

INFORMAL WORK SESSION MINUTES
December 17, 2019 1:30 p.m.

BOC Conf. Room
434 NE Evans St.

Present: Commissioners Richard L. "Rick" Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Christian Boenisch, Brad Berry, Kate Lynch, Tim Svenson, Carrie Martin and Nohely Barajas-Montalvo

Guests: Nicole Montesano, News Register; and others as listed on the sign-in sheet

Commissioner Olson called the meeting to order at 1:30 p.m.

A. CALENDAR SESSION: This time is reserved for the review of the commissioner's joint schedule (if needed).

There was no calendar session.

B. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session: SEDCOR – Abisha Stone
 - a. Review/discussion - SEDCOR quarterly update
Abisha Stone presented the 7th quarter update (Exhibit "A") and highlighted the focus on Start-up grant program entrepreneurial engagements. She said there have been several events such as pub talks and workshops which provide networking and resource support for entrepreneurs. She discussed the proposed grant renewal committee members list as recommended by the Economic Development Advisory Council (EDAC) submitted to the Board for approval. The consensus of the Board was to move the grant renewal committee recommendations to Thursday's non-consent agenda with the potential addition of another member recommendation.
 - b. End of work session

C. INFORMAL SESSION: This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates: None.
2. Thursday Formal Session Agenda Review
 - a. Consent Agenda Review (keep or move to non-consent)
The consensus of the Board was to leave item D1 on Thursday's consent agenda.

b. Non-consent Agenda Review (add to consent or leave off)

The consensus of the Board was to move items F1 and F3 – F13 to Thursday’s consent agenda. Items F2 and F14 – F18 will remain on non-consent.

Brad Berry summarized item F7 and requested the Board’s consideration for an SED supervisor position.

Tim Svenson addressed item F10, the Siemens contract related to the jail security system upgrade. Mr. Huffer initiated discussion regarding funding options to support the balance of the project not available in the jail budget. The consensus of the Board was to address the funding issue as a separate agenda item after the contract consideration has been decided.

3. Executive Session - None

4. Commissioner Updates/Announcements/Discussion:

Commissioner Starrett and Sheriff Svenson addressed the Helion/Homeward Bound data conversion timeline. The county IT Department will participate in the network and software connections but will not maintain Homeward Bound desktop support.

5. Adjourn

Following commissioner updates the meeting adjourned at 2:45 p.m.

Carolina Rook
Secretary

Accepted by Yamhill County
Board of Commissioners on
1/9/20 by Board Order
20-10

and working on projects such as supporting the maintenance of the Grow Yamhill Website.

In order to keep momentum on the good work at hand and continue to deliver on expectations into the future, we respectfully ask for the Board to consider our request to exercise the extension of our contract.

Report Quarter 7: December 2019

Grant Milestones	Reported Activities	Check if amended <input type="checkbox"/>
<ul style="list-style-type: none"> • Number of company visits • Number of jobs created • Amount of investments • Number of recruitment projects • Narrative project update 	<p>Company Visits Q7: <input type="text" value="21"/> YTD: <input type="text" value="204"/></p> <p>Jobs Created Q7: <input type="text" value="5"/> YTD: <input type="text" value="107"/></p> <p>Investments Q7: <input type="text" value="\$450,000"/> YTD: <input type="text" value="\$5.2mm"/></p> <p>Active Projects Q7: <input type="text" value="1"/> Completed Projects: <input type="text" value="0"/></p>	
	<p>This quarter, the Yamhill County BRE Manager, Abisha Stone, made 15 company visits with local businesses. Engaged businesses invested upwards of \$450,000 in equipment and facility improvements, and five additional jobs were created.</p>	
	<p>**Please note that the year-to-date numbers reflect the SEDCOR contract period and not a calendar year.</p>	
	<p>The last part of this year has been focused on entrepreneurial engagement. Through the Start-up grant program and partnership with our regional Venture Catalyst, Mike White, 18 entrepreneurs have been engaged in the Launch Mid-Valley initiative. These start-ups range from inventors, to industry disruptors to emerging non-profits. More than 25 people attended the OEN/Launch Mid-Valley entrepreneur Pub Talk on November 20th, held in the newly opened Mac Market in McMinnville. Partners such as MEDP and the Chehalem Valley Chamber of Commerce also attended to provide support and share resources.</p>	
	<p>The next step for the Start-up grant process is to seek approval of the proposed Grant Review Committee members, by the Board of Commissioners. These proposed committee members were chosen by Abisha and Mike and approved by the EDAC, for submission. They are all entrepreneurs themselves, currently run entrepreneurial</p>	

*B.O. 20-10
Exhibit "A"*

support programs, are SBDC business advisors and/or are current Launch Mid-Valley partners. The list of recommended participants has been respectfully submitted as an attachment to this report. With your approval of this committee, we will proceed with applicant engagement and plan for the review process to take place in January.

The 2020 Entrepreneurial Roadmap, created by Venture Catalyst Mike White, is attached.

Regional Solutions is currently partnering with SEDCOR on two new projects in Yamhill County. Partners such as ODOT, Business Oregon and DEQ are engaged in discussions regarding access to the Fox Farm project, outside of Dundee, and in developing industrial land readiness (utility access) in the city of Lafayette.

An exciting meeting on the horizon is an industry-driven workforce housing roundtable, taking place in Newberg in January. This meeting has been several months in the making and is aimed at seeking industry partnerships to identify potential pilot projects. The Governor's Regional Housing Solutions Team has been tasked with identifying viable pilot projects to support and has been allocated funding to support such projects.