



TO: Yamhill County Board of Commissioners

FROM: Cynthia Thompson, Transit Manager

Cc: Ken Huffer, Carolina Rook, Jessica Andre, Tonya Manley, Christian Boenisch

DATE: January 31, 2025

Re: Board Action Items for Yamhill County Transit

**Yamhill County Transit Action Items for
Board of Commissioners**

Date: January 31, 2025

Project Description: Reappoint Mark Staples-Kelley and Chris Mercier to the Yamhill County Transit Advisory Committee to represent Yamhill County Individuals 65 and over and neighboring community/employer destination.

Board Action Requested:
Reappoint Mark Staples-Kelley, Chris Mercier for another term on Yamhill County Transit Advisory Committee with terms ending June 30, 2027.

Background Info: Yamhill County Transit Advisory Committee (YCTAC) established by Board Order 18-340 on 9/20/2018 and bylaws were updated in April 2023, Board Order 23-191. The committee has a total of 11 members and currently has 9 members and the BOC liaison.

Yamhill County formed this Advisory Committee, YCTAC to perform two primary functions. The YCTAC serves as the advisory committee for the Special Transportation Improvement Fund for the County as the Qualified Entity for STIF funds. YCTAC also serves as the advisory committee for YCTA.



- a. As required by HB 2017, Section 122o (1), YCTAC shall advise and assist The Board and staff in prioritizing plans or projects to be funded from the moneys received from the Oregon Department of Transportation, STIF program, as set forth under OAR 732, Division 40, Sections 0030 and 0035, Division 42, Section 0020, and Division 44, Section 0025.
- b. YCTAC will also advise and assist Yamhill County in its goal of enhancing public transportation within YCTA by providing a forum for service coordination and information exchange among public transportation providers and users. In addition, the Advisory Committee may also prepare and propose plans, programs, and policies that maintain, expand, or coordinate public transportation activities to meet the changing transportation needs of the citizens of Yamhill County.

The members appointed to YCTAC must represent specific groups such as low income, 65 or older or people with disabilities, etc. These applicants will represent a group outlined in the bylaws. Chris Mercier represents neighboring community and employer destination. Mark Staples-Kelley represents Individuals 65 or older. YCTAC terms are 3-year terms staggered so these reappointment terms end June 30, 2027.

The YCTAC committee recommends approval of the reappointment of these members to YCTAC. The committee voted on this at their November YCTAC meeting.

YAMHILL COUNTY TRANSIT ADVISORY COMMITTEE (YCTAC)

Creation: BO 18-340; 9/20/2018
Membership: 5-11 members and a Board of Commissioner liaison (non-voting). Members must represent the following groups: low income; 65 or older or people with disabilities; public transportation services; and Yamhill County Transit users. See by-laws for additional member requirements.
By-laws: Adopted by BO 18-341 at the time of creation.
Terms: 3-year terms staggered to expire the last day of June; initial term ending June 30, 2019.
Quorum: For official business 6 voting members. A majority of the filled positions will constitute a quorum if there are vacancies.
Officers: Chair appointed by the Board of Commissioners; Vice-Chair as elected by members; except for Chair, no member may serve more than one year in a particular office.
Meetings: Fourth Thursday quarterly (Jan/Apr/Jul/Oct), 3:00-5:00 pm at the Yamhill County Transit Facility located at 11260 SW Durham Lane, McMinnville, OR 97128.

Name	Representing	Appointed	Expiration
Frank Sheridan fsheri7253@aol.com 971.237.6980	Individuals 65 or older Individuals with disabilities	19-174; 6/6/19 22-311; 9/29/22	6/30/25
Craig Johnson 503.437.8519	Transit user, Individuals with disabilities	19-174; 6/6/19 20-137; 4/23/20 23-229; 6/22/23	6/30/26
Mark Staples-Kelley mark.staples-kelley@nwsds.org	Individuals 65 or older	19-174; 6/6/19 21-203; 5/27/21	6/30/27
Chris Mercier Tribal Councilor chris.mercier@grandronde.org 503.560.3623	Neighboring community Employer destination	19-174; 6/6/19 21-203; 5/27/21	6/30/27
Heather Richards heather.richards@mcminnvilleoregon.gov 503.434.7311	Local government, land use Large cities	19-174; 6/6/19 22-311; 9/29/22	6/30/25
Amanda Schindelar amanda@oms-dd.org 503.474.1213 x3	Social & Human services provider	19-174; 6/6/19 20-137; 4/23/20 23-229; 6/22/23	6/30/26
Bill Michielsen michielsenw@yamhillcounty.gov 503.434.7525 x4702	Public health, social equity advocate, environmental advocate, bicycle and pedestrian advocate	22-87; 3/24/22	6/30/25
Branden Dross brandend@ci.lafayette.or.us 210-896-4435	Yamhill County Transit user, Local Governments, and Employers	24-98; 04/04/24	6/30/27
Raquel Peregrino de Brito raquel@brbeyond.com 503-501-6035	Limited English Proficiency	24-98; 04/04/24	6/30/27

Liaison

Kit Johnston, Commissioner, johnstonk@yamhillcounty.gov 503.434.7501 x7501

Staff

Cynthia Thompson, Transit Manager, thompsonc@yamhillcounty.gov 503.474.4910 x3207

Tonya Manley, Management Analyst, Committee Secretary, manleyt@yamhillcounty.gov
503.474.5203 x4794

Chloe Manley, Transit Program Coordinator, manleyc@yamhillcounty.gov 503.474.5203 x6314

Approved by the Yamhill County Board of
Commissioners on 2/06/2025
via Board Order 25-34.