

BOARD ORDERS AND MINUTES  
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in combined session on January 27, 2022, at 10:00 a.m. in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Casey Kulla and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Colton Totland, Assistant County Counsel; Lindsey Manfrin, HHS Director; Nohely Barajas-Montalvo, Legal Assistant; Carrie Martin, Grants & Special Projects; and Jason Foose, County Surveyor.

Guests via Zoom: Adrienne; Amy Bizon; Carla; Erin Chen; Lauren P.; Luke Westphal; Miriam Vergas-Corona; Sheila Barnes; Susan; Kristin Messinger; Jackson; Marvin Bernards; Brittany Ruiz; Kim Hamblin; WUA; David; Encompass Yamhill Valley; John Morgan; and Zack Geary.

*Welcome! Due to COVID-19 and physical distancing requirements, attending the meeting is discouraged. The public can view the meeting via the YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner's joint schedule (if needed).

The Commissioner's reviewed the joint schedule for the week of January 31 - February 6, 2022. No other county business was discussed.

**D. PUBLIC COMMENT:** *Due to COVID-19 and physical distancing requirements, anyone wishing to submit general public comment or comments related to a specific agenda item may do so in written format via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Public comments were received via e-mail regarding COVID-19 vaccinations.

**E. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session –

- a. Review/discussion of 2022 Board Strategic Plan/Goal Setting.

John Morgan joined the Board in discussion to assist the commissioners in structuring 2022 goals for the purpose of identifying areas of interest to effectively distribute community services and resources. After discussion, the consensus of the Board was to forward their priority lists to Ken Huffer to organize for a follow up discussion with Mr. Morgan.

- b. End of work session

**F. DEPARTMENT UPDATES:** None.

**G. CONSENT AGENDA:**

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

Contracts & Grants

1. **B.O. 22-25** - Approval of an agreement between Yamhill County and Columbia River Contractors, Inc. for the Hendricks Bridge Guardrail Project in the amount of \$32,582.75 effective upon approval through April 15, 2022.

2. **B.O. 22-26** - Approval of Amendment #1 to Grant Agreement #20-536 between Yamhill County and the State of Oregon, Office of Emergency Management (OEM) for the Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) program in the not to exceed amount of \$65,382 for the 2020 Fiscal Year.

3. **B.O. 22-27** - Approval of Amendment #1 to Subgrant Agreement #6065 between Yamhill County and the State of Oregon Department of Corrections (B.O. 20-346) for Coronavirus Emergency Supplemental Funding (CESF) extending the agreement through January 19, 2023.

Committees

4. **B.O. 22-28** - Approval to reappoint Leslie Lewis to the Fair Board for a three-year term to expire on January 31, 2025.

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**H. OLD BUSINESS:**

1. Consideration of approval of a letter of support to be submitted to the Public Health Accreditation Board for Public Health re-accreditation. *[Continued from January 20, 2022].*  
*[Item moved to Other Business, no action was taken].*

**I. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 22- 29** - Consideration of approval in the matter of an order vacating a portion of a public road at the request of Larry McWilliams and Robert Burnett, without a public hearing, Public Works Docket RV-2-2021.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

2. **B.O. 22- 30** - Consideration of approval of Intergovernmental Agreement (IGA) #14843 between Yamhill County and the Oregon Youth Authority for the expunction of juvenile records in the total amount of \$54,011.30 retroactive to January 2, 2022 through January 1, 2024.

Commissioner Berschauer moved approval of item I2 as amended. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

3. Consideration of adding additional COVID-19 data, including prevention and early treatment resources to the Yamhill County Health website. (Commissioner Starrett).

Commissioner Starrett addressed her concern that there was an imbalance in the delivery of at-home COVID-19 treatment/prevention and case count data information presented on the county HHS website page. Lindsey Manfrin presented the current website information related to COVID-19 and highlighted content additions after the most recent Board of Health Advisory Board meeting in response to Commissioner's Berschauer and Starrett recommendations. After discussion the consensus of the Board was for Mr. Huffer to convey further recommendations made by the Board to Ms. Manfrin regarding additional website ideas. There was no action taken.

4. Consideration of a letter regarding Agricultural Overtime Mandate [Legislative proposal]. (Commissioner Berschauer). Consensus of the Board was to moved item I4 to next week. *[Item tabled to February 3, 2022. No action was taken].*

5. Discussion of Oregon Department of Transportation (ODOT) repayment regarding the Yamhelas Westsider Trail. (Commissioner Berschauer). Consensus of the Board was to move discussion to item 6. *[Item incorporated into discussion of item I6. No action was taken].*

6. **B.O. 22-31** - Consideration of approval of a Grant Repayment Agreement for repayment of ConnectOregon VI funds, in the amount of \$687,532.78, to be paid in three equal annual installments of \$229,177.59, starting on February 15, 2022, subject to final review and approval of County Counsel's office.

Mr. Huffer stated funds were appropriated to make the payments as presented. After discussion, Commissioner Starrett moved approval of item I6. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

7. **B.O. 22-32** - Consideration of approval of a letter of support to be submitted to the Public Health Accreditation Board for Public Health re-accreditation. *[Continued from January 20, 2022].*

After discussion, Commissioner Starrett moved approval of item I7. The motion passed, Commissioners Berschauer, Kulla and Starrett voting aye.

**J. PUBLIC HEARINGS:** None.

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

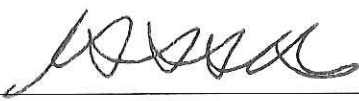
Following Commissioner announcements, the meeting adjourned at 12:47 p.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

  
Chair LINDSAY BERSCHAUER

  
Commissioner CASEY KULLA

  
Commissioner MARY STARRETT

Accepted by Yamhill County  
Board of Commissioners on  
3/10/22 by Board Order  
# 22-69