



TO: Yamhill County Board of Commissioners
Local Contract Review Board

FROM: Cynthia Thompson, Transit Manager

Cc: Ken Huffer, Carolina Rook, Keri Hinton

DATE: April 8, 2021

Re: Board Action Items for Yamhill County Transit Sole Source
Procurement – Simme Seat Bus Stop Seats/Poles

**Yamhill County Transit Action Items for Yamhill County Board of Commissioners
and the Local Contract Review Board
April 8, 2021**

#1 Project Description:

Purchase eighty (80) Simme Seats and Poles for \$51,940 including shipping. This is a sole source procurement. Simme LLC is the sole and exclusive manufacturer and distributor of Simme Seats.

1 Board Action Requested

Staff recommends approval of the attached purchase order for \$51,940 to purchase eighty (80) Simme Seats with (80) poles from Simme LLC as a sole source procurement.

1 Background Info:

The Bus Stop Installation project is nearing completion of Phase 1. Yamhill County Transit (YCT) has a complete database of all bus stop locations with numerous details from demographics near the stops to key destinations and pictures of existing bus stop infrastructure such as shelters and signs etc. Our consultant Access + Mobility Solutions have contacted all jurisdictions in Yamhill County and acquired the regulations and permits required to place bus stop poles and signs at the 170 bus stop locations throughout the YCT district and service area.

This purchase of Simme Seats is for Phase 1 of the installation of bus stop poles/seats/signs. We had planned to bring the phasing plan for all locations to the Board at one time but due to a recent conversation with Simme Seat it is important for us to initiate this purchase as soon as possible. We learned that the price of steel is expected to double and increase the cost of the Simme Seats/Poles significantly. To secure the lower price YCT must order by April 9, 2021. Therefore, in the interest of cost savings we would like to purchase as many of these

seats/poles as soon as possible to secure the lower price. The quote and purchase order are attached and reflect a total cost of \$51,940 including shipping.

Not all YCT stops are suited for this style of pole/seat. According to Access + Mobility Solutions purchasing (80) eighty Simme Seats is a reasonable estimate of the percentage of stops that can accommodate this style based on the information we have to date.



Simme Seat Base with bus sign pole and two cantilevered seats installed in concrete sidewalk

Simme LLC is based in the State of Oregon and is the sole and exclusive USA manufacturer and distributor of the Simme-Seats, protected by "Patent No. 6,0704005, Serial No. 09/104,858. The description according to the patent reads, "the invention provides a bus stop seating device including a tube dimensioned to encompass a signpost. A pair of rigid seats are connected to the tube on opposite sides of the tube".

The Simme-Seat provides efficient, durable customer seating at all transit bus stops. The surface mounted, cantilevered seats secure the bus stop pole between the two seats. The Simme-Seat can also function without the pole with a median armrest divider.

Another feature of this product is that it only requires four (4) bolts and has a small footprint of approximately 6 square inches using a small portion of the sidewalk and does not impede pedestrian travel.

This purchase is consistent with the Yamhill County Transit Procurement Plan adopted in 2017 by the Board. A copy of the sole source justification form is attached.

This project is included in the current STIF plan and in the 21-23 STIF plan and will be funded with State Transportation Improvement Funding.

Staff recommends approval of the attached purchase order. A copy of the quote, the Simme LLC sole source letter and the sole source justification form in accordance with the YCT Procurement plan are attached.

A notice regarding this sole source procurement and the meeting of the Local Contract Review Board were printed in the News Register on Friday, April 2, 2021.

Accepted by Yamhill County
Board of Commissioners on
4/8/2021 by Board Order
21-120



PURCHASE ORDER

P.O. # YC 3--2021
Date: March 24, 2021

Ordering Agency:

Yamhill County Transit
536 NE Fifth St.
McMinnville, OR 97128
503-474-4910

Agency Contact Person:

Cynthia Thompson
503-474-4910
thompsonc@co.yamhill.or.us

Bill to:

Yamhill County Transit
535 NE Fifth St.
McMinnville, OR 97128
503-474-4910

Grant Agreement #: STIF 2019-21

VENDOR Charles Simmons
Simme LLC
555 Cherry Drive
Eugene, Oregon 97401

SHIP TO Cynthia Thompson Transit Manager
c/o Gary Weitz
Yamhill County Fairgrounds
2070 NE Lafayette Ave
McMinnville, Or 97128

TERMS	DELIVERY DATE	COMMENTS
Board Approval April 8, 2021	Shipping w/24 hour notice Date of delivery TBD	

ITEM NO.	QTY	DESCRIPTION	TOTAL
1	80	Simme-Seats (RAL Color to be confirmed) \$528/each	\$42,240.00
2	80	Simme 2" Sq Poles (RAL Color to be confirmed) \$100/each	\$8000.00

SUBTOTAL	\$50,240.00
SHIPPING	\$1,700.00
SALES TAX	N/A
TOTAL	\$51,940.00

- Please send two copies of your invoice.
- Enter this order in accordance with the prices and terms, listed above.
- Please notify us immediately if you are unable to ship as specified.
- This purchase will be confirmed and finalized by April 8, 2021 by the Yamhill County Board of Commissioners, BO XX, April 8, 2021.

Authorized Agent Name (printed)

Cynthia Thompson

Authorized Agent Signature

Signature Date

3-24-21

B.O. 21-120
Exhibit "A"