

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined formal/informal session on June 18, 2020, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Casey Kulla and Mary Starrett being present. Commissioner Richard L. “Rick” Olson was excused.

Also present were Ken Huffer, County Administrator and Christian Boenisch, County Counsel; Keri Hinton, BOC staff; and others as listed on the sign-in sheet.

*Welcome! Due to COVID-19 and social distancing requirement, attending the meeting is discouraged. The public can view the meeting via YouTube link on the Yamhill County Meetings page. <https://www.co.yamhill.or.us/meetings>. See below for instructions regarding submitting general public comment or comments on agenda items.*

**A. CALL TO ORDER**

Commissioner Kulla called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. PUBLIC COMMENT:** *Due to COVID-19 and social distancing requirements, we encourage anyone wishing to submit general public comment or comments on agenda items to do so in written format via email at [cocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us) or by mail at 535 NE Fifth St., McMinnville, OR 97128. Any comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.*

Bijoux Dougherty, YCEA union employee representative, commented on bringing diversity and anti-racism education/training opportunities to Yamhill County employees.

**D. CONSENT AGENDA:** None.

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**E. OLD BUSINESS:** None.

**F. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 20-180** - Consideration of approval of an amendment to the master subscription agreement between Yamhill County Health and Human Services and Relias Learning (B.O. 17-288) for an additional amount of \$3,788.40 annually, effective August 1, 2020.

B.O. 20-361

Commissioner Starrett added this program enables the county to track staff trainings and orientations which employees are asked to take. Commissioner Kulla moved approval of item F1. The motion passed, Commissioners Kulla and Starrett voting aye.

2. **B.O. 20-181** - Consideration of approval of Amendment #2 to the agreement between Yamhill County Juvenile Detention and Crook County (B.O. 19-215) for "space available" detention bed rental at the rate of \$158 per day per bed, effective July 1, 2020 through June 30, 2021.

Commissioner Starrett moved approval of item F2. The motion passed, Commissioners Kulla and Starrett voting aye.

3. **B.O. 20-182** - Consideration of approval to authorize County Administrator Ken Huffer to approve individual requests for project report extensions to the 2019-20 Economic Development Grant award recipients.

Ken Huffer stated this request was in response to delays caused by COVID-19. It will provide award recipients additional time to fulfill grant requirements. Commissioner Starrett moved approval of item F3. The motion passed, Commissioners Kulla and Starrett voting aye.

4. **B.O. 20-183** - Consideration of approval of grant agreement #1034 between Yamhill County and the State of Oregon, Department of Administrative Services to receive funding through the Coronavirus Relief Fund for expenditures incurred due to COVID-19 during the period of March 1, 2020 through December 30, 2020.

Mr. Huffer stated this agreement authorizes the state to release the first installment of reimbursements related to COVID-19 related expenditures for the county. Commissioner Starrett moved approval of item F4. The motion passed, Commissioners Kulla and Starrett voting aye.

5. **B.O. 20-184** - Consideration of approval in the matter of an order authorizing the execution and delivery of an Amendment to the Indenture and Certain other documents and certificates with respect to the County's Revenue Refunding Bonds, Series 2012A (George Fox University) (Tax-Exempt).

Mr. Boenisch clarified that the university has requested an extension to repay the bond funds and the lenders agree with this extension. Andrea de la Fuente, US Bancorp; Michael Schrader, Orrick, Herrington & Sutcliffe, LLP and John Bridges, George Fox University (GFU) participated via telephone. Mr. Schrader stated this authorization relates to the outstanding 2012A and 2018 bonds issued to GFU. He is asking the Board to authorize the amendments to the indenture which have been renegotiated with lenders to decrease the interest rate and to extend the period of issuance. The tax-exempt status will remain static. Mr. Bridges noted this will help the university to pace their repayment period. Ms. de la Fuente added they are pleased to continue their relationship with GFU. Mr. Schrader said this process will be executed upon county approval. Commissioner Starrett moved approval of item F5. The motion passed, Commissioners Kulla and Starrett voting aye.

6. **B.O. 20-185** - Consideration of a letter to the Governor's Office in support of resuming youth sporting programs as part of the Phase II Reopening Plan.

Commissioner Starrett requested the Board issue a letter to the Governor's Office to reconsider youth sport programs. Commissioner Starrett noted that the request is based on parent interest, to date, the school district has not issued a statement regarding resuming youth sport programs. It was noted that college and professional contact sports have resumed activity. After discussion, Commissioner Starrett agreed to write a letter based upon language meeting consensus of the Board. Commissioner Kulla moved approval of item F6. The motion passed, Commissioners Kulla and Starrett voting aye.

7. Discussion regarding the Governor's authority as it relates to Oregon Revised Statute 401.

Commissioner Starrett addressed the continuation of the Governor's renewal of executive orders and recommended that the state of emergency be given expiration dates to justify the reason for renewal. The consensus of the Board was for Mr. Boenisch to draft a letter to the Governor for the Board's consideration. No action was taken.

8. Discussion regarding selecting one commissioner per county to participate in weekly virtual meetings by district with Lena Horner-Governor's Office.

After discussion, Commissioner Kulla moved approval to designate Commissioner Starrett to participate in the weekly meetings as the representative for District 6 with Commissioner Casey Kulla serving as alternate. The motion passed, Commissioners Kulla and Starrett voting aye.

#### G. PUBLIC HEARINGS:

1. Receipt of public comment on the 2020-21 county budget.

***Due to COVID-19 and social distancing requirements, anyone wishing to submit comments on the 2020-21 budget, please do so in written format via email to [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us), OR email to Budget Officer at [hufferk@co.yamhill.or.us](mailto:hufferk@co.yamhill.or.us), OR by mail at 535 NE Fifth St., McMinnville, OR 97128. All comments received prior to the meeting will be shared with the Board of Commissioners and submitted to the record.***

Commissioner Kulla opened the public hearing at 10:45 a.m.

Mr. Huffer noted the opportunity to provide public comment about the budget was noticed and stated there was no public comment received. He clarified that community requests submitted during the budget committee meeting were entered into the budget record for consideration and did not have to be resubmitted.

Commissioner Kulla closed the public hearing at 10:50 a.m.

Mr. Huffer stated that the next step in the budget process will be ready for adoption next week; standard adjustments and a deliberation list will be prepared for the Board's consideration. He cautioned that CRF adjustments may prompt a supplemental budget meeting.

**H. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:00 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

CASEY KULLA



Commissioner

MARY STARRETT



Commissioner

RICHARD L. "RICK" OLSON

Accepted by Yamhill County  
Board of Commissioners on  
10/15/2020 by Board Order  
# 20-361