



Yamhill County
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INFORMATION TECHNOLOGIES

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DATE: October 27, 2021

TO: Yamhill County Board of Commissioners; Ken Huffer, County Administrator;
Justin Hogue, Business Services Director

FROM: Shane Hoffman, IT Manager

SUBJECT: Procure Windows 10 Enterprise Licensing for 2021-22 Fiscal Year

ATTACHMENTS (2): TechHeads Quote
IT PO

Request:

IT is requesting Board of Commissioners' authorization to purchase 350 Windows 10 Enterprise licenses from TechHeads in the amount of \$38,815 for 2021-22 fiscal year. The quantities on the quote reflect what Yamhill County is required to purchase to remain in compliance. We are paying for the second of three years for the 350 Windows 10 Enterprise licenses. After the third year we will continue to pay SA (software assurance) each year. SA costs are generally 45% of the yearly cost, so approximately \$18,000 per year. Software assurance gives us the ability to transfer Windows 10 Enterprise licenses from one device to another as needed (e.g., when someone receives a new pc or laptop the Windows 10 Enterprise license can be transferred from the old device to the new device). The funding for Windows 10 Enterprise licensing will be paid for by account 010-017-683.07.

TechHeads is our chosen Microsoft channel partner for the 350 licenses; if we purchased the licenses from a new vendor, SA would not be transferrable, licensing would be cancelled because we would not have paid the full three years, and we would have to start over again with a new vendor. Due to these reasons, we recommend purchasing the licenses from TechHeads and not acquiring additional quotes.

Thank you for your time and consideration.

Regards
Shane J Hoffman

Accepted by Yamhill County
Board of Commissioners on
10/28/21 by Board Order
21-443