

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on May 11, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Lindsey Manfrin, HHS Director; and Nicole Necas, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Bubba; Greg and Debbie Poupard. Adam Garvin participated via Zoom.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [cocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:01 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of May 15 – May 21, 2023. No other county business was discussed.

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There was no public comment received.

**E. DEPARTMENT UPDATES:**

a. Health & Human Services – Lindsey Manfrin

Lindsey Manfrin reported a 9% personnel vacancy rate with ongoing challenges in filling management vacancies. She addressed the increase of staffing to the mobile crisis support teams to expand overdose intervention procedures which also work with community partner agencies. Appointment recommendations and reinstatement of the Local Alcohol and Drug Policy Committee are in process. Ms. Manfrin said work continues on completion of the community health improvement plan which will include high level strategies and focus areas based on community data. She shared that the Fentanyl awareness campaign materials are near completion and anticipated a web platform rollout late June. Ms. Manfrin said that Facilities and the contracted architect are anticipating collecting contractor bids soon for the renovation of the Public Health space.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:** None.

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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 23-175** - Consideration of approval of Amendment #3 to an agreement between Yamhill County and Busy Bee Cleaning (B.O. 12-700) updating rates and scope of work retroactive to May 1, 2023, with auto-renewal.

Commissioner Johnston moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

2. **B.O. 23-176** - Consideration of approval of Agreement #180161 between Yamhill County and the Oregon Health Authority for the Workforce Incentive Program in the not to exceed amount of \$629,867 effective upon full execution through June 30, 2024.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

3. **B.O. 23-177** - Consideration of approval of a request by Marion County to join Marion and Washington Counties as an amicus in the federal lawsuit related to Judge Mosman's order limited admissions and treatment at the Oregon State Hospital. (Commissioner Starrett)

Commissioner Starrett stated this was in response to a lawsuit limiting duration of stays for admitted patients to the Oregon State Hospital being released with limited resources. Christian Boenisch assured the Board that he will reach out to Marion County to convey the

Board's participation in the lawsuit. Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

4. **B.O. 23-178** - Consideration of approval of Resolution 23-05-11-1 supporting a Recovery-Oriented System of Care in responding to the Addiction, Mental Health and Homelessness Crises. (Commissioner Berschauer)

Commissioner Berschauer read the Resolution into the record by title only and moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

5. **B.O. 23-179** - Consideration of approval of Resolution 23-05-11-2 in the matter of recognizing May 9, 2023, as National Fentanyl Awareness Day and recognizing Yamhill County's commitment to educating our residents and youth on the dangers of Fentanyl. (Add-on by Commissioner Berschauer).

Commissioner Berschauer presented the add-on Resolution and read it into the record. Commissioner Berschauer moved approval of item I5. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

**J. PUBLIC HEARINGS:** None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:54 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair LINDSAY BERSCHAUER



Commissioner KIT JOHNSTON



Commissioner MARY STARRETT

Accepted by Yamhill County  
Board of Commissioners on  
8/10/23 by Board Order  
# 23-300



LB KJ MS