

BOARD ORDERS AND MINUTES  
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on May 19, 2022, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla being present. Mary Starrett participated via Zoom.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Colton Totland, Assistant County Counsel; Mark Lago, Public Works Director; Travis Pease, Parks Manager; and Megan Marasco, BOC Staff.

Guests via Zoom: None.

*Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [cocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**Notice: The Board of Commissioners will hold an Executive Session immediately following combined session pursuant to ORS 192.660 (2)(f) – Executive Session to consider information or records that are exempt by law from public inspection.**

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:28 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of May 23 – May 29, 2022. No other county business was discussed.

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no public comments received.

**E. DEPARTMENT UPDATES:**

a. Parks Department – Mark Lago / Travis Pease

Travis Pease participated as the new Parks Manager. Mark Lago presented a Parks update stating Mr. Pease will be located at the Public Works building. Mr. Lago addressed Parks personnel and current and planned projects.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:** None.

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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 22-155** - Consideration of approval of the purchase of four concrete beams for the Deer Creek Park Bridge Replacement Project in an amount not to exceed \$150,000.

Commissioner Kulla moved approval of item I1. The motion passed, Commissioners Berschauer, Kulla, and Starrett voting aye.

2. **B.O. 22-156** - Consideration of approval and intent to award a construction contract to Sierra Santa Fe Corporation for the Yamhill County 2022 Chip Seal Project in the amount of \$742,670.00.

Commissioner Kulla moved approval of item I2. The motion passed, Commissioners Berschauer, Kulla, and Starrett voting aye.

3. **B.O. 22-157** - Consideration of approval to make Bald Peak Road and Albertson Road a 3-way stop intersection, and making Bald Peak Road and Kings Grade a 4-way stop intersection.

Commissioner Kulla moved approval of item I3. The motion passed, Commissioners Berschauer, Kulla, and Starrett voting aye.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:41 a.m.

Megan Marasco  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

  
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Chair LINDSAY BERSCHAUER

  
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Commissioner CASEY KULLA

  
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Commissioner MARY STARRETT

Accepted by Yamhill County  
Board of Commissioners on  
6-30-2022 by Board Order  
# 22-200