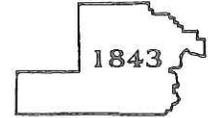


# Yamhill County



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## OFFICE OF COUNTY ADMINISTRATOR

September 20, 2024

**KENNETH HUFFER**  
COUNTY ADMINISTRATOR

**JUSTIN HOGUE**  
DEPUTY COUNTY ADMINISTRATOR

TO: Yamhill County Board of Commissioners  
FROM: Kenneth Huffer, County Administrator  
RE: Yamhill County Sheriff's Office Search and Rescue UTV Purchase – Request for \$30,000 Title III funds.

Yamhill County Sheriff's Office has requested \$30,000 of Yamhill County's Title III funds to support to purchase a UTV for Search and Rescue operations. Staff has reviewed the proposal and eligibility requirements for the use of Title III funds. Staff has determined this project meets the eligibility requirements.

As required, a 45-day public comment period began on August 7, 2024. A public notice for this comment period was published in the News Register and posted to the Yamhill County website. The 45-days comment period closes on September 23, 2024. As of the date of this memorandum, no comments have been received.

As also required, the Yamhill County submitted the proposal the Resource Advisory Committee. Contact information for the Resource Advisory Committee was obtained via US Forest Service website. As of the date of this memorandum, no comments were received from the Resource Advisory Committee.

The Yamhill County 2024-2025 Budget, Fund 30 (Title III Funds) has sufficient funding appropriated to support this request. Staff is requesting Board of Commissioners' approval for the County Administrator to process the request and release the funding to support the proposed programming.

Purchase of the UTV will be subject to Yamhill County Procurement Rules, Policy Number 601.

Accepted by Yamhill County  
Board of Commissioners on  
09/26/2024 by Board Order  
# 24-288



"Excellence in Service"

# Yamhill County Sheriff's Office

*Sheriff Sam Elliott*

535 NE 5<sup>th</sup> Street, Room 143, McMinnville, Oregon 97128-4595

Business Office: (503) 434-7506 • Fax: (503) 472-5330

Jail: (503) 434-7507 • Fax: (503) 434-7534

Email: [sheriff@yamhillcounty.gov](mailto:sheriff@yamhillcounty.gov)

## MEMORANDUM

**DATE:** 4/29/24

**TO:** County Administrator Huffer

**FROM:** Sheriff Elliott

**RE:** Title III Funds/Search and Rescue

Administrator Huffer,

Over the last several years, the Sheriff's Office has orchestrated responses to various Search and Rescue incidents in the west portion of the county during inclement weather. Multiple times per winter, we receive calls of stranded motorists, or lost individuals stuck in the snow who follow their navigation over non-maintained roadways such as Bible Creek, Bald Mountain Access, Turner Creek, Nestucca Access, and National Forest Road 14.

In recent years, we have responded to numerous incidents beyond the capabilities of any county owned equipment, including a family camping at South Lake Campground who were snowed in during a heavy overnight snowfall, multiple motorists stranded attempting to navigate to or from the Oregon Coast, and a missing man last reported to be heading to Barney Reservoir during a snowstorm.

We have employed various methods to respond to these events, including the use of snowmobiles owned by Yamhill Fire Protection District, a specialized 4x4 brush rig with large military tires, also owned by Yamhill Fire Protection District, plowing open roads with the assistance of Yamhill County Public Works in a grader (it took 10 hours of plowing for one response) and rented equipment to reach our remote radio tower sites.

As Sheriff, I am subject to ORS 404.110 which states: "The Sheriff of each county has the responsibility for search and rescue activities within the county. The duty of a Sheriff under this subsection may be relegated to a deputy or other qualified person."

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In order to meet the demands we face each year, I am requesting the use of Title III funds to purchase a side by side all terrain vehicle with a snow track option, in order to appropriately respond to these search and rescue incidents.

As you know, Title III funds have 5 allowable uses under the Secure Rural Schools program. Those allowable uses are:

- Carry out activities under the Firewise Communities Program
- Reimburse the participating county for search and rescue, and other emergency services including firefighting and law enforcement patrols
- Cover training costs and **equipment purchases** directly related to the emergency service
- Develop and carry out community wildfire protection plans
- Provide or expand access to broadband telecommunications service

As we have a well-documented need to be prepared search and rescue calls, I am requesting that we utilize Title III funds to purchase equipment directly related to that emergency service. Captain Whitlow, as overall Search and Rescue Coordinator has obtained three bids for the identical piece of equipment, a 2024 Polaris Ranger 1000XP Crew Northstar Ultimate with Snow Track kit. The bids received were:

- Cycle Country-Salem, \$40,868.27 with all accessories installed.
- Fun Country Inc-The Dalles, \$45,498.80 with all accessories installed.
- Power Motorsports-Sublimity, \$48,639.60 with all accessories installed.

Cycle Country in Salem gave us a significant discount in their bid and is the dealership I would recommend based on their responsiveness and their willingness to partner with a generous discount.

This vital piece of equipment would fill a void in our ability to respond in a timely manner to critical incidents during inclement weather. Sheriff's Office staff and Search and Rescue personnel would be able to deploy this specialty equipment using existing vehicles and trailers and respond in all weather conditions, with room for additional equipment and ability to haul out rescued individuals.

If you have any questions regarding the specified equipment in the quote, or regarding this request, please don't hesitate to ask.

Respectfully,



Sam Elliott-Sheriff

2024 YCSO UTV and ATV request for quotes

Dealership	Quote #	Polaris Ranger UTV	Price differential	Quote #
Cycle Country, Salem	4005934	\$ 40,868.27	0	4005989
Fun Country Inc., The Dalles	N/A	\$ 45,498.80	\$ 4,630.53	N/A
Power Motorsports, Sublimity	N/A	\$ 48,639.60	\$ 7,771.33	N/A
MotoSport Hillsboro, Hillsboro	N/A	\$ 43,281.87	\$ 2,413.60	N/A
This is a CanAm Defender, and is an equivalent machine to the Polaris Ranger				



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