



**TO:** Yamhill County Board of Commissioners  
**FROM:** Cynthia Thompson, Transit Manager  
**Cc:** Ken Huffer, Carolina Rook, Keri Hinton, Sue Halliday  
**DATE:** February 19, 2021  
**Re:** Board Action Items for Yamhill County Transit

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**Yamhill County Transit Action Items for  
Yamhill County Board of Commissioners  
Date: February 25, 2021**

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**#1 Project Description:** Approve submittal of the 2021-23 grant application for \$1,774,291 in 5311 federal funds for administration, operating, and maintenance for Yamhill County Transit.

**# 1 Board Action Requested:** Vote to authorize YCT staff to prepare and submit by March 1, 2021 the 2021-23 Section 5311 federal grant application for \$1,774,291 in grant funds plus local match.

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**# 1 Background Info:**

Section 5311 funds are intended to:

- Enhance access in rural areas to health care, shopping, education, employment, public services, and recreation.
- Assist in the maintenance, development, improvement, and use of public transportation systems in rural areas.
- Encourage and facilitate the most efficient use of all transportation funds used to provide passenger transportation in rural areas through the coordination of programs and services.
- Provide financial assistance to help carry out national goals related to mobility for all.
- Encourage mobility management, employment related transportation alternatives, joint development practices, and transit-oriented development.

Allocation amounts are determined by a formula that was developed with input from the Public Transportation Advisory Committee (PTAC) and approved by the



Oregon Transportation Commission. It provides a \$100,000 biennial base for each sub-recipient and proportional consideration for rural service miles and rides (service miles at 60% and rides at 40%). The 2021-23 allocations maintain funding for all subrecipients at a minimum of 95 percent of the previous biennium's allocation and a maximum of 110 percent of the previous biennium's allocation.

For the July 1, 2021 through June 30, 2023 grant agreement period, PTD estimates the funding availability for the Section 5311 program for Yamhill County Transit at \$1,774,291 in grant funds with required local match based on the project type.

Match Requirements

- Administration 10.27%
- Capital 10.27%
- Mobility Management 10.27%
- Operations 43.92%
- Planning 10.27%
- Preventive Maintenance 10.27%

A copy of the 5311 grant application for last biennium is attached. The new grant application is not quite finished, and it will reflect the 2021-23 allocation of \$1,774,291 plus match. The projects and descriptions are essentially the same as last biennium.

The federal 5311 funding source is Yamhill County Transits' primary funding source for Operations/Maintenance/Admin.

Staff recommends Board approval authorizing staff to submit the 21-23 5311 grant application to the Oregon Department of Transportation.

Accepted by Yamhill County  
Board of Commissioners on  
2/25/21 by Board Order  
# 21-77