

Carolina Rook

From: Silas Halloran-Steiner
Sent: Friday, January 17, 2020 7:20 AM
To: Mary Starrett; Ken Huffer
Cc: Justin Hogue; Keri Hinton; Carolina Rook; Christina Malae; Krisan Pendleton; Lindsey Manfrin; Brittany Zylstra-Stanhope; Andrea Paola
Subject: Board Consideration: HHS Position Management Authority Changes

Hi Mary and Ken,

I would like to request board consideration to change current position management authority within our HHS Enhanced Residential Outreach Division. This is largely due to the programmatic change of our Vulnerable Adults Program (4 full-time staff) from Adult Behavioral Health (016-174) to Enhanced Residential Outreach (016-172) as of January 2020. This brings the total FTE in Enhanced Residential Outreach to 25 across seven program areas managed by a single program manager with no other supervisory support:

- Enhanced Care Facility
- Residential Treatment Facility
- Enhanced Care Outreach Services
- Pre-Admission Screening and Resident Review
- Behavioral Support Services
- Older Adults Behavioral Health
- Vulnerable Adults Program

While the older adult and vulnerable adults teams have historically worked closely with each other, we haven't had these program functions under a single manager; this change will lead to program improvements. In order to ensure that this division of 25 staff is fully supported in their management/supervisory needs for seven program areas that serve adults with complex behavioral health needs and co-occurring physical health conditions, I would like to request the following changes:

Delete 1.0 FTE of HS Specialist III (406.24) and add 1.0 FTE of Program Manager I (401.37) for Enhanced Residential Outreach Services.

While this model represents a change to position management authority within our Adopted 2019-2020 budget, we have sufficient expense authority for the change. If approved, the change will allow us to provide better oversight over the adult safety net services that we provide to our community. We also anticipate other benefits to our business practices and efficiencies related to improving the delivery of care to our most vulnerable residents.

Please let me know if you have any questions.

Carolina/Keri, please place this item on the next Board Agenda for approval. Suggested Board Agenda language:

"Delete 1.0 FTE of HS Specialist III (406.24) and add 1.0 FTE of Program Manager I (401.37) in the Health and Human Services position management roster."

Thanks,

Silas Halloran-Steiner
Director, Yamhill County Health and Human Services Department

Accepted by Yamhill County
Board of Commissioners on
1/23/20 by Board Order
20-30
