Unfinished Business:**

Jessica Johnson clarified from the last meeting that the fire extinguishers at the Newberg HHS office to need to be inspected monthly by Maintenance and that they have added the Newberg location to the rotation for inspections. Elsa Pantoja asked if inspectors need to do anything with the tag when inspecting, and the group confirmed that nothing needs to be done with the tags at the time of a safety inspection. Inspectors just need to confirm whether it has been inspected or not by checking for an initial for each month.

**3. New Business:**

**a. Review 2025 ESAC Meeting Schedule.**

Jason Henness asked the group if Teams was still the best option for ESAC meetings or if there would be interest in meeting in person in 2025. Elsa Pantoja stated that virtual meetings can be better due to the convenience of jumping on to the meeting and getting right back to work once the meeting is over. Mikalie Moreno recommended having a couple of in person meetings in 2025 so that employees are able to observe the ESAC meeting process and be more included. Jason Henness agreed that there would be value in employees attending the meetings. Jessica Johnson asked if there is a reason employees are currently not able to attend via Teams. Mikalie clarified that previously when employees were able to attend via Teams, there were issues with individuals not muting their mics causing some disruptions and then there becomes confusion as to who can approve agenda items and who is observing, and this is difficult for the person running the meeting and/or taking the meeting minutes. The committee decided to schedule in person meetings on April 9, 2025, and October 8, 2025.

**4. 801 Report/Incident/Accident Reports – Mikalie Moreno**

**July**

**801's: (4)**

- 07/09/24: EE bit in forearm by AIC while trying to move to cell. 0 TL days.
- 07/11/24: Toe caught lip of door plate causing a fall and injury to knee. 20 TL days.
- 07/18/24: SO vehicle and employee hit due to citizen failing to yield to emergency vehicle. 0 TL days.
- 07/18/24: Exposure to poison oak causing rash and swelling. 0 TL days.

### **Accident/Incidents: (8)**

- 07/02/24: EE bit by dog while in client's home.
- 07/09/24: EE bit in forearm by AIC while trying to move to cell.
- 07/11/24: Toe caught lip of door plate causing a fall and injury to knee.
- 07/18/24: County vehicle's hitch made contact with vehicle parked behind it while employee was backing into spot.
- 07/18/24: SO vehicle and employee hit due to citizen failing to yield to emergency vehicle.
- 07/18/24: Exposure to poison oak causing rash and swelling.
- 07/21/24: Strain to left ankle when fell off of bottom bunk while replacing mattress on top bunk.
- 07/31/24: Knee buckled while walking.

### **August**

#### **801's: (0)**

### **Accident/Incidents: (4)**

- 08/09/24: Stung by bee while trimming bushes.
- 08/22/24: EE personal vehicle (license plate) bent while in parking lot.
- 08/27/24: EE damaged drivers side mirror of parked car while driving.
- 08/28/24: Fuel line severed and syphoned on P119 while parked at Abacus.

### **September**

#### **801's: (1)**

- 09/08/24: Bit by K9 dog while pursuing suspect.

### **Accident/Incidents: (6)**

- 09/05/24: Scraped drivers side mirror and bumper of county car while backing-up.
- 09/11/24: Hand nipped by dog.
- 09/19/24: County employee rear-ended by citizen.
- 09/23/24: Citizen opened up door of vehicle into moving county vehicle on narrow road.
- 09/24/24: Emergency medical situation with client where emergency services were called.
- 09/28/24: County employee made contact with citizens car while pulling into parking spot.

Jason Henness asked if there were any trainings employees could attend in relation to potential dog bites and aggression. Mikalie Moreno said she could pull together some general information to provide but that there were no trainings she was aware of. Elsa Pantoja asked if the dog issues were on County property or offsite because she has noticed issues when there is an animal onsite. Jason clarified that animals are not permitted on County property unless they are registered service animals. Mikalie stated she is working on a training in regard to service animals on County properties and what questions we are authorized to ask to confirm if an animal is a registered service animal. Once Mikalie is trained, she will then train our employees on how to handle these

situations and she will be available to have the difficult conversations with the individuals whose animal is on the premises if necessary.

**5. Department Reports by ESAC members and others.**

Elsa Pantoja mentioned she has received complaints about the lighting in the parking lot with it getting darker earlier now. Since Public Health has moved over near the Kirby building, they have also reported the same complaint recently. She is hoping to have sensor lights outside at some point. She also reported issues with the toilets but that it was being addressed by Maintenance. Elsa noted a few employees interested in joining the ESAC committee to fill vacancies.

Steve Sims said Public Works is gearing up for winter and have snowplows ready to go. Aaron Ecker mentioned some gutters at Public Works can't seem to contain the rain. Steve Sims clarified that the drainage system can handle it, just need to contain it better.

Jason Henness announced that Public Health has officially moved to the new Kirby St. building in the same block with DD and Veteran Services. He also mentioned the houseless population that have started to setup camp around HHS buildings and having to move them along every morning.

Mikalie Moreno noted there was nothing of significance for Admin.

**6. Next meeting: January 8<sup>th</sup> at 8:30 a.m. via Teams.**

**7. Adjournment at 9:00 a.m.**

Minutes completed by Megan Marasco