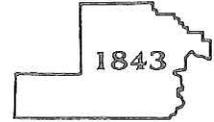


# Yamhill County



Location: 434 NE Evans St, McMinnville • Mailing: 535 NE Fifth St, McMinnville, OR 97128  
Phone (503) 434-7501 • Fax (503) 434-7553  
TTY (800) 735-2900 • www.co.yamhill.or.us

**KENNETH HUFFER**  
COUNTY ADMINISTRATOR

**JUSTIN HOGUE**  
DEPUTY COUNTY ADMINISTRATOR

**DATE:** July 21, 2022  
**TO:** Yamhill County Board of Commissioners and Ken Huffer, County Administrator  
**FROM:** Justin Hogue, Deputy County Administrator  
**SUBJECT:** Intent to award contract for Broadband Consulting Services

**ATTACHMENT(S):** HR Green, Broadband Consulting Services Proposal; Notice of Intent to Award

**Background:**

The County received three (3) submittals in response to the request for proposals for broadband consulting services. After a thorough review of the proposals, the RFP evaluation committee determined that HR Green was the highest scoring proposer and recommends that HR Green provide Broadband consulting services to the County.

HR Green is a 100+ year-old company that has experience performing the requested services not only nationally but locally as well. Most recently, HR Green completed a statewide broadband study for the Oregon Broadband Office and is currently working with Jackson and Josephine Counties on a Strategic Broadband Vision Project. The proposed cost of services is \$198,481.82 for completing the two requested phases of the project, strategic plan development and regranting program. HR Green's recommended timeline for the two phases is a total of 9 months, 5 months for each phase of the project with 1 month of overlap between phases.

**Requested Action:**

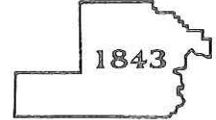
Staff recommends the board authorize the issuance of a Notice of Intent to Award to HR Green and invite HR Green to enter contract negotiations with Yamhill County.

Thank you for your consideration.

Justin Hogue  
Deputy County Administrator

B.O. 22-240

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COUNTY ADMINISTRATOR

**JUSTIN HOGUE**  
DEPUTY COUNTY ADMINISTRATOR

## **NOTICE OF INTENT TO AWARD**

DATE: July 22, 2022  
TO: All Proposers  
FROM: Yamhill County Evaluation Committee  
RE: RFP for Rural Broadband Consultant Services

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On June 6, 2022, proposal submittals were received by the following firms in response to the above-referenced solicitation:

- CCG Consulting and Finley Engineering
- HR Green
- Tilson Technology Management, Inc.

Evaluation of these submittals has been completed. Yamhill County intends to negotiate and award a contract to HR Green of 5619 DTC Parkway, Suite 1150, Greenwood Village, CO 80111 because they were deemed the most-qualified proposer for this project and received the highest score.

Pursuant to OAR 137-047-0610, any entity which believes that they are adversely affected or aggrieved by the award may submit a written protest within seven (7) calendar days after the issuance of this Notice. Protests submitted after that date will not be considered. All protests must be addressed as follows:

Yamhill County Local Contract Review Board  
Contract Provision Protest  
RFP for Rural Broadband Consultant Services  
535 NE Fifth Street  
McMinnville, OR 97128-4523

A written protest must include, at minimum, the following information:

- A detailed statement of the legal and factual grounds for the protest;
- A description of the resulting prejudice to the offeror; and
- A statement of the desired changes to the contract terms and conditions, including any specifications.

If a protest is not settled, the Local Contract Review Board, or its designee, shall promptly issue a written decision on the protest. Judicial review of that decision will be available if provided by statute.

If you have any questions regarding this Notice of Intent to Award, or the procedures under which the County is proceeding, please contact Kenneth Huffer, County Administrator at 503-434-7501 or [hufferk@co.yamhill.or.us](mailto:hufferk@co.yamhill.or.us).

Accepted by Yamhill County  
Board of Commissioners on  
7-21-2022 by Board Order  
# 22-240