



**OREGON DEPARTMENT  
of VETERANS' AFFAIRS**

**COUNTY APPLICATION FOR ODVA FUNDS  
FY: JULY 1, 2020 TO JUNE 30, 2021**

*This is a fillable form. Save the form to your computer, complete the form, print, sign, scan and send electronically.*

A county must complete and submit this form along with the required documents listed below to the Oregon Department of Veterans' Affairs **no later than** Click or tap to enter a date. In order to receive state funds for the county's veteran services office. Please submit the documents to: [CVSO-NSOFunding@ODVA.state.or.us](mailto:CVSO-NSOFunding@ODVA.state.or.us).

**SUBMIT TO:** [CVSO-NSOFunding@ODVA.state.or.us](mailto:CVSO-NSOFunding@ODVA.state.or.us)

TIME PERIOD  
July 1, 2020 to June 30, 2021

**CONTACT INFORMATION**

Oregon Department of Veterans' Affairs Statewide Veteran Services  
700 Summer St NE Salem, OR 97301-1285  
For questions, please call: (503) 373-2090

COUNTY  
Yamhill

**Budgeted Revenue for July 1, 2020 to June 30, 2021**

ITEM	AMOUNT
County Funds	\$ 256,635 ✓
*Carry forward of unspent budgeted funds from previous fiscal year (if applicable)*	\$ N/A ✓
ODVA Funds for 2020-21	\$ 116,245 ✓
Other Funds (Identify source) <i>Peer support grant</i>	\$ 65,504
<b>TOTAL REVENUE</b>	<b>\$ 438,384</b>

**Budgeted Expenditures for July 1, 2020 to June 30, 2021**

**TOTAL BUDGETED EXPENDITURES** \$ 438,384

(NOTE: Budgeted expenditures should match budgeted revenue)

**Required Documents**

- A copy of the approved budget for county veterans services office for the fiscal year 2021.
- A copy of the actual revenue and expenditures for the prior fiscal year, **if changed since submission with fourth quarter report.**
- \*A description of the planned use of the carry-forward funds from FY 2020, if applicable.\*
- If the county contracts for the provision of veteran services, attach a signed copy of the contract.

**CERTIFICATION**

By my signature below, I hereby certify the following: the county is applying for funds for the county veterans' service office from the Oregon Department of Veterans' Affairs; the county will use these funds only as provided in ORS 406.310 and ORS 406.450 – 406.460; the county will comply with the Oregon Administrative Rules in Chapter 274, Division 030 that govern these funds; and the county will submit quarterly reports of activities and expenditures to the Oregon Department of Veterans' Affairs no later than the 30<sup>th</sup> day of the month following the end of each quarter.

Printed Name of County Commissioner/Judge (or designee)  
Casey Kulla

Signature of Authorized County Representative named above

Date Signed  
9/10/20

Title of Signer  
Chair, Board of Commissioners

Email Address  
[kullac@co.yamhill.or.us](mailto:kullac@co.yamhill.or.us)

Telephone Number  
503-434-7501

ODVA APPROVED FOR FUNDING

Authorized Signature

Date

*R.S. Biasi, SVS Director* *R.S.* *9/16/2020*

Accepted by Yamhill County  
Board of Commissioners on  
9/16/2020 by Board Order  
# 20-315



PROPOSED VETERANS BUDGET			
FISCAL YEAR 2020-2021			
ACCOUNT NUMBER	DESCRIPTION	BUDGET	
016-071-334.09-P115	STATE HEALTH GRANT - Base	116,245	
016-071-334.09-P115	STATE HEALTH GRANT - Peer support	65,504	
	County General Funds - FY 2020-21	256,635	
	<b>TOTAL REVENUE</b>	<b>438,384</b>	
<b>PERSONNEL</b>			
ACCOUNT NUMBER	DESCRIPTION	FTE	BUDGET
016-071-401.02-P115	ADMIN OFFICE SPECIALIST	0.009	399
016-071-401.18-P115	ADMIN SERVICES DIRECTOR	0.100	8,881
016-071-401.25-P115	PROGRAM SUPERVISOR	0.009	570
016-071-401.30-P115	SR MANAGEMENT ANALYST	1.009	75,427
016-071-401.32-P115	MANAGEMENT ANALYST	0.018	1,012
016-071-401.33-P115	HHS DIRECTOR	0.014	1,557
016-071-401.48-P115	DATA ANALYST	0.018	969
016-071-402.02-P115	OFFICE SPECIALIST 2	1.000	37,078
016-071-402.14-P115	SENIOR ACCT CLERK	0.009	424
016-071-403.20-P115	VETERANS CLAIM REP	1.000	61,050
016-071-406.20-P115	HS ASSOCIATE	1.000	42,798
016-071-475.00-P115	LONGEVITY PAY		316
016-071-482.00-P115	EXTRA HELP		502
016-071-485.00-P115	CERTIFICATION/EDUCATION		1,213
016-071-486.00-P115	INCENTIVE PAY		101
016-071-490.00-P115	MEDICARE TAX		3,157
016-071-491.00-P115	SOCIAL SECURITY		13,499
016-071-492.00-P115	RETIREMENT		36,737
016-071-493.10-P115	MEDICAL INSURANCE		73,511
016-071-493.12-P115	EMPLOYEE ASSISTANCE PROGRAM		117
016-071-493.15-P115	VEBA		4,772
016-071-493.20-P115	DENTAL INSURANCE		5,806
016-071-493.25-P115	VISION INSURANCE		610
016-071-493.31-P115	SHORT TERM DISABILITY		1,217
016-071-493.40-P115	LIFE INSURANCE		80
016-071-494.00-P115	ACCIDENT INSURANCE		1,164
016-071-494.80-P115	TIME LOSS RESERVE		234
016-071-495.00-P115	UNEMPLOYMENT		220
016-071-496.00-P115	WORKERS COMP ASSESSMENT		100
016-071-499.00-P115	FET/VACATION/SICK (SELLBACK)		707
016-071-499.98-P155	COMP TIME LIABILITY ADJUSTMENT		51
016-071-499.99-P115	VACATION LIABILITY ADJUSTMENT		948
	<b>SUBTOTAL FOR PERSONNEL</b>	<b>4.19</b>	<b>375,227</b>
<b>MATERIALS &amp; SERVICES</b>			
ACCOUNT NUMBER	DESCRIPTION		BUDGET
016-071-510.01-P115	CENTRAL SUPPLIES		505
016-071-511.99-P115	MISC OP SUPPLIES		505
016-071-513.03-P115	PUBLICATIONS & DUES		519
016-071-543.01-P115	DEPT. EQUIPMENT		379
016-071-583.02-P115	DATA PROCESSING SUPPLIES		190
016-071-610.01-P115	PROFESSIONAL SERVICES		525
016-071-610.24-P115	INTERPRETER SERVICES		100
016-071-611.01-P115	AUDIT		324
016-071-611.02-P115	CONTRACT SERVICES		746
016-071-611.03-P115	JANITORIAL CONTRACT		82
016-071-612.02-P115	SCHOOLS AND CONFERENCES		1,009
016-071-620.01-P115	TELEPHONE		2,320
016-071-621.01-P115	POSTAGE		88
016-071-630.01-P115	TRAVEL EXPENSES		1,934
016-071-640.01-P115	ADVERTISING		253
016-071-650.01-P115	EQUIPMENT LEASE		66
016-071-652.01-P115	BUILDING RENT		9,366
016-071-670.02-P115	HEAT/WATER/LIGHT		4,109
016-071-683.01-P115	COPY MACHINES/MAINT		657
016-071-683.02-P115	DEPT EQUIP MAINTENANCE		1,535
016-071-699.07-P115	WRAP SERVICES		200
016-071-780.01-P115	BUILDING RESERVE		16,266
016-071-780.02-P115	INTERNAL PROPERTY INSURANCE		303
016-071-780.03-P115	ADMIN OVERHEAD		6,980
016-071-780.04-P115	TELECOMMUNICATIONS		1,576
016-071-780.06-P115	EQUIPMENT REPLACEMENT		3,059
016-071-780.09-P115	MANUAL CHECK CHARGE		20
016-071-780.15-P115	COMPUTER NETWORK CHARGE		2,213
016-071-780.17-P115	INTERNAL POSTAGE		34
016-071-780.27-P115	INTERNAL LIABILITY		922
016-071-780.46-P115	CO INT NETWORK CHARGES		5,243
016-071-780.54-P115	TELECOMM PER CALL		593
016-071-780.55-P115	INT LEGAL SERVICES		396
	<b>SUBTOTAL FOR MATERIALS &amp; SERVICES</b>		<b>63,019</b>
	DEPT EQUIPMENT		138
	<b>SUBTOTAL FOR CAPITAL</b>		<b>138</b>
	<b>TOTAL EXPENDITURES</b>	<b>4.19</b>	<b>438,384</b>

B.O. 20-315  
Exhibit "A"

ACCOUNT NUMBER	DESCRIPTION	YTD
016-071-401.02-P115	ADMIN OFFICE SPEC	205
016-071-401.16-P115	ASSIST DIRECTOR	251
016-071-401.25-P115	PROGRAM SUPERVISOR	666
016-071-401.30-P115	SR MANAGEMENT ANALYS	70,643
016-071-401.32-P115	MANAGEMENT ANALYST	644
016-071-401.33-P115	HHS DIRECTOR	1,123
016-071-401.35-P115	PROGRAM MANAGER 3	172
016-071-401.48-P115	DATA ANALYST	513
016-071-401.55-P115	PROGRAM MANAGER 4	7,844
016-071-402.02-P115	OFFICE SPECIALIST 2	34,077
016-071-402.04-P115	ACCOUNTING CLERK 2	5
016-071-402.14-P115	SENIOR ACCT CLERK	394
016-071-403.20-P115	VETERANS CLAIM REP	56,520
016-071-406.20-P115	HS ASSOCIATE	39,103
016-071-406.22-P115	HS SPECIALIST 1	825
016-071-474.00-P115	SHIFT DIFF	2
016-071-479.00-P115	OTHER EARNINGS	577
016-071-480.00-P115	EXTRA HOURS	3
016-071-481.00-P115	OVERTIME	239
016-071-482.00-P115	EXTRA HELP	451
016-071-485.00-P115	CERTIFICATION/EDUCAT	1,474
016-071-486.00-P115	INCENTIVE PAY	126
016-071-490.00-P115	MEDICARE TAX	3,073
016-071-491.00-P115	SOCIAL SECURITY	13,138
016-071-492.00-P115	RETIREMENT	36,737
016-071-493.10-P115	MEDICAL INSURANCE	71,357
016-071-493.12-P115	EMPLOYEE ASSISTANCE	97
016-071-493.15-P115	VEBA	4,995
016-071-493.20-P115	DENTAL INSURANCE	6,416
016-071-493.25-P115	VISION INSURANCE	645
016-071-493.31-P115	SHORT TERM DISABILIT	1,318
016-071-493.40-P115	LIFE INSURANCE	75
016-071-494.00-P115	ACCIDENT INSURANCE	1,611
016-071-494.80-P115	TIME LOSS RESERVE	222
016-071-495.00-P115	UNEMPLOYMENT	217
016-071-496.00-P115	WORKERS COMP ASSESSM	90
016-071-499.00-P115	FET/VACATION/SICK	1,513
016-071-499.98-P115	COMP TIME LIABILITY	-287
016-071-499.99-P115	VACATION LIAB. ADJUS	9,176
016-071-510.01-P115	CENTRAL SUPPLIES	213
016-071-511.99-P115	MISC OP SUPPLIES	1,126
016-071-513.01-P115	EDUCATIONAL MATERIAL	11
016-071-513.03-P115	PUBLICATIONS & DUES	414
016-071-543.01-P115	DEPT. EQUIPMENT	971
016-071-583.02-P115	DATA PROCESSING SUPP	195
016-071-610.01-P115	PROFESSIONAL SERVICE	115

016-071-611.01-P115	AUDIT	372
016-071-611.03-P115	JANITORIAL CONTRACT	76
016-071-612.02-P115	SCHOOLS AND CONFEREN	1,628
016-071-620.01-P115	TELEPHONE	1,738
016-071-621.01-P115	POSTAGE	174
016-071-630.01-P115	TRAVEL EXPENSE	1,386
016-071-640.01-P115	ADVERTISING	92
016-071-650.01-P115	EQUIPMENT LEASE	57
016-071-652.01-P115	BUILDING RENT	10,532
016-071-670.02-P115	HEAT/LIGHTS/WATER	1,224
016-071-683.01-P115	COPY MACHINES/MAINT	1,857
016-071-683.02-P115	DP EQUIP MAINT	1,347
016-071-699.01-P115	OTHER EXPENSE	16
016-071-780.01-P115	BUILDING RESERVE	16,578
016-071-780.02-P115	INTERNAL PROPERTY IN	346
016-071-780.03-P115	ADMIN OVERHEAD	6,811
016-071-780.04-P115	TELECOMMUNICATIONS	2,886
016-071-780.06-P115	EQUIPMENT REPLACEMEN	2,555
016-071-780.15-P115	COMPUTER SERVICES BY	1,821
016-071-780.16-P115	INTERNAL CONTRACT SE	20
016-071-780.17-P115	INTERNAL POSTAGE CHA	33
016-071-780.27-P115	INTERNAL LIABILITY I	1,248
016-071-780.44-P115	CO INT PEL RESERVES	1,559
016-071-780.46-P115	CO INT NETWORK CHARG	4,078
016-071-780.54-P115	TELECOMM PER CALL AN	617
016-071-780.55-P115	INT LEGAL SERVICES	400
		<u>428,742</u>