



Yamhill County Economic Development Competitive Grant Program

Purpose: The Yamhill County Economic Development Competitive Grant program supports innovation and sustainable growth through strategic investments and partnerships in economic development initiatives and projects that create or retain jobs, generate increased economic activity, and improve the economic and social livability and vitality of local communities. Competitive grants are offered through a competitive process, and applications are open for a limited amount of time.

Grant Programs:

- Start-up Grant - \$25,000 (1 grant available, total pool of grant funds available = \$25,000). Businesses applying for this grant must be in business for no more than 2 years in traded sector, and not received a grant from Yamhill County. Applicants must also include a copy of their business plan (pro-forma, marketing, operations, management, and organization, etc.).
- Small Grants – up to \$10,000 (5 grants available, total pool of grant funds available = \$50,000). Businesses applying for this grant must have fewer than 25 employees and been in business for more than 2 years.
- Strategic Investment Fund – up to \$50,000 (1 grant available, total pool of grant funds available = \$50,000). Businesses applying for this grant must have more than 25 employees and been in business for more than 2 years.

There are seven (7) grants, in total, available.

Applicants should apply to only one grant type and must do so before the deadline. Late applications will not be accepted nor considered.

Match Requirement: Applicants are encouraged to demonstrate community commitment and support through matching cash, volunteer time, and/or in-kind donations.

Eligibility: Qualified applicants must be located within Yamhill County, and may include:

- Small businesses in good standing (registered in Oregon with the Secretary of State).
- Non-profit organizations with 501(c)3 or 501(c)6 status as determined by the Internal Revenue Service.
- Educational institutions.
- Local governments (city or town, special districts).

Project period: Projects must be completed within 12 months of the contract/funding start date. Costs incurred prior to the contract/funding start date will not be eligible.

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Eligible projects: Projects must be in Yamhill County and have economic development significance, including, but not limited to job creation and retention; business retention, relocation, or expansion; increased private investment; advancing innovation; enhancing manufacturing capacities; providing workforce development opportunities.

Eligible expenses: The following types of expenses will be considered:

- Acquisition of real property
- Capacity building
- Construction
- Equipment purchases
- Market research
- Technical assistance
- Workforce training programs

Ineligible expenses: The following types of expenses will **NOT** be considered:

- Debt retirement
- Events that do not have direct economic benefit
- Funding for political activities
- Funding for faith-based organizations for the purposes of worship or instruction
- Indirect or overhead costs
- Individuals or organizations that unfairly discriminate based on race, ethnic origin, gender, creed, or religion in policy or practice
- Pass-through funding to other individuals or organizations
- Legal and accounting services
- Support for on-going programs or activities
- Travel expenses
- Any expenses not listed under **Eligible Expenses** above.

Application due date: Applications for the Small Grant, Start Up Grant and Strategic Investment Grant programs must be received by **May 15, 2024**. Applications received after that date will not be considered.

Application requirements: Interested businesses can apply online at:

https://webportalapp.com/sp/yc_comp_grant_2024. All applications for grants must be submitted via the county's competitive grant submission webpage. Email or printed applications will not be accepted. Qualified proposals must include an Application Form and any additional supplemental documents as required per the application.

Application review and notice of award: Applications will be reviewed by the Grant Review Committee who will make recommendations to the Yamhill County Board of Commissioners for approval, or denial of each application. Once approved, notification will be sent to each

applicant as to the result of their application. Funds will be sent to awardees within 30-60 days after the date of approval by the Yamhill County Board of Commissioners.

Reporting requirements: Grant recipients are required to submit a report to the County's Economic Development Department on the disposition and use of the funds. The report should include a financial statement, project activities, results and impact of the grant, future plans, and sustainability of the project. Reports are due to Yamhill County Economic Development Department no later than December 1, 2024 and June 1, 2025. Applicants will be sent a notification by October 1, 2024 and April 1, 2025, respectively, with details on how to submit their report.

Disclosure: A grant application is a legal document. Fraudulently applying for grant funds is considered financial theft and a violation of law, subject to criminal prosecution. Decisions rendered by the Yamhill County Board of Commissioners are final. Yamhill County does not make any assurances that applicants will receive funds.

Accepted by Yamhill County
Board of Commissioners on
04/25/24 by Board Order
24-120