

Carolina Rook

From: Lindsey Manfrin
Sent: Thursday, January 2, 2025 9:08 AM
To: Mary Starrett; Ken Huffer
Cc: Layne Pendleton-Baker; Justin Hogue; Carolina Rook
Subject: Board Consideration: Increase Position Management Authority to include 1.0 FTE Data Analyst (40148)

Hi Mary and Ken,

I would like to request Board Consideration to increase the current position management authority within our Administrative Services Division to include 1.0 full-time equivalent (FTE) of a Data Analyst (40148) for the 2024-2025 fiscal year. While this represents a change to position management authority within our Adopted 2024-2025 budget, we have sufficient expense authority for the change.

Carolina/Bailey, please place this request on the next Board Agenda for approval.

Suggested Board Agenda language:

“Approval of additional position management authority for 1.00 FTE of a Data Analyst (40148) for Health and Human Services Administrative Services for the 2024-2025 fiscal year.”

Thank you,

Lindsey Manfrin, DNP, RN
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Public Health Administrator
Pronouns: she/her/hers
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Accepted by Yamhill County
Board of Commissioners on
01/09/2025 by Board Order
25-16