

INFORMAL WORK SESSION MINUTES
October 15, 2019 1:30 p.m.

Room 32, Courthouse
535 NE Fifth St.

Present: Commissioners Richard L. "Rick" Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Justin Hogue, Christian Boenisch, Sheriff Tim Svenson, Emily Williams, Captain Chris Ray, Captain Brandon Bowdle, Captain Richard Geist, Mike Green, Keri Hinton, Nohely Barajas-Montalvo

Guests: Nicole Montesano, News Register and others as listed on the sign-in sheet

Commissioner Olson called the meeting to order at 1:30 p.m.

A. CALENDAR SESSION: This time is reserved for the review of the commissioner's joint schedule (if needed).

The Commissioners reviewed joint schedules for October 21 – October 31, 2019. No other county business was discussed.

B. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session –

a. Review/discussion of dog control - Sheriff Svenson gave an update regarding progress of an agreement between the Sheriff's Office and Homeward Bound Pets. A statement of work has been completed and both sides are ready to finalize an agreement. Ronnie Vostinak, Homeward Bound Director, addressed details that are still being finalized as well as the purchase and the integration/data migration of the Helion software. There was discussion regarding the redemption process for citizens to reclaim their pet during closed dog control business hours. The consensus of the Board was to instruct staff to review the draft agreement before it is presented for approval to the Homeward Bound Pets Board of Directors and the Board of Commissioners over the next few weeks.

C. INFORMAL SESSION: This time is reserved for briefings, receipt of reports, consultation among commissioners and staff, reports from commissioners on recent actions in the areas of their responsibilities, and other personnel and administrative decisions as appropriate.

1. Department Updates

a. Treasurer – Mike Green presented an update regarding the overall bond market and the LGIP market rates and a recap of the Investment Committee meeting that was held last week.

2. Thursday Formal Session Agenda Review
 - a. Consent Agenda Review (keep or move to non-consent)
The consensus of the Board was to move item D1 to Thursday's consent agenda.
 - b. Non-consent Agenda Review (add to consent or leave off)
The consensus of the Board was to move items F1, F3 and F5 to Thursday's consent agenda. Items F2 and F4 will remain on the non-consent agenda.
3. Executive Session - None
4. Commissioner Updates/Announcements/Discussion:
 - a. Discussion of the request for a letter of support for Your Community Mediators due to the reduction of community dispute resolution grant funding. (Commissioner Olson)
The Board discussed a letter of support and Commissioner Olson offered to draft one.
5. Adjourn
Following commissioner updates the meeting adjourned at 2:57 p.m.

Carolina Rook
Secretary

Accepted by Yamhill County
Board of Commissioners on
12/5/19 by Board Order
19-476