

E. The Memorial Weekend Boat Races have been conducted by the Newberg Boat Club for many years without significant problems. The event has been beneficial to the citizens of Yamhill County by promoting recreational opportunities and generating tourism income. The Newberg Boat Club has also provided a benefit to the county park system by performing extensive park clean up at Rogers Landing Park before and after the Memorial Day Boat Races. The Applicant will again provide cleanup services this year the week prior to the event. For those reasons, the Board authorized a waiver of all but \$250.00 of the mass gathering permit application fee.

F. The Board finds that the application should be allowed as permitted by this Board Order. NOW, THEREFORE,

IT IS HEREBY ORDERED BY THE BOARD that the Newberg Boat Club, P.O. Box 212, Newberg, Oregon 97132 / 18775 SW Vista Street, Aloha, Oregon 97006 in joint sponsorship with the Columbia Outboard Racing Association ("Applicant") is granted an outdoor mass gathering permit to conduct an event known as the Memorial Weekend Boat Races on May 25 and 26, 2024 (the "Event"). The Applicant is also granted the exclusive right to use Rogers Landing Park, including the exclusive right to provide concession services, to conduct the Event. The outdoor mass gathering permit and special park use permit are subject to the following conditions:

1. **TIMES FOR USE OF PARK.** The Applicant is allowed access to Rogers Landing Park on May 18 and 19, 2024 for a pre-race park cleanup work party. The Applicant is allowed access to Rogers Landing Park on Thursday, May 23, 2024, to begin moving in equipment, and at dawn on Friday, May 24 for set-up purposes. The Applicant is allowed to close the access road into Rogers Landing Park to general traffic from 5:00 p.m. Friday, May 24, 2024 until 11:59 p.m. Sunday, May 26, 2024. Members of the Applicant may remain in Rogers Landing Park overnight on the nights of Thursday, May 23, Friday, May 24, Saturday, May 25, and Sunday, May 26, 2024 for purposes of Event set-up and clean-up. The Applicant is allowed access to Rogers Landing Park on Monday, May 27, 2024 for tear-down and clean-up purposes.

2. **NOTICE TO PUBLIC.** The Applicant is responsible for the following notice to the public of their exclusive use of Rogers Landing Park. All costs of notice will be borne by the Applicant.

a. **SIGNAGE.** Not later than May 1, 2024 the Applicant shall post legible signs, in good repair, at least 24" by 24", displayed prominently that provide public notice of the exclusive use of Rogers Landing Park allowed by this Board Order. The signs must be posted at least at the following locations: The current boat launch area at Rogers Landing Park; the upper entrance to Rogers Landing Park; the intersection of State Highway 219 and Wynooski Road; the intersection of College Street and Westbound State Highway 99W in Newberg; the intersection of River Street and Eastbound State Hwy 99W in Newberg.

b. **NOTICES.** Not earlier than May 1, 2024 or later than May 8, 2024 the Applicant shall publish notice of the closure of Rogers Landing Park allowed by this Board Order. Notice shall be published in the Newberg Graphic.

3. **ADMISSION AND PARKING FEES PROHIBITED.** The Applicant shall not be allowed to charge admission to the Event or to charge for parking on county property or in the public right-of-way. However, off-site parking on private property is not regulated by this board order.
4. **TRAFFIC CONTROL AND PARKING.** The Applicant must obtain approval from the Yamhill County Sheriff for a plan to manage traffic access and egress from River Street to the Event, as well as parking and traffic control at the Event site. Once the plan is approved, the Applicant will comply with the approved plan during the Event.
5. **SHUTTLE VEHICLE REQUIRED.** The Applicant shall provide, at no cost, a shuttle vehicle for elderly and disabled persons between the parking area and the Event site.
6. **PATROL BOAT.** In the event funds are available, and subject to the approval of the Yamhill County Sheriff, the sheriff may provide a sheriff's patrol boat at no charge to the Applicant.
7. **SECURITY.** The Applicant is responsible for providing on-site security for the Event. All expenses for on-site security services shall be borne by the Applicant.
8. **TEMPORARY RESTROOM FACILITIES.** The Applicant is responsible for furnishing all temporary restroom facilities required for this Event as determined necessary by the Yamhill County Parks Division Manager.
9. **TEMPORARY FENCING.** The Applicant may construct a temporary safety fence between West Rock's concrete pump house at the east end of the parking lot, following the riverbank to the west end of the parking lot.
10. **BROCHURE.** If a brochure is produced by the Applicant to promote or provide information on this Event, the brochure shall include information submitted by the Yamhill County Parks Division Manager about Yamhill County Parks. If inclusion of the information results in additional costs to the Applicant, Yamhill County will pay the costs of the inclusion so long as the Yamhill County Parks Division Manager grants prior approval to the payment.
11. **CONCESSIONS.** The Applicant may deny access to outside concessions and solicitors at Rogers Landing Park on May 25 and May 26, 2024.
12. **LIABILITY INSURANCE.**
 - a. **INSURANCE REQUIRED; AMOUNT; COUNTY AS NAMED INSURED.** The Applicant shall obtain comprehensive general liability insurance in an amount not less than \$1,000,000 for each day of this Event, the 2024 Memorial Weekend Boat Races, on May 25 and 26, 2024. The insurance policy shall provide coverage against liability for death, injury or disability of any person or for damage to property arising from or related to event. Yamhill County shall be named as an additional insured under the policy.

b. PROOF OF INSURANCE. Evidence of insurance meeting this paragraph shall be submitted to County Counsel not less than one week before each event. County Counsel is authorized to determine whether the proof of insurance meets the requirements of this paragraph.

13. WAIVER OF PARK RESERVATION FEE. The daily park reservation fee for Rogers Landing Park is waived for the Applicant for use of Rogers Landing Park allowed by this Board Order.

14. COMPLIANCE WITH LAWS. The Applicant shall comply with any federal, state or local laws, rules, codes or regulations.

15. FINAL APPROVAL OF PERMIT. The Event may not proceed until final approval for the permit is issued in written form by county legal counsel. County legal counsel will issue final approval after receipt of the following materials:

- a. TRAFFIC CONTROL PLAN APPROVAL from the Yamhill County Sheriff as provided in numbered paragraph 4.
- b. PROOF OF INSURANCE as provided in numbered paragraph 12.

DONE at McMinnville, Oregon on March 28, 2024.

ATTEST

KERI HINTON
County Clerk

By: *Carolina Rook*
Deputy CAROLINA ROOK

FORM APPROVED BY:

Chris Boenisch
CHRISTIAN BOENISCH
Yamhill County Counsel



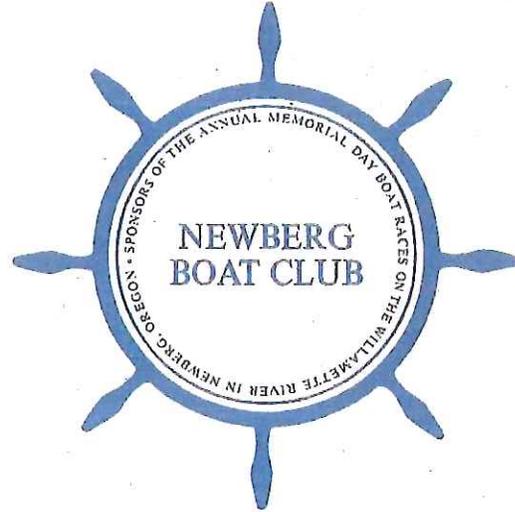
YAMHILL COUNTY BOARD OF COMMISSIONERS

Lindsay Berschauer
Chair LINDSAY BERSCHAUER

Kit Johnston
Commissioner KIT JOHNSTON

Mary Starrett
Commissioner MARY STARRETT

January 29, 2024



Yamhill County Board of Commissioners
Yamhill County Courthouse
535 E 5th Street
McMinnville, Oregon 97128-4523

**RE: 2024 NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION
MEMORIAL WEEKEND BOAT RACES**

Dear Commissioners:

Enclosed is our request for permission to host our "76th" Memorial Weekend Boat Races on May 25 & 26, 2024.

Also enclosed please find the following attachments.

1. Oregon State Marine Board Application
2. Outdoor Mass Gathering Permit Application
3. Coast Guard Auxiliary Request

If permission is granted, the Marine Board application needs your signature and the County Sheriff's signature.

Please return all forms to: Laureen Thorsen, 18775 SW Vista St., Aloha, OR 97003.
Ph. 503-250-0756. Laureent218@gmail.com.

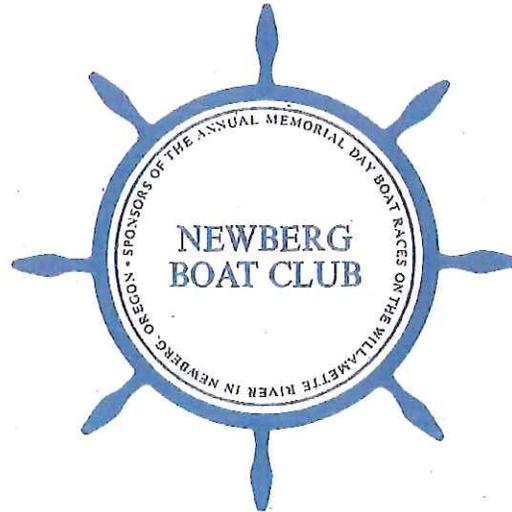
Thank you in advance for your time and the attention that you give to this annual event and please join us for our "76th" Memorial Weekend event.

Sincerely,

Laureen Thorsen
NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION

B.O. 24-89
Exhibit A

January 29, 2024



Yamhill County Board of Commissioners
Yamhill County Courthouse
535 E 5th Street
McMinnville, Oregon 97128-4523

**RE: 2024 NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION
MEMORIAL WEEKEND BOAT RACES**

Dear Commissioners:

The Newberg Boat Club and the Columbia Outboard Racing Association are so excited and proud to announce sponsorship of the "76th Memorial Weekend Boat Races. The two-day event will be sanctioned and insured through the American Power Boat Association and will be held on May 25 & 26, 2024, on the Willamette River at Rogers Landing in Newberg, Oregon. We are requesting permission from the Yamhill County Board of Commissioners to honor our request to sponsor this event.

*We also ask if we can be put on an early scheduled Board Meeting in Feb or March to enable us to first get your approval before we continue with the National Associations paperwork which is due a minimum of 45 days in advance of the event.

Listed below are items in need of your approval:

1. We request exclusive use of Rogers Landing Park and Boat Launch beginning at 5:00 p.m. on Friday, May 24, until 11:59 p.m. on Sunday, May 26.
2. We request the Mass Gathering Park Fee be waived, for this event in recognition of the past 76 plus years the Newberg Boat Club has dedicated their time and service to the upkeep of the park and boat launch.
3. We request permission to have access to Roger Landing on May 18 & 19, the weekend prior to the event, for our pre-race park cleanup work party.
4. We request permission for the boat club members and race participants to have access to Rogers Landing Park on Thursday, May 23 to begin moving in equipment and Friday, May 24 for set-up purposes and on Monday, May 27 for tear down and clean-up purposes.

5. We request permission for boat club members and race participants to have overnight camping privileges on Thursday May 23, for set up and security, and to relieve traffic conditions for participants traveling from WA and CA. Also, overnight privileges on Friday, May 24 and the event days of Saturday, May 25, and Sunday, May 26, 2024.
6. We request permission to construct a temporary safety fence between fencing at the east end of the parking lot, along the river bank, to the west end of the parking lot in open areas where the park fencing does not exist. This request is to enable us to comply with safety standards required by our insurance carrier.
7. We request authorization to deny access to outside concessions and solicitors at the race site.

These requests are in need of your written permission and are required to be in our possession at both events.

Thank you for your time and consideration.

It is our privilege and hope that you, our commissioners, and all of Yamhill County, will join us in celebrating this great accomplishment, our “76th Memorial Weekend Boat Races.”

Sincerely,

NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION



Laureen Thorsen
Co-Race Chairman
18775 SW Vista Street
Aloha, Oregon 97003
Cell – 503-250-0756
Email: laureent218@gmail.com



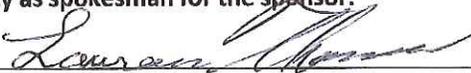
Oregon State Marine Board
 PO Box 14145
 435 Commercial St NE, #400
 Salem OR 97309-5065 (503)
 487-4941

Date Received: _____

Marine Event Permit Application

IMPORTANT:

- Application for a permit to hold a marine event, regatta, or parade. This permit must be filed and completed at least 30 days to an event (ORS 830.375).

| | | |
|---|--|-----------------------------|
| 1. Name of event: Memorial Weekend Boat Races | | |
| 2. Applicant name: Newberg Boat Club/Columbia Outboard Racing Ass. | 3. County: Yamhill | |
| 4. Agency (if applicable): | 5. Event website: newbergboatclub.org | |
| 6. Address: PO Box 212, Newberg OR 97132 | | |
| 7. Date(s) of event: 5/25 & 5/26 | 8. Start time: 10:00 am | 9. End time: 6:30 pm |
| 10. Description of event: (Note: Attach a section of a chart or map with boundaries) An assortment of outboard hydroplane and runabout racing craft will compete for points on an approx 3/4 mile oval course to be run between the old St Paul bridge and the north end of Ash Island on the Willamette River in Newberg OR. | | |
| 11. Number of participating boats: 80 to 90 | 12. Size of participating boats: 10 ft to 18 ft | |
| 13. Number and description of boats provided for safety and conduct of the event: 2 Rescue boats, 2 USCG/Auxillary boats, 1 Sheriffs boat, low boats and 2 turn judge boats. | | |
| 14. Estimated number of spectator boats: 0 | | |
| 15. Event organizer: Don Schmidt - NBC | | |
| 16. Event organizer cell phone number: 503-476-6435 | | |
| 17. Location of Chair during the event: Hot Pits or Officials Barge | | |
| 18. The undersigned has full authority as spokesman for the sponsor: Laureen Thorsen  | | Date: 1/29/2024 |

19. ENDORSERS: Please attach any conditions for issuance to a separate page.

FIRST ENDORSEMENT: County Sheriff or enforcement agency

| | | |
|-------------------|----------------|--------------|
| Signature: | Agency: | Date: |
| | | |

SECOND ENDORSEMENT: Land managing agency (Federal, state, and local)

| | | |
|-------------------|----------------|--------------|
| Signature: | Agency: | Date: |
| | | |

ADDITIONAL ENDORSEMENT: Complete if more agencies are involved

| | | |
|-------------------|----------------|--------------|
| Signature: | Agency: | Date: |
| | | |

(OAR 250-010-0095 (2))



Oregon State Marine Board
PO Box 14145
435 Commercial St NE, #400
Salem OR 97309-5065
(503) 487-4941

Date Received: _____

Marine Event Permit Application

IMPORTANT:

- *Application for a permit to hold a marine event, regatta, or parade. This permit must be filed and completed at least 30 days to an event (ORS 830.375).*

Instructions

Marine Event Permits are used to inform boaters there are organized boating water events of limited duration conducted according to a prearranged schedule. The term Marine Event includes Regattas, Boat Races, Marine Parades, Tournaments or Exhibitions. This permit applies to waters of this state outside of the US Coast Guard jurisdiction. US Coast Guard permits all marine events on Federally Navigable Water including all tidally influenced waters in Oregon. Contact US Coast Guard – Marine Event Sector at (503) 240-9319 for more information.

Step 1: Complete the following elements of the application

Section (1) – (18): the statement of purpose that includes:

- Names of the entities who will be responsible for the event.
- The name, location, and description of the event.
- A scale drawing or detailed map of the event.

Section (19): Endorsers.

- County Sheriff or enforcement agency signature and date.
- Land managing agency signature and date.
- Additional endorsements if necessary.

Step 2: Submit the completed and signed application

- Please allow 30 days for this application to be processed by the Marine Board.
- Some events are subject to public comment and/or consultation of other Jurisdictional agencies.
- Once approved, you will receive a permit approval letter.
- It is the responsibility of the applicant to ensure that the permit has been approved. The original application will be returned to the applicant when the permit is authorized. This permit must be available for inspection on the event date(s) indicated.

Send completed applications to:

Randy Sigman, Waterways Coordinator
randy.sigman@boat.oregon.gov
Oregon State Marine Board
PO Box 14145
Salem, OR 97301

Yamhill County, Oregon

Application for Outdoor Mass Gathering Permit (Ord. 580)

Board of Commissioners, Yamhill County Courthouse, 535 E. 5th Street McMinnville, OR
97128 Tel: 503-434-7501 • Fax: 503-434-7553

Docket _____
Date _____
Rec'd By _____
Receipt # _____
Fee \$ _____

| APPLICANT | LEGAL OWNER (IF DIFFERENT) |
|--|--|
| <u>NEWBERG BOAT CLUB / COLUMBIA OUTBOARD</u> Last Name <u>First RACING ASSN.</u> MI | Last Name _____ First _____ MI _____ |
| <u>16775 SW VISTA ST</u> Mailing Address (Street or PO Box) | Mailing Address (Street or PO Box) _____ |
| <u>ALOHA</u> <u>OR</u> <u>97003</u> City State Zip | City _____ State _____ Zip _____ |
| <u>503-250-0756</u> Telephone | Telephone _____ |

If the applicant is not the legal owner, state applicant's interest in property:
TO CONDUCT OUR ANNUAL MEMORIAL WEEKEND BOAT RACES

PROPERTY INFORMATION

Tax Lot(s) _____ Zone _____
 Address of property ROGERS LANDING BOAT RAMP & PARK, NEWBERG OR

(Fill out application form completely. Attach additional pages if necessary.)

Type of Event: COMPETITION POWERBOAT RACES Persons expected to attend per event: 90 PARTICIPANTS + SPECTATORS
 Date or dates (5 max.): 5/25 & 5/26 2024

Present use of the property: PUBLIC PARK & BOAT RAMP

Please list the type of buildings that are currently on the property (i.e. residence (type), pole building, agricultural barn or other outbuildings, etc.):

PERMANENT PUBLIC RESTROOMS

Is there a septic system on the property? Yes _____ No X

How will water be provided for event? Well _____ City X Other _____

How is the property accessed? RIVER STREET IN NEWBERG

Proposed plan for offstreet parking (attach diagram if appropriate). Proposed plan for traffic control for egress and ingress and parking control (attach additional sheets if necessary):

SPECTATOR PARKING AT THE SOUTH END OF RIVER ST AT THE ENTRANCE TO THE PARK.

Thirteenth Coast Guard District State Request for U.S. Coast Guard/Auxiliary Assistance

Form

State: Oregon Agency Name: _____

Waterway & Location: Willamette River, Rogers Landing in Newberg Oregon

Contact Name: Laureen Thorsen Phone: 503-250-0756

Contact E-mail: laurent218@gmail.com

Single Event

Event Name: Memorial Weekend Boat Races

Event Date(s)/Time(s): May 25 & 26, 2024

Mission (check all that apply): Distressed Boater Patrol Safety Zone Patrol

Other: _____

Requested Resources: Boats: 2 Personal Water Craft: _____ (PWCs cannot operate solo)

Other: _____

Participating State/Local Resources: Sheriff's Boat and Newberg Boat Club

Seasonal Request

See attached list. (Include all information in the block immediately above for each seasonal event listed)

City/County/State Agency Representative Signature

Date

State Boating Law Administrator (BLA) Signature

Date

Printed BLA Name: _____

B.O. 24-89
Exhibit A