

Brownfields Project Information Form

Karen Homolac, Brownfields Program Specialist
Oregon Business Development Dept.
 775 Summer St. NE, Suite 200
 Salem, OR 97301
 Mobile Phone: 971-239-9951
karen.homolac@oregon.gov

OBDD Use Only	
Date:	
Project Category: <input type="checkbox"/> TA <input type="checkbox"/> Assess <input type="checkbox"/> Cleanup	
Portfol Number:	
County:	
Population of applicant's jurisdiction:	
Distressed Area: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Mixed	
Rural: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Mixed	
Urban: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Mixed	

Project Name: Carol Glover BP (former) - LUST #36-93-4164; UST # 9769
Project Location: 185 S. Maple St., Yamhill, OR 97148
Applicant: Yamhill County

Contact Name: Christian Boenisch	Phone: 503-434-7502
	Fax: 503-435-7553
	Email: boenischc@co.yamhill.or.us
Street Address: 434 NE Evans St. McMinnville, OR 97128 City, State & Zip code:	Mailing Address : 535 NE Fifth St. McMinnville, OR 97128 City, State & Zip code:

Estimated Funding Request		
	Amount	Status of Funding
Funding Assistance from OBDD	\$ 120,000	n/a
Applicant Contribution	+ \$	<input type="checkbox"/> Pending <input type="checkbox"/> Available
Other Funds (identify source) DEQ SSA Funds	+ \$ 60,000	<input type="checkbox"/> Pending <input checked="" type="checkbox"/> Available
Other Funds (identify source)	+ \$	<input type="checkbox"/> Pending <input type="checkbox"/> Available
Estimated Total Project Cost	= \$ 180,000	

Date of Project Cost Estimate: 12/10/2021	Prepared by: Mary Camarata
For loan financing, source of loan repayment? Grant only requested to assist with cleanup on a foreclosed property by Yamhill County	
Estimated Project Start Date: January 2021	Estimated Project Completion Date: April 2021

Readiness to Proceed for Projects

For Integrated Planning Projects – please describe how the planning activities will facilitate redevelopment of the identified brownfields property(ies):

Not applicable.

For assessment projects, has a Phase One Environmental Site Assessment been completed?

Yes No

Date of Report:

Environmental Consultant:

For RI/FS projects, has a Phase Two Environmental Site Assessment been completed? Yes No

Date of Report: February 2002

Environmental Consultant: DEQ used LUST/Trust funds to assess the site. DEQ used their own equipment to sample and authored the report. Report is on DEQ's website.

For cleanup projects, has a Remedial Action Plan or other technical reports (RI/FS or ABCA) been completed?

Yes No

Date of Report:

Approved by DEQ: Yes No

If No, estimated date when Report is expected to be completed? DEQ will complete an ABCA using state funds.

For cleanup projects, is the project in the DEQ Voluntary Cleanup Program?

Yes No

Name of DEQ Project Manager: **Chris Richarson**

Is the Property under a Consent Order from DEQ? Yes No

Date of the Consent Order:

For municipal brownfields cleanup projects, has the governing body of the Applicant conducted a meeting (Council or Board meeting, public hearing, workshop, etc.) to identify and discuss the proposed project, including such items as nature and need for project, starting date, financing requirements that may involve taking on additional debt, and consistency with the applicable comprehensive land use plan?

Yes No

Instructions for Project Notification & Intake Form

The Intake Form provides pre-application information necessary to determine when a complete application may be invited.

Project Name: Name of the applicant, Name of the project (ex. Terminal Cleanup)

Project Location: City/unincorporated area/county where project is/will be located or, if the project doesn't involve a physical location, the city(ies)/county(ies) that will benefit from the project (ex. Applicant is Deschutes County, and the project location is in Bend, Oregon, or the benefiting entity is a district such as Odell Sanitary District.)

Applicant: Entity that will contract with OBDD for financial assistance and will manage the project.

Information for Contact Person: Information for the person we should contact if we have questions about the project.

Estimated Funding Request: Indicate the amounts committed or pending from the applicant and other sources and the amount requested from the Department. The Estimated Project Cost should include all environmental related costs to complete the project, such as: assessment, environmental consultant, DEQ regulatory oversight costs, cleanup costs, contingencies, legal, etc.

Date of Project Cost Estimate: Date the estimated project cost was determined. Also, identify who prepared the cost estimate.

How would a loan be repaid: List the specific source(s) of revenue intended to repay a loan (monthly user fees, property tax assessments, leases or rents, sale of the property, etc.).

Estimated Start Date (m/yr): This date (m/yr) also provides a guide for determining when a contract must be signed by the applicant and developing a timeline for managing the project. If "Pre-award Costs" are not requested in this intake, a contract must be signed before work can be commenced.

Estimated Project Completion Date (m/yr): The date (m/yr) when activity is anticipated to be completed.

Status of Other Funds: When are the other funds identified as pending or committed expected to be available and what actions are needed to secure these funds.

Local Acknowledged Comprehensive Plan: In order to determine that the project is consistent with the Comprehensive Plan, the applicant should provide that portion of the plan that supports a yes answer. If a change in zoning will be needed for the project to proceed, an explanation of the status of the zoning change is required.

Local, Countywide, Regional Plan: Identify whether the proposed project is listed on any local plan or inventory of planned projects. Also, identify the priority of the proposed project to the applicant.

Industrial/Commercial Development: Is there a "firm business commitment" to create/retain jobs associated with the proposed project? If yes, provide company name(s) and estimated number of jobs that will be created and/or retained.

Project Description

Problem Statement: Applicant should provide information that is simple and to the point (i.e., non-compliance, inability to provide required services)

Solution or Opportunity Statement: Applicant should provide information that describes how the problem will be resolved. The information should be simple and to the point. The applicant should also indicate if there are any circumstances that would prevent the applicant to proceed with the project after funding is awarded and a contract is signed.