

Keri Hinton

From: Lindsey Manfrin
Sent: Friday, February 14, 2020 10:26 AM
To: Mary Starrett; Ken Huffer
Cc: Christina Malae; Terry Malay; Justin Hogue; Christian Boenisch; Carolina Rook; Keri Hinton; Carol Morris
Subject: Board Consideration: Construction agreement award

Hi Mary and Ken,

I would like permission to award a contract for a remodel within the Developmental Disabilities offices located at 330 NE Kirby Street, McMinnville. The project will create six separate offices within existing open space in the building for new staff approved in the 19-20 year in BO # 19-388 on October 3, 2019. Following a competitive quote process for the project, Sully Construction was deemed the best value for County. Additionally, we have sufficient expense authority for this project in our Health and Human Services 2019-2020 Adopted Budget.

The building is leased and the property owner has given permission to move forward. Sully Construction indicated they could begin work as soon as the project is approved by City Planning. As our Developmental Disabilities manager is currently in the process of hiring staff, this timeline is preferred. Based on this information, I would like permission to award the contract to Sully Construction as it serves the best interest of the County.

Carolina/Keri, please place this item on the next Board Agenda for approval. Suggested Board Agenda language: "Award a contract to Sully Construction for the Kirby Remodel Project in the amount of \$79,894.35."

Thanks,

Lindsey Manfrin, DNP, RN

Director

Public Health Administrator

Yamhill County Health and Human Services | 638 NE Davis St McMinnville, OR 97128

Phone: 503-434-7525 | Cell: 971-237-2412 | Ext. 4719

Fax: 503-474-4907 | manfrinl@co.yamhill.or.us

Yamhill County Crisis Line (1-844-842-8200)



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Accepted by Yamhill County
Board of Commissioners on
2/20/20 by Board Order
20-55