



## Yamhill County Public Works Department

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### YAMHILL COUNTY BOARD OF COMMISSIONERS COVERSHEET

**DATE:** Thursday May 18, 2023  
**TO:** Board of Commissioners  
**FROM:** Mark Lago, Public Works Director  
**RE:** Declare 2015 Ricoh Copier as Surplus

#### **BACKGROUND:**

Public Works would like to surplus a 2015 Ricoh MP C4503 copier machine purchased in August of 2015, that has been discontinued and has been increasingly difficult to service; it has not been functioning correctly since January of 2023. This machine has already been replaced.

#### **STAFF RECOMMENDATION:**

Recommend that Yamhill County designate the 2015 Ricoh MP C4503 copier as surplus equipment to be put up for public auction per Ordinance 499 through Publicsurplus.com

#### **FISCAL IMPACT:**

None

#### **ATTACHMENTS:**

None

Accepted by Yamhill County  
Board of Commissioners on  
5.18.23 by Board Order  
# B.O. 23-182